

**TOWNSHIP OF DENNIS  
DENNISVILLE, NJ  
MAY 23, 2023**

**5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING**

The Mayor opened the meeting in compliance with the Open Public Meetings Act requirements.

The Mayor requested that the roll call and flag salute be carried over from the Board of Health meeting (Germanio, Cox, and Matalucci were present, VanArtsdalen and Turner were absent).

The Mayor asked if there were any questions, comments or concerns regarding the consent agenda.

There being no comments from those present, the Mayor asked for a motion adopting the consent agenda, motion was made by Germanio, seconded by Cox, with 3 ayes and 2 absent (VanArtsdalen & Turner), that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 05/09/2023 Work Session & Regular Meeting.

The following resolution numbers 2023-87 thru 2023-92 were a part of the Consent Agenda:

**RESOLUTION NO. 2023-87**

**RESOLUTION PROVIDING FOR THE INSERTION OF A  
SPECIAL ITEM OF REVENUE IN THE 2023 MUNICIPAL BUDGET**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township of Dennis will receive \$25,392.43 from the State of New Jersey and wishes to amend its 2023 Budget to include this amount as a revenue.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$25,392.43 which is now available as a revenue from:

Miscellaneous Revenues:

Section F: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Off-Set with

Appropriations:

Clean Communities Grant

**BE IT FURTHER RESOLVED**, that a like sum of \$25,392.43 be and the same is hereby appropriated under the caption of:

General Appropriations:

(A) Operations Excluded from "Caps" - Public and Private Programs Off-Set by Revenues:

Clean Communities Grant

**BE IT FURTHER RESOLVED**, that the Clerk is hereby authorized and directed to forward the necessary documentation to the Director of Local Government Services.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2023-88**

**RESOLUTION AUTHORIZING THE HIRING OF SEASONAL PART-TIME EMPLOYEES FOR THE RECREATIONAL SUMMER CAMP PROGRAM**

**WHEREAS**, the Dennis Township Recreation Department is running a Summer Camp Program from June 26, 2023 to August 17, 2023, which requires the hiring of part-time seasonal employees; and

**WHEREAS**, the Recreation Program Coordinator and Administrator have conducted interviews with the various applicants; and

**WHEREAS**, the Recreation Program Coordinator and Administrator have made their recommendations to the Township Committee.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following people be hired as seasonal part-time employees with the title Recreation Attendant effective 06/12/2023: Dominic Caraballo - \$14.25 per hour, Grace Chadwick - \$14.25, Vinny Povio - \$14.25, Mary Brown - \$14.25, Sydney King - \$14.75 per hour, Mary Sullivan - \$14.75 per hour, Grace Thompson - \$14.75 per hour, Samantha Payne - \$15.00 per hour, Mark Turner - \$17.00 per hour, Faith Sorensen - \$15.50 per hour, Julia Bornhardt - \$17.50 per hour, Emily Oglesby - \$17.00 per hour, Brianna Reef - \$17.00 per hour, Steve Gurdgiel - \$19.00 per hour, Robert Nevitt - \$19.00 per hour, and Ashlee Symanski - \$19.00 per hour.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2023-89**

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2023 MUNICIPAL BUDGET**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township of Dennis will receive \$400,000.00 from the County of Cape May and wishes to amend its 2023 Budget to include this amount as a revenue.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$400,000.00 which is now available as a revenue from:

Miscellaneous Revenues:

Section F: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Off-Set with Appropriations:

CMC ARPA Infrastructure Grant

**BE IT FURTHER RESOLVED**, that a like sum of \$400,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations:

(A) Operations Excluded from "Caps" - Public and Private Programs Off-Set by Revenues:  
CMC ARPA Infrastructure Grant

**BE IT FURTHER RESOLVED**, that the Clerk is hereby authorized and directed to forward the necessary documentation to the Director of Local Government Services.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2023-90**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT FOR SURENIAN, EDWARDS, BUZAK & NOLAN, LLC TO ACT AS SPECIAL COUNSEL ON BEHALF OF THE TOWNSHIP OF DENNIS WITH RESPECTS TO AFFORDABLE-HOUSING OBLIGATIONS**

**WHEREAS**, the Solicitor has notified the Municipal Clerk of the need to obtain special legal services in regards to addressing the Township’s responsibilities with respect to its affordable-housing obligations in any proceedings involving (a) a New Jersey court of competent jurisdiction and /or (b) the New Jersey Council on Affordable Housing (COAH); and

**WHEREAS**, the Solicitor has provided the resume of an attorney who specializes in affordable-housing obligations.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Solicitor is hereby designated to negotiate the terms of the contract with Surenian, Edwards, Buzak & Nolan, LLC.
2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Service Contract with Surenian, Edwards, Buzak & Nolan, LLC for special legal services with regards to Affordable-Housing Obligations.
3. The Clerk shall cause of notice of the award of this contract to be published in the official newspaper of the Township of Dennis as required by N.J.S.A. 40A: 11-5(1)(a)(i).
4. This contract is awarded without competitive bidding, pursuant to the Local Public Contract Law, N.J.S.A. 40A:11-1 et seq and that the total sum will not exceed the limits established in P.L. 2004 Chapter 19.
5. This resolution shall take effect immediately.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2023-91**

**RESOLUTION AUTHORIZING A REFUND OF A  
TAX OVERPAYMENT – BLOCK 69, LOT 13**

**WHEREAS**, the Tax Collector has notified the Clerk of a tax overpayment on Block 69, Lot 13; and

**WHEREAS**, the overpayment was a result of the Mortgage Company servicing agent and the property owner making duplicate payments; and

**WHEREAS**, the amount of the overpayment requested to be refunded for Block 69, Lot 13 is seven hundred fifty-six dollars and seven cents (\$756.07).

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the total amount of \$756.07 to: Kyle & Amanda Carter, 661 Route 9, Cape May, NJ 08204-4637.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2023-92**

**RESOLUTION AUTHORIZING THE SUBMITTAL OF THE GRANT APPLICATION AND  
THE EXECUTION OF THE GRANT AGREEMENT FOR THE  
NEW JERSEY DEPARTMENT OF TRANSPORTATION  
LOCAL TRANSPORTATION PROJECTS FUND APPLICATION –  
RECONSTRUCTION OF HAGEN ROAD**

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED**, that the Mayor, Engineer and Clerk are hereby authorized to submit an electronic grant application identified as 00157 to the New Jersey Department of Transportation on behalf of the Township of Dennis.

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Dennis and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

The Mayor indicated that we would be moving on to the regular items on the agenda.

The Mayor indicated that Voucher #23-00248 in the amount of \$200.00 is rejected at this time and removed from the bill list and asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Germanio, seconded by Cox, with 3 ayes and 2 absent (VanArtsdalen and Turner), that the payment of the following bills was approved:

**GENERAL ACCOUNT:**

047720-Atlantic City Electric	\$	2,451.86
047721-Blaney Donohue & Weinberg PC		1,754.50
047722-Blauer Associates		1,650.00
047723-Cape May County P.W.A.		2,216.57
047724-Caprioni Portable Toilets, Inc.		80.00
047725-Cody's Power Equipment		356.95
047726-Comcast		714.50
047727-Crystal Springs		87.40
047728-Dennis Twp. 8 <sup>th</sup> Grade Class		500.00
047729-Delta Dental of NJ		7,055.52
047730-Dun-Rite Sand & Gravel Co., Inc.		219.87
047731-East Coast Distributors		198.43
047732-Gracetown Lumber Co.		992.55
047733-Scheule Planning Solutions, LLC		125.00
047734-Home Depot Credit Services		848.59
047735-The Press of Atlantic City		244.48
047736-Eurofins Environmental Testing		177.50
047737-Ricky Slade Construction, Inc.		765.41
047738-Staples Advantage		194.28
047739-Suburban Propane – 2115		66.61
047740-Upper Township		2,109.95
047741-V. E. Ralph & Son, Inc.		563.00
047742-David D. Glassford, Jr. LLC		9,000.00
047743-Xerox Corporation		209.96
047744-Keltex Imprinted Apparel, Inc.		450.00

**CONSTRUCTION CODE:**

1086-State Treasurer		91.00
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**GENERAL CHECKING WIRES:**

None.

**DOG TRUST:**

None.

**FIRE SAFETY & PREVENTION:**

None.

**ESCROW TURNER PARTNERS:**

None.

**ESCROW HRD HOLDINGS:**

None.

**ESCROW GOLF CARS UNLIMITED**

None.

**PLANNING ESCROW:**

None.

**PAYROLL TRUST:**

None.

**RECREATION TRUST:**

1507-Acme (Supervalu)	70.98
1508-American Bounce	1,675.00
1509-Petty Cash c/o Jessica Bishop	336.17
1510-Senior Excursions, Inc.	200.00
1511-Silver Bullet	1,750.00
1512-2 the Tee Outfitters	41.00
1513-Urban Air Sicklerville NJ	1,625.00
1514-VOID	
1515-BSN Sports, Inc.	516.27

The Township Engineer, Mike Fralinger, commented on: ADA Project at Rec, the NJDOT Local Transportation Projects Fund Application for Hagen Road, the 2024 NJ DOT State Aide application and possible roads such as Meerwald, School House and Halbe, an update on the County Road Projects on 610, 550 and 605 and he indicated that early June they are planning to start Tyler Road, County Projects for long term (2025-2026) on Kings Highway & Alt. 347.

The Township Administrator, Jessica Bishop, commented on: possibility of a left hand turn arrow for the Route 47 & Tyler Road southbound, she reviewed changes to introduced Ordinance No. 2023-05 which will have its Public Hearing on 6/13/2023, National Night Out being a collaboration this year with the State Police, Upper Township, Woodbine and Corbin City, the 05/20/2023 Shred Event, the DT's Wild Race scheduled for 06/09/2023 at 5:00 pm with registration thru RecDesk and the Community Yard sale on 06/10/2023.

The Mayor asked for a motion to accept the Engineer's & Administrator's verbal reports, motion was made by Germanio, seconded by Cox, with 3 ayes and 2 absent (VanArtsdalen & Turner).

The Mayor asked if there were any comments from the public this evening.

Let the record reflect that there were none.

The Mayor asked for comments from the Township Committee.

Committeeman Germanio stated that he has had a lot of positive comments regarding the Shred Event and he thanked everyone involved for a great job.

Committeeman Cox indicated that he had no comment at this time.

Mayor Matalucci echoed Committeeman Germanio's comments regarding the Shred Event and indicated that he has received a lot of compliments regarding the event.

The Mayor asked for a motion to adjourn the Township Committee meeting.

Motion was made by Germanio, seconded by Cox, that the meeting be adjourned. All in favor and the motion carried.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor