

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
APRIL 25, 2023**

5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

The Mayor opened the meeting in compliance with the Open Public Meetings Act requirements.

The Mayor requested that the roll call and flag salute be carried over from the Board of Health meeting (VanArtsdalen, Cox, Turner and Matalucci were present, Germanio was absent).

The Mayor asked if there were any questions, comments or concerns regarding the consent agenda.

There being no comments from those present, the Mayor asked for a motion adopting the consent agenda, motion was made by Cox, seconded by Turner, with 4 ayes and 1 absent (Germanio), that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 04/11/2023 Work Session & Regular Meeting.

The following resolution numbers 2023-73 thru 2023-76 were a part of the Consent Agenda:

RESOLUTION NO. 2023-73

**RESOLUTION AUTHORIZING THE APPROPRIATE TOWNSHIP OFFICIALS THE
AUTHORITY TO EXECUTE A STATEMENT OF CONSENT FOR
TREATMENT WORKS APROVAL APPLICATION REQUIRED BY THE
NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION –
DIVISION OF WATER QUALITY**

WHEREAS, from time to time various entities are required to apply for Treatment Works Approval from the New Jersey Department of Environmental Protection – Division of Water Quality in the course of their project; and

WHEREAS, the NJDEP requires the municipality to execute a Statement of Consent for Treatment Works Approval Applications.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Mayor, Deputy Mayor and/or Municipal Engineer are hereby authorized and directed to execute Statements of Consent for Treatment Works Approval applications.

ATTEST

ATTEST

Budget has been made available for public inspection, and has been made available to each person upon request; and

WHEREAS, these two conditions have been met.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Budget shall be read by title only.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-75

RESOLUTION CERTIFYING THE GOVERNING BODY REVIEWED THE COMPENSATION FOR THE DENNIS TOWNSHIP FIRE DISTRICT #1 BOARD OF FIRE COMMISSIONERS FOR THE YEAR 2023

WHEREAS, the Dennis Township Fire District #1 Commissioners adopted Resolution #23-02 at their meeting held on 04/19/2023; and

WHEREAS, the said resolution set forth the salary for the Board Commissioners for the year 2023 as per N.J.S.A. 40A:14-88; and

WHEREAS, the said statute requires the review by the governing body of said compensation that the Board shall fix.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey, that the governing does hereby certify that Resolution No. 2023-02 of the Dennis Township Fire District #1 Board of Commissioners, which provides compensation for the Board of Fire Commissioners, was hereby reviewed.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-76

RESOLUTION AUTHORIZING VARIOUS REFUNDS OF SUMMER CAMP PAYMENTS

WHEREAS, the Recreation Department has notified the Municipal Clerk of the need for various refunds of Summer Camp Payments; and

WHEREAS, the payments were completed thru RecDesk.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer is hereby authorized and

The Mayor indicated that we would be moving on to the regular items on the agenda.

This being the time and place of the Public Hearing for Ordinance No. 2023-03. The title was read by the Mayor. The Mayor asked for a motion to open the Hearing for public comment, motion was made by Turner, seconded by Cox, that the Hearing be open for public comment. Let the record reflect that there were no comments from those present, and motion was made by VanArtsdalen, seconded by Cox that the Hearing be closed.

The Mayor asked for a motion to adopt Ordinance No. 2023-03, motion was made by Cox, seconded by Turner with 4 ayes, and 1 absent (Germanio), the following ordinance was adopted:

ORDINANCE NO. 2023-03

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

ATTEST _____	ATTEST _____
Jacqueline B. Justice, RMC/Clerk	Zeth A. Matalucci, Mayor

Frank Riggitano, the Recreation Director who will be retiring at the end of June, thanked the Township Committee for the opportunity to work with the Township Recreation. He indicated that it is a great crew and that Christina Jamison does a fabulous job and that he will still be available for assistance.

This being the time and place of the Public Hearing for the 2023 Municipal Budget. The title was read by the Mayor. The Mayor asked for a motion to open the Hearing for public comment, motion was made by Turner, seconded by Cox, that the Hearing be open for public comment. Township Administrator/CFO, Jessica Bishop, commented on the Budget Amendment which allowed for the use of additional surplus to reduce the tax increase. Ms. Bishop shared that these additional funds from surplus should be replenished from a Recycling Rebate and the sale of various Township owned parcels. Deputy Mayor Turner thanked Ms. Bishop for a great job with the budget. There being no further comments from those present, and motion was made by VanArtsdalen, seconded by Turner, that the Hearing be closed.

The Mayor asked for a motion to adopt Resolution No. 2023-77, motion was made by Turner, seconded by Cox with 4 ayes, and 1 absent (Germanio), the following Resolution No. 2023-77 was adopted:

RESOLUTION 2023-77 TO AMEND BUDGET

WHEREAS, the local municipal budget for the year 2023 was approved on the 28th day of March, 2023 and
WHEREAS, the public hearing on said budget & amendment have been held as advertised, and
WHEREAS, it is desired to amend said approved budget, now
THEREFORE BE IT RESOLVED, by the Township of Dennis, County of Cape May that the following amendments to the approved budget of 2023 be made:

Recorded Vote:	(((((((
	(Matalucci	(Abstained(
	(Turner	((
Ayes(Cox	Nays(
	(VanArtsdalen	((
	((Absent(Germanio	
	(((

CURRENT FUND:

ANTICIPATED REVENUES:

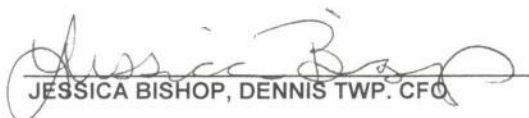
	From	To
1. Surplus Anticipated		
Surplus Anticipated	688,000.00	750,000.00
Total Surplus Anticipated	688,000.00	750,000.00
3. Miscellaneous Revenues		
Section A: Local Revenue		
Interest and Costs on Taxes	65,000.00	66,000.00
Total Section A: Local Revenue	125,000.00	126,000.00
Total Miscellaneous Revenues	2,629,417.12	2,630,417.12
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	3,677,715.09	3,740,715.09
6. Amount to be Raised by Taxes for Support of Municipal Budget		
Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	2,237,100.55	2,171,815.58
7. Total General Revenues	<u>5,914,815.64</u>	<u>5,912,530.67</u>

ANTICIPATED APPROPRIATIONS:

M) Reserve for Uncollected Taxes	601,477.92	599,192.95
9. Total General Appropriations	<u>5,914,815.64</u>	<u>5,912,530.67</u>

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the office of the Director of Local Government Services for his certification of the local municipal budget so amended.

It is hereby certified that all additions and math in this amendment are correct.


JESSICA BISHOP, DENNIS TWP. CFO

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 25th day of April, 2023.

SECTION 2 - UPON ADOPTION FOR YEAR 2023
RESOLUTION 2023-78

Be it Resolved by the DENNIS COMMITTEEPERSONS of the CAPE MAY TOWNSHIP that the budget hereinbefore set forth as appropriations, and authorization of the amount of:

- adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:
- (a) \$ 2,171,815.58 (Item 2 below) for municipal purposes, and
 - (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and, to be added to the certificate of amount to be raised by taxation for local school purposes in
 - (c) \$ - (Item 4 below)
 - (d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
 - (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
 - (f) \$ - (Item 5 Below) Minimum Library Tax

Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

RECORDED VOTE
(Insert last name)

Ayes	Nays	Abstained	Absent
Matalucci Turner Cox VanArtsdalen			Gerr

SUMMARY OF REVENUES

1. General Revenues				
Surplus Anticipated			08-100	\$
Miscellaneous Revenues Anticipated			13-099	\$
Receipts from Delinquent Taxes			15-499	\$
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)			07-190	\$
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:				
Item 6, Sheet 42			07-195	\$
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)			07-191	\$
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY			-	\$
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			07-191	\$
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)			07-192	\$
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX			13-299	\$
Total Revenues				\$

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:		XXXXXX
Within "CAPS"		XXXXXX
(a & b) Operations Including Contingent		34-201
(e) Deferred Charges and Statutory Expenditures - Municipal		34-209
(g) Cash Deficit		46-885
Excluded from "CAPS"		XXXXXX
(a) Operations - Total Operations Excluded from "CAPS"		34-305
(c) Capital Improvements		44-999
(d) Municipal Debt Service		45-999
(e) Deferred Charges - Municipal		46-999
(f) Judgments		37-480
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)		29-405
(g) Cash Deficit		46-885
(k) For Local District School Purposes		29-410
(m) Reserve for Uncollected Taxes		50-899
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)		07-195
Total Appropriations		34-499

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 25th day of April, 2023. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2023 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 25th day of April, 2023, Jackie@denistwp.org
Signature

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by VanArtsdalen, seconded by Cox, with 4 ayes and 1 absent (Germanio), that the payment of the following bills was approved:

GENERAL ACCOUNT:

047649-Burgess R. Hamer (replace ck#47244)	\$ 300.00
047650-APM Cleaning Services, LLC	7,610.00
047651-Atlantic City Electric	3,183.37
047652-Blaney Donohue & Weinberg PC	319.00
047653-Blauer Associates	750.00
047654-Cape may County M.U.A.	19,653.40
047655-Cape May County P.W.A.	2,087.96
047656-Caprioni Portable Toilets, Inc.	80.00
047657-Comcast	714.59
047658-Crystal Springs	328.55
047659-DeBlasio & Associates, PC	3,545.00
047660-Dennis Twp. Fire District #2	89,501.75
047661-Dennis Twp. Fire District #3	48,768.73
047662-FP Mailing Solutions	171.00
047663-Fralinger Engineering, PA	1,010.35
047664-Cape May County Herald	62.29
047665-Morey's Piers	719.00
047666-South Jersey Gas	1,206.32
047667-S.S.C.I.	300.00
047668-Staples Advantage	840.87
047669-Suburban Propane – 2115	4,061.24
047670-Treasurer, State of New Jersey	2,000.00
047671-Upper Township	2,546.36
047672-Xerox Corporation	193.72

CONSTRUCTION CODE:

1084-ICC – Chicago Regional Office	86.36
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GENERAL CHECKING WIRES:

None.

DOG TRUST:

174-NJ Dept. Health/Senior Services	7.80
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FIRE SAFETY & PREVENTION:

None.

ESCROW TURNER PARTNERS:

PLANNING ESCROW:

None.

PAYROLL TRUST:

None.

RECREATION TRUST:

1497-L. J. Zucca, Inc.	2,561.17
1498-Seashore Food Distributors, Inc.	1,032.99
1499-2 the Tee Outfitters	5,767.00
1500-BSN Sports, Inc.	1,236.99

The Township Engineer, Mike Fralinger, commented on: Pre-Construction Meeting for the Chestnut Street Park ADA Project and the award notice of the ADA Playground Equipment at the Recreation Complex Grant.

The Township Administrator, Jessica Bishop, commented on possible projects for future Small Cities CDBG applications.

The Mayor asked for a motion to accept the Engineer's verbal report, motion was made by VanArtsdalen, seconded by Turner, with 4 ayes and 1 absent (Germanio).

The Mayor asked if there were any comments from the public this evening.

Let the record reflect that there were none.

The Mayor asked for comments from the Township Committee.

Committeeman VanArtsdalen commented on Baseball/Softball Opening Day at the Rec and indicated that Joe Wallash's Playa Bowls were there and donated all proceeds to the Baseball/Softball Association. He thanked Coach Riggitano for all he has done at the Rec and stated that the programs are flourishing. He shared that Baseball/Softball is going on every night at the Rec and everyone is welcome to stop by and enjoy watching a game.

Committeeman Cox indicated that he had no comment at this time.

Deputy Mayor Turner indicated he has is excited about Christina Jamison continuing the great programs at the Recreation Department. He commented on the problems with the School Budget and the possibility of a referendum. He commented on items that will be cut such as courtesy busing and sports programs. The Township Administrator, Jessica Bishop, commented on the School's sports programs and indicated that the only sport that is not offered at by our Recreation Department is Field Hockey and she discussed the possibility of the Rec offering that as well. Ms. Bishop shared estimated costs

The Mayor asked for a motion to adjourn the Township Committee meeting.

Motion was made by VanArtsdalen, seconded by Cox, that the meeting be adjourned. All in favor and the motion carried.

ATTEST	_____	ATTEST	_____
	Jacqueline B. Justice, RMC/Clerk		Zeth A. Matalucci, Mayor