

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
APRIL 25, 2023 – 5:30 P.M.**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk’s bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

Minutes	04/11/2022 Work Session & Regular Meeting.
Res. #2023-73	Authorizing the Appropriate Township Officials the Authority to Execute a Statement of Consent for Treatment Works Approval Applications Required by the NJDEP Division of Water Quality.
Res. #2023-74	Allowing the Budget to be Read by Title Only at the Hearing.
Res. #2023-75	Certifying the Governing Body Reviewed the Compensation for the Dennis Township Fire District #1 Board of Fire Commissioners for the Year 2023.
Res. #2023-76	Authorizing Various Refunds of the Dennis Township Summer Camp Program.

Regular Agenda:

Ord. 2023-03	Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A: 4-45.14). (Second Reading & Public Hearing)
Public Hearing:	2023 Municipal Budget.
Res. #2023-77	Amending the 2023 Municipal Budget.
Res. #2023-78	Adopting the 2023 Municipal Budget As Amended.

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
APRIL 25, 2023 – 5:30 P.M. (page 2)**

Regular Agenda Continued:

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

General Account \$200,345.81

Administrative Reports

General Public Comments

Committee Comments

Adjournment

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2023-73

**RESOLUTION AUTHORIZING THE APPROPRIATE TOWNSHIP OFFICIALS THE
AUTHORITY TO EXECUTE A STATEMENT OF CONSENT FOR
TREATMENT WORKS APPROVAL APPLICATION REQUIRED BY THE
NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION –
DIVISION OF WATER QUALITY**

WHEREAS, from time to time various entities are required to apply for Treatment Works Approval from the New Jersey Department of Environmental Protection – Division of Water Quality in the course of their project; and

WHEREAS, the NJDEP requires the municipality to execute a Statement of Consent for Treatment Works Approval Applications.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Mayor, Deputy Mayor and/or Municipal Engineer are hereby authorized and directed to execute Statements of Consent for Treatment Works Approval applications.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on April 25, 2023 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2023-74

**RESOLUTION ALLOWING THE BUDGET TO BE READ
BY TITLE ONLY AT THE HEARING**

WHEREAS, N.J.S. 40A:4-8, as amended by L.2015, c. 95, §14, 2015, provides that the Budget be read by title only at the time of the Public Hearing if a Resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the Budget has been made available for public inspection, and has been made available to each person upon request; and

WHEREAS, these two conditions have been met.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Budget shall be read by title only.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2023-75

**RESOLUTION CERTIFYING THE GOVERNING BODY REVIEWED THE
COMPENSATION FOR THE DENNIS TOWNSHIP FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS FOR THE YEAR 2023**

WHEREAS, the Dennis Township Fire District #1 Commissioners adopted Resolution #23-02 at their meeting held on 04/19/2023; and

WHEREAS, the said resolution set forth the salary for the Board Commissioners for the year 2023 as per N.J.S.A. 40A:14-88; and

WHEREAS, the said statute requires the review by the governing body of said compensation that the Board shall fix.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey, that the governing does hereby certify that Resolution No. 2023-02 of the Dennis Township Fire District #1 Board of Commissioners, which provides compensation for the Board of Fire Commissioners, was hereby reviewed.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2023-76

RESOLUTION AUTHORIZING VARIOUS REFUNDS OF SUMMER CAMP PAYMENTS

WHEREAS, the Recreation Department has notified the Municipal Clerk of the need for various refunds of Summer Camp Payments; and

WHEREAS, the payments were completed thru RecDesk.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer is hereby authorized and directed to facilitate the refunds of the following Summer Camp Payments thru RecDesk:

Rachel Grant	\$ 294.00	Marissa Evans	\$ 574.00
Katie Rementer	\$1,148.00	Rebecca Visram	\$ 686.00
Mariam Khan	\$ 280.00	Elizabeth Bakley	\$ 434.00
Kristin Hackett	\$ 882.00	Kristi Siekierski	\$1,160.00
Cortney Walters	\$1,180.00	Jaimie Stagg	\$1,387.00

ATTEST _____ **ATTEST** _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 2023-03

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Dennis in the County of Cape May finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$40,422.51 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Dennis, in the County of Cape May, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Township of Dennis shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$141,478.79, and that the CY 2023 municipal budget for the Township of Dennis be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Zeth A. Matalucci, Mayor

Scott J. Turner, Deputy Mayor

Thomas VanArtsdalen, III, Committee Member

Matthew Cox, Committee Member

Frank L. Germanio, Jr., Committee Member

PRESENTED BY: COX

SECONDED BY: TURNER

ROLL CALL VOTE:

AYES: GERMANIO, COX, TURNER & MATALUCCI

NAYS:

ABSTAINING:

ABSENT: VANARTSDALEN

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on March 28, 2023. Publication will be held on April 03, 2023 and a Public Hearing will be held at a meeting of the said Township Committee to be held on April 25, 2023 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST

Jacqueline B. Justice, RMC/Clerk

RESOLUTION 2023-77 TO AMEND BUDGET

WHEREAS, the local municipal budget for the year 2023 was approved on the 28th day of March, 2023 and
WHEREAS, the public hearing on said budget & amendment have been held as advertised, and
WHEREAS, it is desired to amend said approved budget, now
THEREFORE BE IT RESOLVED, by the Township of Dennis, County of Cape May that the following amendments to the approved budget of 2023 be made:

Recorded Vote:	(((
	((Abstained(
	(((
	Ayes(Nays((
	(((
	((Absent(
	(((

CURRENT FUND:

	From	To
ANTICIPATED REVENUES:		
1. Surplus Anticipated		
Surplus Anticipated	688,000.00	750,000.00
Total Surplus Anticipated	688,000.00	750,000.00
3. Miscellaneous Revenues		
Section A: Local Revenue		
Interest and Costs on Taxes	65,000.00	66,000.00
Total Section A: Local Revenue	125,000.00	126,000.00
Total Miscellaneous Revenues	2,629,417.12	2,630,417.12
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	3,677,715.09	3,740,715.09
6. Amount to be Raised by Taxes for Support of Municipal Budget		
Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	2,237,100.55	2,171,815.58
7. Total General Revenues	5,914,815.64	5,912,530.67
ANTICIPATED APPROPRIATIONS:		
M) Reserve for Uncollected Taxes	601,477.92	599,192.95
9. Total General Appropriations	5,914,815.64	5,912,530.67

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the office of the Director of Local Government Services for his certification of the local municipal budget so amended.

It is hereby certified that all additions and math in this amendment are correct.


JESSICA BISHOP, DENNIS TWP. CEO

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 25th day of April, 2023.

SECTION 2 - UPON ADOPTION FOR YEAR 2023
RESOLUTION 2023-78

Be it Resolved by the DENNIS COMMITTEEPERSONS of the County of CAPE MAY TOWNSHIP that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 2,171,815.58 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE
 (insert last name)

Ayes		Nays		Abstained		Absent	

SUMMARY OF REVENUES

1. General Revenues					
Surplus Anticipated				08-100	\$ 750,000.00
Miscellaneous Revenues Anticipated				13-099	\$ 2,630,417.12
Receipts from Delinquent Taxes				15-499	\$ 360,297.97
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)				07-190	\$ 2,171,815.58
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:					
Item 6. Sheet 42			07-195	\$ -	
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)			07-191	\$ -	
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY					\$ -
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:					
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)			07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX				07-192	\$ -
Total Revenues				13-299	\$ 5,912,530.67

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:		XXXXXX	XXXXXXXXXXXXXX
Within "CAPS"		XXXXXX	XXXXXXXXXXXXXX
(a & b)	Operations Including Contingent	34-201	\$ 3,889,571.43
(e)	Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 221,311.00
(g)	Cash Deficit	46-885	\$ -
Excluded from "CAPS"		XXXXXX	XXXXXXXXXXXXXX
(a)	Operations - Total Operations Excluded from "CAPS"	34-305	\$ 21,405.86
(c)	Capital Improvements	44-999	\$ 20,000.00
(d)	Municipal Debt Service	45-999	\$ 1,161,049.43
(e)	Deferred Charges - Municipal	46-999	\$ -
(f)	Judgments	37-480	\$ -
(n)	Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g)	Cash Deficit	46-885	\$ -
(k)	For Local District School Purposes	29-410	\$ -
(m)	Reserve for Uncollected Taxes	50-899	\$ 599,192.95
		07-195	\$ -
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)		34-499	\$ 5,912,530.67
Total Appropriations			

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 25th day of April, 2023. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2023 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 25th day of April, 2023, jackie@denistwp.org, Clerk
Signature

Vendor # Name	PO # PO Date Description	Amount	Contract	Charge Account	PO Type	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice	1099
Item Description									Date	Date		Excl
78273 UPPER TOWNSHIP												
23-00014 01/03/23 2023 COURT FEE SHARE		2,546.36	3-01-08-180-104			R MUN. COURT RECEIPTS/UPPER TOWNSHIP SHARE R		04/17/23	04/17/23			N
4 MARCH 2023 COURT FEE SHARE												
Vendor Total:		2,546.36										
78661 BSN SPORTS, INC.												
23-00179 03/20/23 BASEBALL SUPPLIES		1,236.99	T-05-00-000-206			B RECREATION TRUST - BASEBALL/SOFTBALL	R	03/20/23	04/18/23			N
1 BASEBALL SUPPLIES												
Vendor Total:		1,236.99										
88077 XEROX CORPORATION												
23-00033 01/03/23 2023 PRINTER RENTAL		193.72	3-01-20-120-036			B TOWNSHIP CLERK - OFFICE SUPPLIES	R	04/11/23	04/11/23		018496586	N
3 MARCH 2023 PRINTER RENTAL												
Vendor Total:		193.72										
Total Purchase Orders:	29	Total P.O. Line Items:	37	Total List Amount:	200,345.81	Total Void Amount:	0.00					

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total		
	2-01	750.00	0.00	750.00	0.00	0.00	750.00		
	3-01	43,822.66	0.00	43,822.66	2,546.36	138,270.48	184,639.50		
GENERAL CAPITAL FUND	C-04	3,545.00	0.00	3,545.00	0.00	0.00	3,545.00		
	G-02	719.00	0.00	719.00	0.00	0.00	719.00		
RECREATION TRUST FUND	T-05	10,598.15	0.00	10,598.15	0.00	0.00	10,598.15		
DOG TRUST FUND	T-13	7.80	0.00	7.80	0.00	0.00	7.80		
CONSTRUCTION CODE	T-17	86.36	0.00	86.36	0.00	0.00	86.36		
	Year Total:	10,692.31	0.00	10,692.31	0.00	0.00	10,692.31		
Total of All Funds:		59,528.97	0.00	59,528.97	2,546.36	138,270.48	200,345.81		