## **TOWNSHIP OF DENNIS**

## TOWNSHIP COMMITTEE WORKSESSION AGENDA

**APRIL 11, 2023** 

5:30 P.M. (prevailing time)

## **CALL TO ORDER:**

Mayor's announcement: The notice requirements provided for in the "Open Public Meetings Act" have been satisfied. Notice of this meeting was properly given in Resolution No. 2022-191 entitled the Annual Meeting Notice which was adopted by the Dennis Township Committee on December 13, 2022. A meeting notice has been published and posted in accordance with the act.

FLAG SALUTE:	
ROLL CALL OF MEMBERS PRESENT:	
VanArtsdalen, T; Germanio, F;	Cox, M;Turner, S.; Matalucci, Z
SPECIAL PRESENTATIONS OR DISCUSSION	ONS:
None.	
DEPARTMENTAL REPORTS AND PROJEC	CT UPDATES:
Administration & Finance:	Discuss the 2023 Municipal Budget.
	Update on the Gypsy Moth Spray Program.
<u>Legal:</u>	None.
Public Buildings & Grounds:	None.

## WORKSESSION AGENDA PAGE TWO

Engineering:	None.
Construction/Plan/Zone:	None.
RESOLUTIONS: None.	
ORDINANCES:	
None.	

MOTION TO ADJOURN THE MEETING:

BUDGET         PRIOR         CHANGE         %           YEAR         YEAR         YEAR         CHANGE         %           750,000.00         689,500.00         60,500.00         8.77%           956,702.01         265,116.68         691,585.33         260.86%           1,653,989.00         1,643,523.00         10,466.00         0.64%           21,976.11         824,084.91         (802,108.80)         -97.33%           360,297.97         342,582.37         17,715.60         5.17%           pose Tax         2,171,815.58         2,061,641.19         110,174.39         5.34%           Library Tax         2,171,815.58         2,061,641.19         110,174.39         5.34%           Library Tax         2,171,815.58         2,061,641.19         110,174.39         5.34%           Library Tax         5,914,780.67         5,826,448.15         88.332.52         1.52%           TIONS         5,914,780.67         5,826,448.15         88.332.52         1.52%           TIONS         1,059,100.00         959,428.50         99,671.50         10.39%           & Deferred Charges         2,830,471.43         2,830,398.00         (9,087.05)         -0.14%           & Deferred Charges         23,655.86 <th>_</th> <th></th> <th>' </th> <th></th> <th>Adopted Emergencies</th>	_		'		Adopted Emergencies
BUDGET         PRIOR           YEAR         YEAR         CHANGE           750,000.00 956,702.01 1,653,989.00 21,978.11 360,297.97 2,171,815.58         689,500.00 265,116.68 10,466.00 10,466.00 10,466.00 10,466.00 10,466.00 10,466.00 10,466.00 10,466.00 10,471.50 10,171.39 1	0.015161		5,826,448.15	5,914,780.67	ICIAL APPROPRIATIONS
BUDGET         PRIOR         YEAR         CHANGE           750,000.00         689,500.00         60,500.00           956,702.01         265,116.68         691,585.33         2)           1,653,989.00         1,643,523.00         10,466.00         10,466.00           21,976.11         824,084.91         (802,108.80)         -1           360,297.97         342,582.37         17,715.60         17,715.60           ax         2,171,815.58         2,061,641.19         110,174.39           **Tax         5,914,780.67         5,826,448.15         88,332.52           **Services*         5,914,780.67         5,826,448.15         88,332.52           **Tax         5,914,780.67         5,826,448.15         88,332.52           **Services*         1,059,100.00         959,428.50         99,671.50         1           **Services*         2,230,471.43         2,834,352.09         (3,880.66)         1           **Services*         221,311.00         230,398.00         (9,087.00)         3           **Grants*         23,655.86         824,184.91         (800,529.05)         -9           **Jose         20,000.00         15,000.00         5,000.00         3           **Jose         1,161	9.98%	54,394.95	544,798.00	599,192.95	Reserve for Uncollected Taxes
BUDGET         PRIOR         YEAR         CHANGE           750,000.00         689,500.00         60,500.00           956,702.01         265,116.68         691,585.33         2)           1,653,999.00         1,643,523.00         10,466.00         10,466.00           21,976.11         824,084.91         (802,108.80)         -1           360,297.97         342,582.37         17,715.60         -1           38x         2,171,815.58         2,061,641.19         1110,174.39           **Tax         -         -         -         #           Service)         -         -         #           Tax         5,914,780.67         5,826,448.15         88,332.52         #           **Tax         5,914,780.67         5,826,448.15         88,332.52         #           **Tax         5,914,780.67         5,826,448.15         88,332.52         #           **Service}         -         -         -         #           **Tax         5,914,780.67         5,826,448.15         88,332.52         #           **Service}         -         -         -         -         -         -         -         -         -         -         -         -	#DIV/0!	•	•		School Debt Service
BUDGET         PRIOR         YEAR         CHANGE           750,000.00         689,500.00         60,500.00           956,702.01         265,116.68         691,585.33         2)           1,653,999.00         1,643,523.00         10,466.00         10,466.00           21,976.11         824,084.91         (802,108.80)         -1           360,297.97         342,582.37         17,715.60         -1           38x         2,171,815.58         2,061,641.19         110,174.39           **Tax         -         -         -         #           **Services         -         -         -         #           **Tax         5,914,780.67         5,826,448.15         88,332.52         #           **Tax         5,914,780.67         5,826,448.15         88,332.52         #           **Tax         5,914,780.67         5,826,448.15         88,332.52         #           **Charges         1,059,100.00         959,428.50         99,671.50         1           **Services         2,830,471.43         2,834,382.09         (3,880.66)         1           **Gents         23,655.86         824,184.91         (800,529.05)         -           **Gents         23,655.86	177.57%	742,762.78	418,286.65	1,161,049.43	Debt Service
BUDGET         PRIOR         YEAR         CHANGE           750,000.00         689,500.00         60,500.00           956,702.01         265,116.68         691,585.33         20           1,653,999.00         1,643,523.00         10,466.00         10,466.00           21,976.11         824,084.91         (802,108.80)         -1           360,297.97         342,582.37         17,715.60         -1           38x         2,171,815.58         2,061,641.19         110,174.39           1 Tax         -         -         -           Services         -         -         -           1 Tax         5,914,780.67         5,826,448.15         88,332.52           1 Tax         5,914,780.67         5,826,448.15         88,332.52           3 1,059,100.00         959,428.50         99,671.50         1           2,830,471.43         2,834,352.09         (3,880.66)         -           3 22,3655.86         824,184.91         (800,529.05)         -	33.33%	5,000.00	15,000.00	20,000.00	Capital (without grants)
BUDGET         PRIOR         YEAR         CHANGE           750,000.00         689,500.00         60,500.00           956,702.01         265,116.68         691,585.33         20           1,653,989.00         1,643,523.00         10,466.00         10,466.00           21,976.11         824,084.91         (802,108.80)         4           360,297.97         342,582.37         17,715.60         4           3ax         2,171,815.58         2,061,641.19         110,174.39         4           Services)         -         -         -         #           Trax         5,914,780.67         5,826,448.15         88,332.52         #           Services)         1,059,100.00         959,428.50         99,671.50         1           2,830,471.43         2,834,352.09         (3,880.66)         3,880.66)         4           7ed Charges         221,311.00         230,398.00         (9,087.00)         (9,087.00)         4	-97.13%	(800,529.05)	824,184.91	23,655.86	State & Federal Grants
BUDGET         PRIOR         YEAR         CHANGE           750,000.00         689,500.00         60,500.00           956,702.01         265,116.68         691,585.33         21,5653,989.00           1,653,989.00         1,643,523.00         10,466.00         10,466.00           21,976.11         824,084.91         (802,108.80)         41,715.60           380,297.97         342,582.37         17,715.60         41,715.60           38x         2,171,815.58         2,061,641.19         110,174.39         #           1 Tax         -         -         -         #           Services)         -         5,826,448.15         88,332.52         #           1 Tax         5,914,780.67         5,826,448.15         88,332.52         #           2 1,059,100.00         959,428.50         99,671.50         1           2 2,830,471.43         2,834,352.09         (3,880.66)         1	-3.94%	(9,087.00)	230,398.00	221,311.00	Statutory & Deferred Charges
BUDGET         PRIOR         YEAR         CHANGE           750,000.00         689,500.00         60,500.00           956,702.01         265,116.68         691,585.33         2           1,653,989.00         1,643,523.00         10,466.00         10,466.00           21,976.11         824,084.91         (802,108.80)         4           380,297.97         342,582.37         17,715.60         4           38rvice)         2,171,815.58         2,061,641.19         110,174.39         #           1 Tax         5,914,780.67         5,826,448.15         88,332.52         #           5,914,780.67         5,826,448.15         88,332.52         #           5         1,059,100.00         959,428.50         99,671.50         1	-0.14%	(3,880.66)	2,834,352.09	2,830,471.43	Omer Expenses
WEAR         YEAR         CHANGE           750,000.00 956,702.01 1,653,989.00 21,976.11 360,297.97 342,582.37 171x         689,500.00 265,116.68 691,585.33 10,465.00 10,465.00 10,465.00 10,465.00 10,465.00 10,465.00 10,465.00 10,471.80 10,715.60 2,061,641.19 110,174.39 110,17	10.39%	99,671.50	959,428.50	1,059,100.00	Salaries & Wages
WEAR         YEAR         CHANGE           750,000.00 956,702.01 1,653,989.00 Grants         689,500.00 265,116.68 1,653,989.00 21,976.11 360,297.97 13x 2,171,815.58 2,171,815.58 2,171,815.58         689,500.00 265,116.68 1,643,523.00 10,466					APPROPRIATIONS
WEAR         YEAR         CHANGE           750,000.00 956,702.01         689,500.00 265,116.68         69,500.00 691,585.33           20         1,653,989.00 21,976.11         1,643,523.00 824,884.91         10,466.00 (802,108.80) 17,715.60           360,297.97 90se Tax         342,582.37 2,171,815.58         17,715.60 2,061,641.19         110,174.39           Library Tax ax (Debt Service)         -         #           Cultural Tax         -         #	1.52%	88,332,52	5,826,448.15	5,914,780.67	TOTAL REVENUE
WEAR         YEAR         YEAR         CHANGE           750,000.00 956,702.01         689,500.00 265,116.68 91,585.33         691,585.33 20 10,466.00 10	#DIV/0!	•			Aris and Cultural Lax
PRIOR         YEAR         PRIOR           YEAR         YEAR         CHANGE           750,000.00         689,500.00         60,500.00           956,702.01         265,116.68         691,585.33         20           1,653,989.00         1,643,523.00         10,466.00         10,466.00           ederal Grants         21,976.11         824,084.91         (802,108.80)         17,715.60           pose Tax         360,297.97         342,582.37         17,715.60         110,174.39         110,174.39           Library Tax         2,171,815.58         2,061,641.19         110,174.39         #	#DIV/0!	•	•	•	Action Lax (Debt Service)
PEAR         PEAR         CHANGE           750,000.00         689,500.00         60,500.00           956,702.01         265,116.68         691,585.33         20           1,653,989.00         1,643,523.00         10,466.00           ederal Grants         21,976.11         824,084.91         (802,108.80)         -1           nt Tax         360,297.97         342,582.37         17,715.60         17,715.60         10,174.39           pose Tax         2,171,815.58         2,061,641.19         110,174.39         110,174.39	#DIV/0!		-		Minimum Library I ax
PRIOR         PRIOR         CHANGE           YEAR         YEAR         CHANGE           750,000.00         689,500.00         60,500.00           956,702.01         265,116.68         691,585.33         20           1,653,989.00         1,643,523.00         10,466.00         10,466.00           ederal Grants         21,976.11         824,084.91         (802,108.80)         -0           11 Tax         360,297.97         342,582.37         17,715.60	5.34%	110,174.39	2,061,641,19	2,171,815.58	Local Purpose Fax
PRIOR         PRIOR           YEAR         YEAR         CHANGE           750,000.00         689,500.00         60,500.00           956,702.01         265,116.68         691,585.33           1,653,989.00         1,643,523.00         10,466.00           21,976.11         824,084.91         (802,108.80)	5.17%	17,715.60	342,582.37	360,297.97	Delinquent lax
BUDGET         PRIOR           YEAR         YEAR         CHANGE           750,000.00         689,500.00         60,500.00           956,702.01         265,116.68         691,585.33           1,653,989.00         1,643,523.00         10,466.00	-97.33%	(802,108.80)	824,084.91	21,976.11	State & Federal Grants
BUDGET         PRIOR           YEAR         YEAR         CHANGE           750,000.00         689,500.00         60,500.00           956,702.01         265,116.68         691,585.33	0.64%	10,466.00	1,643,523.00	1,653,989.00	State Aid
BUDGET         PRIOR           YEAR         YEAR         CHANGE           750,000.00         689,500.00         60,500.00	260.86%	691,585.33	265,116.68	956,702.01	Local
BUDGET PRIOR YEAR YEAR CHANGE	8.77%	60,500.00	689,500.00	750,000.00	Surplus
PRIOR YEAR CHANGE					REVENUES
	*	CHANGE	PRIOR YEAR	BUDGET YEAR	
COM SINGON OF REVENUES & APPROPRIATIONS		KIALIONO	O & APPROP		

CAP Base from Prior Year Rate Applied Allowable CAP

4,042,251.00 2.50% 4,143,307.28

4,042,251.00 3.50% 4,183,729.79

262,537.36

262,537.36

Must be zero or ( ) to Introduce Budget

Additions: See Sheet 3b Other

Total CAP Allowable Budget Expenditures Sheet 19

4,405,844.64 4,110,882.43 294,962.21

> 4,446,267.15 4,110,882.43

335,384.71

Remaining or (Excess)

+ OR ()	(24,129.66) + OR ()	4,042,251.00	4,042,251.00	CAP Base from Prior Year
MAX	2,195,945.24 MAX	COLA	CAP @ 2.5%	
CAP	2% LEVY CAP		SPENDING CAP	SPEN
		"CAPS"	STATUS OF "CAPS"	
0.33%	2,924,012	898,183,235	901,107,247	Assessed Valuation
5.00%	0.0115	0.2295	0.2410	Local Tax Rate
5.34%	110,174.39	2,061,641.19	2,171,815.58	Local Purpose Tax Levy (only)
*	CHANGE	PRIOR YEAR	BUDGET	
	VALUES	ASSESSED	LOCAL TAX LEVY AND ASSESSED VALUES	LUCAL IA

%	6 OF TAX COLLECTION	LLECTION	
	CURRENT	PRIOR	CHANGE
Actual Percentage of Collection Used for Reserve for Taxes	97.96% 96.50%	97.87% 96.75%	0.09% -0.25%
Remaining	1.46%	1.12%	0.34%

Used to Fund Budget Remaining Balance

1,997,115.26 750,000.00 1,247,115.26

1,701,924.58 689,500.00 1,012,424.58

Available

CONDITION OF SURPLUS

BUDGET YEAR

PRIOR YEAR

CHANGE 295,190.68 60,500.00 234,690.68

DENNIS TOWNSHIP	2022 Budget Modified	2023 Budget Projected	Difference	% Change	Explanation
Mayor and Committee		i			
Salaries and Wage	40,000.00	40,000.00	-	%0	No S&W Increase
Other Expenses	5,100.00	3,500.00	(1,600.00)	-46%	Some Fire Official start up costs in 2027
Township Clerk					Anna in Cultina State of costs at 4055
Salaries and Wage	96,800.00	99,500.00	2,700.00	3%	Contractual Increase
Other Expenses	19,400.00	18,000.00	(1,400.00)	-8%	Estimated based on PY expenditures
Financial Administration					Commence Season Citi Colorinates
Salaries and Wage	93,000.00	96,000.00	3,000.00	3%	Contractual Increase
Other Expenses	8,700.00	8,000.00	(700.00)	-9%	Estimated hased on DV avneralitures
Audit Services				472	commerce desert of the expelliptiones
Other Expenses	30,600.00	31.000.00	400.00	1%	Professional Services Rid
Township Administrator				170	י ו טוביטוטוומו שבו אונכט סום
Salaries and Wage	26,500.00	17.500.00	(9,000,00)	-51%	2022 Fire Official applied to Administration
Other Expenses	18,000.00	8,000.00	(10,000.00)	-125%	2022 Fire Official applied to Administration
Assessment of Taxes					Total Constant of Prince to Telephone
Salaries and Wage	35,000.00	25,100.00	(9,900.00)	-39%	Tax Assessor appointment July 2022
Other Expenses	8,000.00	8,000.00	•	0%	
Collection of Taxes					
Salaries and Wage	89,000.00	95,000.00	6,000.00	6%	Contractual Increase + Promotion
Other Expenses	22,500.00	9,500.00	(13,000.00)	-137%	Large equipment purchase in 2022
Liquidation of Tax Title Liens					
Other Expenses		45,000.00	45,000.00	100%	Selling surplus properties in 2023
Legal Services					O The state of the
Other Expenses	101,500.00	100,000.00	(1,500.00)	-2%	Based on professional services contracts
Engineering Services					
Other Expenses	40,000.00	40,000.00		0%	
State and Federal Aid Coordinator					
Other Expenses	5,000.00	25,000.00	20,000.00	80%	ADA Grant Consulting (previously used Small Cities)
Municipal Court					917
Other Expenses	127,000.00	129,510.00	2,510.00	2%	Shared Service Agreement Annual Increase
Computer Technology					O converse to the state of the contract of the
Other Expenses	29,500.00	36,000.00	6,500.00	18%	Upgrade (SOC) security operations center for Tier 1 IIE compliance
Planning and Zoning					- FO (a.e. of personnel about the polymer 101 181
Salaries and Wage	15,000.00	15,000.00	,	0%	
Other Expenses	21,500.00	20,000.00	(1.500.00)	-8%	Master Plan Completed in 2022 + Biograph Popper
nsurance					master completed in 2022 a distillate vebott in 2023
General Liability	35,000.00	46,000.00	11.000.00	24%	
Workers Compensation	131,000.00	151,000,00			IIIE Assessment Increase
			30 000 00 "	1200	UIF Assessment Increase
Employee Group Health	595,650,00	570 000 00	20,000.00	13%	JIF Assessment Increase
Employee Group Health	595,650.00	570,000.00	(25,650.00)	13% -5%	JIF Assessment Increase  1 FT to PT; 3 Waivers

DENNIS TOWNSHIP	2022 Budget Modified	2023 Budget Projected	Difference	% Change	Explanation
Salaries and Wage	10,500.00	10,000.00	(500.00)	-5%	No S&W Increase
Other Expenses	2,000.00	2,000.00	4	0%	
Central Dispatch					
Other Expenses	25,000.00	25,000.00	<u> </u>	0%	
Emergency Medical Services (EMS)					
Other Expenses	195,000.00	195,000.00	•	0%	
School Security Officer					
Other Expenses	52,000.00	52,000.00		0%	
Fire Safety and Prevention					
Salaries and Wage		18,000.00	18,000.00	100%	Supplement Fire Trust (New Department)
Other Expenses	,	2,000.00	2,000.00	100%	Supplement Fire Trust (New Department)
Code Enforcement Officer					
Salaries and Wage		15,000.00	15,000.00	100%	Supplement Construction Trust (Fee Schedule to Change)
Other Expenses	•	100.00	100.00	100%	Supplement Construction Trust (Fee Schedule to Change)
Department of Public Works					G=/
Salaries and Wage	381,500.00	420,000.00	38,500.00	9%	Contractual Increases + Snow
Other Expenses	95,000.00	95,000.00	1	0%	
Public Buildings and Grounds					
Other Expenses	65,000.00	40,000.00	(25,000.00)	-63%	Estimated based on PY expenditures
Other Evnences	477 700 00	470 000 00		200	
Gypsy Moth Program	477,700.00	470,000,00	500.00	0%	
Other Expenses	89,049.84	79,100,43	(9,949,41)	-13%	State Estimate (they will return 50%)
Board of Health			ļ		
Other Expenses	1,000.00	1,000.00	•	0%	
Animal Control					
Other Expenses	110,000.00	85,000.00	(25,000.00)	-29%	County fees decreased
Environmental Commission					
Other Expenses	500.00	500.00	,	0%	
Recreation					
Salaries and Wage	147,928.50	176,000.00	28,071.50	16%	Contractual Increases + Estimated hours for Rec Aides
Other Expenses	33,000.00	30,000.00	(3,000.00)	-10%	Estimated based on PY expenditures
Parks and Playgrounds					
Other Expenses	30,000.00	30,000.00		0%	
Municipal Alliance Committee					
Salaries and Wage	5,200.00	5,000.00	(200.00)	-4%	No S&W Increase
Senior Center					
Salaries and Wage	19,000.00	27,000.00	8,000.00	30%	Senior Center not staffed most of 2022
Other Expenses	12,500.00	8,000.00	(4,500.00)	-56%	Estimated based on PY expenditures
History Center & Cultural Heritage					
Other Expenses	2,000.00	2,000.00	1	0%	

DENNIS TOWNSHIP	2022 Budget Modified	2023 Budget Projected	Difference	% Change	Explanation
Unclassified					
Special Events	14,000.00	13,500.00	(500.00)	-4%	Estimated based on PY expenditures
Sick and Terminal Leave	1,000.00	10,000.00	9,000.00	90%	Estimate based on retirements (not always needed)
Match Funds for Grants	100.00	100.00	-	0%	
Utilities					
Electricity	65,000.00	65,000.00	•	0%	
Telephone	20,000.00	8,000.00	(12,000.00)	-150%	Switched to VoIP in 2022
Gas (Propane)	44,000.00	45,000.00	1,000.00	2%	
Telecommunications	9,000.00	9,000.00	•	0%	
Gasoline & Diesel Fuel	37,000.00	40,000.00	3,000.00	8%	
Landfill Disposal	251,000.00	260,000.00	9,000.00	3%	
Statutory Expenses					
Public Employee Retirement System (P	129,498.00	116,111.00	(13,387.00)	-12%	Less FT employees
Social Security System	85,000.00	89,000.00	4,000.00	4%	Percentage of S&W
Unemployment Compensation	8,300.00	8,700.00	400.00	5%	Percentage of S&W
Defined Contribution Retirement Syste	7,600.00	7,500.00	(100.00)	-1%	Exempt employees
Capital Improvements					
Capital Improvement Fund	15,000.00	20,000.00	5,000.00	25%	Down Payments needed for upcoming Capital projects
Debt Services					
Payment of Bond Principal	250,000.00	260,000.00	10,000.00	4%	Amortization schedule; due to be paid off in 2025
Payment of BAN	118,071.50	799,000.00	680,928.50	85%	Offsetting Revenue
Interest on Bonds	23,250.00	18,250.00	(5,000.00)	-27%	Interest on lower principal
Interest on Notes	26,965.15	83,799.43	56,834.28	68%	2022 Bid Results
	4,457,565.24	5,291,531.86	833,966.62	3%	