

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
AUGUST 08, 2023 – 5:30 P.M.**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda

Minutes	07/25/2023 Regular Meeting.
Res. #2023-115	Accepting the Award of the Local Efficiency Achievement Program (LEAP) Grant for the Construction of a Shared Communications Tower and Authorizing the Execution of said Grant Agreement.
Res. #2023-116	Awarding the Contract for the Furnishing and Delivering of One (1) 2022 or Newer Kenworth Conventional Chassis with 10.5' Stainless Steel Dump Body, Plow and Spreader (or Equivalent) for the Dennis Township Public Works Department.
Res. #2023-117	Providing for the Insertion of a Special Item of Revenue in the 2023 Municipal Budget.
Res. #2023-118	Authorizing the Concurrence of the Appointment of a Public Defender for the Municipal Court.
Res. #2023-119	Appointing a Deputy Registrar.
Res. #2023-120	Authorizing Various Refunds of Recreation Payments.
Res. #2023-121	Cancelling Grant Balances.
Res. #2023-122	Authorizing an Extension of the Mining Permit for A.E. Stone, Inc./Dennis Township Sand & Gravel Now owned by Kiely Holdings, LLC.
Res. #2023-123	Authorizing the Leave of Absence for a Public Works Employee.

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
AUGUST 08, 2023 – 5:30 P.M. (page 2)**

Regular Agenda:

Motion for the Bills

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available. **General Account \$1,007,040.49**

Administrative Reports

Municipal Clerk's Report	July, 2023
Registrar's Report	July, 2023
Tax Collector's Report	July, 2023
Construction Official's Report	July, 2023
Chief Finance Officer's Report	July, 2023

General Public Comments

Committee Comments

Adjournment

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2023-115

**RESOLUTION ACCEPTING THE AWARD OF THE LOCAL EFFICIENCY
ACHIEVEMENT PROGRAM (LEAP) GRANT FOR THE CONSTRUCTION
OF A SHARED COMMUNICATIONS TOWER AND AUTHORIZING THE
EXECUTION OF SAID GRANT AGREEMENT**

WHEREAS, the State of New Jersey has allocated \$150,000 within each county for a statewide total of \$3.15 million in Local Efficiency Achievement Program (LEAP) funds to promote innovation among peer local units across New Jersey, and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP grant program; and

WHEREAS, the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnership and collaborations to produce efficiencies through shared services; and

WHEREAS, the Dennis Township School District has agreed to be the lead agency in this program; and

WHEREAS, the Governing Body of Dennis Township School District, is acknowledging and accepting the responsibility of acting as administrator for this grant on behalf of all participating local units; and

WHEREAS, the Governing Body of the Dennis Township School District received a Notice of Award from the Department of Community Affairs, Division of Local Government Services (DLGS) its eligibility to receive a LEAP Grant in the amount of \$150,000.00; and,

WHEREAS, the purpose of the award is to construct a shared communications tower for the purpose of increasing the range for the District's Transportation Department and the Township's Office of Emergency Management systems.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Governing Body of Dennis Township, that the Governing Body does hereby join with the Dennis Township School District in accepting the award of \$150,000.00, for the purpose of the construct of a shared communications tower for the purpose of increasing the range for the District's Transportation Department and the Township's Office of Emergency Management systems.

BE IT FURTHER RESOLVED, that the Chief Executive Officer of the Dennis Township School District be and hereby is authorized to execute a Grant Agreement with the New Jersey Department of Community Affairs on behalf of Dennis Township School District and the Township of Dennis, and upon execution of said Agreement, the Dennis Township School District does accept the Terms and Conditions specified in the Agreement in connection to this grant award.

RESOLUTION NO. 2023-115

PAGE 2

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on August 08, 2023 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2023-116

**RESOLUTION AWARDING THE CONTRACT FOR THE FURNISHING AND
DELIVERING OF ONE (1) 2022 OR NEWER KENWORTH CONVENTIONAL
CHASSIS WITH 10.5' STAINLESS STEEL DUMP BODY, PLOW AND
SPREADER (OR EQUIVALENT) FOR THE
DENNIS TOWNSHIP PUBLIC WORKS DEPARTMENT**

WHEREAS, the Dennis Township Purchasing Agent, as authorized Contracting Agent for Dennis Township Committee has requested, received and opened sealed bids on July 13, 2023 at 2:00 PM prevailing time for Furnishing and Delivering One (1) 2022 or Newer Kenworth Conventional Chassis with 10.5' Stainless Steel Dump Body, Plow and Spreader (Or Equivalent) for the Dennis Township Public Works Department. The receipt of said bids were duly advertised in accordance with the law and in such case made and provided; and

WHEREAS, all bid results and recommendations are on file in the Office of the Purchasing Agent, 571 Petersburg Road, Dennisville, New Jersey, as required by law: and

WHEREAS, it has been determined that the company of Gabrielli Kenworth of New Jersey, LLC was the lowest responsible bidder and did substantially meet the necessary qualifications for the fulfillment of this contract, and further has provided the documentation necessary to successfully fulfill the requirements of the Township of Dennis; Said bid shall become a part of this contract; and

WHEREAS, the Dennis Township Treasurer has certified that the funding for this contract in 2023 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the Township's budget.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, in the County of Cape May and State of New Jersey that a contract be awarded for Furnishing and Delivering One (1) 2022 or Newer Kenworth Conventional Chassis with 10.5' Stainless Steel Dump Body, Plow and Spreader (Or Equivalent) for the Dennis Township Public Works Department, in the amount not to exceed \$212,989.56, subject to the review of the Township Solicitor to Kyle D. Weinberg, Blaney, Donohue & Weinberg, PC, 2123 Dune Drive, Suite 11, Avalon, NJ 08202. The contract shall commence August 8, 2023 and terminate with the delivery of the equipment. This shall be completed in full accordance with the terms and conditions of the contract.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

RESOLUTION NO. 2023-116
PAGE 2

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Cox						
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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$212,989.56 is available, contingent to the approval of the 2023 Budget, in the following appropriations:


Budget Account Name: ORDINANCE #2023-06
Budget Account Number: C-04-55-023-115

These funds are sufficient to meet the contractual commitment providing for:

Furnishing and Delivering One (1) 2022 or Newer Kenworth T380 Conventional Chassis with 10.5' Stainless Steel Dump Body, Plow and Spreader (or Equivalent) awarded to:

Gabielli Kenworth of New Jersey, LLC
2306 US Highway 130 N
Dayton, New Jersey 08810

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST: 
Jessica Bishop, CMFO, CPA

DATE: 8/8/23

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2023-117

**RESOLUTION PROVIDING FOR THE INSERTION OF A
SPECIAL ITEM OF REVENUE IN THE 2023 MUNICIPAL BUDGET**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Dennis will receive \$15,000.00 from the State of New Jersey and wishes to amend its 2023 Budget to include this amount as a revenue.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$15,000.00 which is now available as a revenue from:

Miscellaneous Revenues:

Section F: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Off-Set with Appropriations:

Spotted Lanternfly Reimbursement Program

BE IT FURTHER RESOLVED, that a like sum of \$15,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations:

(A) Operations Excluded from "Caps" - Public and Private Programs Off-Set by Revenues:

Spotted Lanternfly Reimbursement Program

RESOLUTION NO. 2023-117
PAGE 2

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward the necessary documentation to the Director of Local Government Services.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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Cox						
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ATTEST _____
Jacqueline B. Justice, RMC/Clerk



State of New Jersey

DEPARTMENT OF AGRICULTURE
PO Box 330
TRENTON NJ 08625-0330

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

JOSEPH ATCHISON III
Assistant Secretary

July 2023

RE: County and Municipal Spotted Lanternfly (SLF) Reimbursement Program

Municipal officials:

This is to confirm that your governmental agency application for the has been accepted and approved for the 2023 Spotted Lanternfly Reimbursement program. Previously my staff has sent back the fully signed application to you for your records. A total of \$50,000 and \$15,000 has been encumbered to reimburse expenses accrued for this insects control in your county or municipality.

Remember to submit your invoices and receipts, the Block and Lots where treatment has occurred and number of trees treated for our records. Reimbursements will be processed and sent back to you on a monthly basis. Any questions feel free to contact my office at 609-406-6939.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe W. Zoltowski".

Joseph W. Zoltowski
Director, Division
of Plant Industry

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2023-118

**RESOLUTION AUTHORIZING THE CONCURRENCE OF THE APPOINTMENT OF
A PUBLIC DEFENDER FOR THE MUNICIPAL COURT.**

WHEREAS, N.J. Stat. 2B:24-4 provides for the requirements for Municipal Public Defenders;
and

WHEREAS, Dennis Township has a Shared Services Agreement with the Township of Upper
for Municipal Court Services; and

WHEREAS, said law requires the governing bodies of each municipality in a joint municipal
court to concur with the appointment of the Public Defender; and

WHEREAS, the Township of Upper has adopted Resolution No. 003-2023 appointed Edmund
F. X. Devlin, Esq. as the Public Defender for the year 2023.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of
Dennis, County of Cape May, State of New Jersey, that this governing body does hereby concur
the appointment of Edmund F. X. Devlin, Esq. as the Public Defender for the year 2023.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2023-119

RESOLUTION APPOINTING A DEPUTY REGISTRAR

WHEREAS, N.J.S.A. 26:8-17 et seq. requires the municipality to have a Deputy Registrar to act in the Registrar’s absence, etc.; and

WHEREAS, Monica Heim the Dennis Township Tax Collector has obtained the Certified Municipal Registrar designation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Monica Heim, CMR #5664 be appointed as the Deputy Registrar for the Township of Dennis at the annual salary of \$500.00 effective 08/01/2023.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2023-120

RESOLUTION AUTHORIZING VARIOUS REFUNDS OF RECREATION PAYMENTS

WHEREAS, the Recreation Department has notified the Municipal Clerk of the need for refund of a Football Registration Fee due to moving, a Baseball/Softball Concession Stand Fee paid in error, a Summer Basketball registration due to having moved and a Fall Soccer Registration due to moving; and

WHEREAS, the payments were completed thru RecDesk.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Finance Officer is hereby authorized and directed to facilitate the refunds of the above referenced payments thru RecDesk:

Samantha Camerlengo \$ 75.00 Rachel Stanton \$ 75.00

Rebecca Beaman \$ 45.00 Joseph DiCicco \$ 45.00

ATTEST _____ **ATTEST** _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2023 - 121

RESOLUTION CANCELLING GRANT BALANCES

WHEREAS, it has been determined that the following grants are closed and/or otherwise discontinued and the balances should be removed from the Balance Sheets of the Township.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to cancel the following grants:

SEE ATTACHED SCHEDULE

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

Resolution No. 2023 - 121

Schedule A

<u>Title</u>	<u>Receivable</u>	<u>Appropriation</u>
FY2023 MUNICIPAL ALLIANCE	1,199.61	1,600.36
PRIOR YEARS MUNICIPAL ALLIANCE	8,660.81	9,362.00

<u>\$</u>	<u>9,860.42</u>	<u>\$</u>	<u>10,962.36</u>
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1,101.94

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2023-122

**RESOLUTION AUTHORIZING AN EXTENSION OF THE MINING PERMIT FOR A.
E. STONE, INC./DENNIS TOWNSHIP SAND & GRAVEL**

WHEREAS, A.E. Stone, Inc./Dennis Township Sand & Gravel had been issued a mining permit which expired on December 31, 2019; and

WHEREAS, due to extenuating circumstances the application process was not completed; and

WHEREAS, A. E. Stone, Inc./Dennis Township Sand & Gravel was sold to Kiely Holdings on 02/05/2021; and

WHEREAS, the Township has received a request from Kiely Holdings, LLC for an extension of their Mining Permit to allow them time to complete the application process required to the Consolidated Land Use Board for their review and recommendation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the permit heretofore issued to A. E. Stone, Inc./Dennis Township Sand & Gravel (now owned by Kiely Holdings, LLC) for a mining operation be and is hereby extended until October 31, 2023.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2023-123

**RESOLUTION AUTHORIZING THE LEAVE OF ABSENCE
FOR A PUBLIC WORKS EMPLOYEE**

WHEREAS, the Clerk has received a request from a Township Employee for a leave of absence; and

WHEREAS, John Pilieri, Sr. has requested a leave of absence for a family member’s medical condition; and

WHEREAS, said leave would be effective on or about 08/24/2023 and would end on 11/16/2023 with Mr. Pilieri returning to work on or about 11/17/2023; and

WHEREAS, the leave of absence shall run concurrent with a leave under the provisions of the Family Leave Act for the balance of eligible time with the remainder being that of general leave of absence.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that a leave of absence be granted for John Pilieri, Sr. effective on or about 08/24/2023 through 11/16/2023.

BE IT FURTHER RESOLVED, that a leave under the Family Leave Act will be granted for a portion of the leave not to exceed the Federal and State provisions of the Act.

BE IT FURTHER RESOLVED, that the Administrator is hereby authorized and directed to file the necessary paperwork with the N.J. Civil Service Commission.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
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RESOLUTION NO. 2023-123
PAGE 2

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Include Project Line Items: Yes
 Include Non-Budgeted: Y
 Open: N
 Rcvd: Y
 Bid: Y
 State: Y
 Other: Y
 Exempt: Y
 Paid: N
 Held: Y
 Approved: N
 Void: N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099
00101	571 PETERSBURG ROAD LLC									
	23-00015 01/03/23 2023 SOLAR SUPPLY		1,403.24	3-01-31-430-071	B	UTILITIES - ELECTRIC	04/03/23	08/01/23		N
	2 2ND QRT 2023 SOLAR SUPPLY									
	Vendor Total:		1,403.24							

00364	ACME (SUPERVALU)									
	23-00055 01/03/23 2023 MISC. SUPPLIES		59.52	T-05-00-000-301	B	RECREATION TRUST - SENIOR CENTER O/E	07/25/23	07/25/23		N
	13 SENIOR CENTER 5/10/23		21.92	T-05-00-000-301	B	RECREATION TRUST - SENIOR CENTER O/E	07/25/23	07/25/23		N
	14 SENIOR CENTER 5/31/23		13.27	T-05-00-000-301	B	RECREATION TRUST - SENIOR CENTER O/E	07/25/23	07/25/23		N
	15 SENIOR CENTER 6/28/23		20.45	T-05-00-000-301	B	RECREATION TRUST - SENIOR CENTER O/E	07/25/23	07/25/23		N
	16 SENIOR CENTER 7/24/23		115.16							
	Vendor Total:		115.16							

01201	ATLANTIC CITY ELECTRIC									
	23-00006 01/03/23 2023 ELECTRIC BILLS		3,749.64	3-01-31-430-071	B	UTILITIES - ELECTRIC	08/02/23	08/02/23		N
	14 JULY 2023 ELECTRIC BILLS									
	Vendor Total:		3,749.64							

01270	AMAZON.COM SERVICES, INC.									
	23-00065 01/03/23 2023 MISC. SUPPLIES		436.58	3-01-20-145-036	B	TAX COLLECTION - OFFICE SUPPLIES	08/02/23	08/02/23	11TV-P749-KMPW	N
	17 JULY 2023 MISC. SUPPLIES		1,073.64	3-01-26-290-023	B	PUBLIC WORKS - EQUIPMENT/SMALL TOOLS				
	18 JULY 2023 MISC. SUPPLIES		278.46	T-05-00-000-202	B	RECREATION TRUST - SUMMER CAMP	08/02/23	08/02/23	11TV-P749-KMPW	N
			495.98	T-05-00-000-207	B	RECREATION TRUST - FOOTBALL/CHEERLEADING				
			52.76	T-05-00-000-301	B	RECREATION TRUST - SENIOR CENTER O/E				

Vendor # Name	PO # PO Date Description	Amount	Contract	PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description							Enc Date	Date			Exc]
25311 GREEN TECHNOLOGY SERVICES											
23-00026 01/03/23 2023 VOIP SERVICES											
8 JULY 2023 VOIP SERVICES		623.98	3-01-20-140-021			B COMPUTER TECHNOLOGY - O/E	R	08/01/23	08/01/23	200019637	N
Vendor Total: 623.98											
28715 AMERICAN BOUNCE											
23-00343 07/24/23 NNO BLOW UPS											
1 NNO ALL IN ONE SPORTS ARENA		450.00	3-01-30-420-065			B SPECIAL EVENTS - PROGRAM EQUIP	R	07/24/23	08/03/23		N
2 NNO BACKYARD OBSTACLE COURSE		420.00	3-01-30-420-065			B SPECIAL EVENTS - PROGRAM EQUIP	R	07/24/23	08/03/23		N
3 GENERATORS		75.00	3-01-30-420-065			B SPECIAL EVENTS - PROGRAM EQUIP	R	07/24/23	08/03/23		N
4 TRAVEL FEE + ATTENDANTS		225.00	3-01-30-420-065			B SPECIAL EVENTS - PROGRAM EQUIP	R	07/24/23	08/03/23		N
		1,170.00									
Vendor Total: 1,170.00											
28726 ROY J. HOPE											
23-00048 01/03/23 2023 RETIRED EMPLOYEE REIMB.											
9 AUG 2023 RETIRED EMPL. REIMB.		329.80	3-01-23-220-092		B	B EMPLOYEE GROUP INSURANCE	R	01/03/23	07/25/23		N
Vendor Total: 329.80											
42428 EDWARD F. LEITH, JR.											
23-00049 01/03/23 2023 RETIRED EMPLOYEE REIMB.											
9 AUG 2023 RETIRED EMPL. REIMB.		164.90	3-01-23-220-092		B	B EMPLOYEE GROUP INSURANCE	R	01/03/23	07/25/23		N
Vendor Total: 164.90											
42435 RUTGERS PEST MANAGEMENT OFFICE											
23-00345 07/24/23 NJ PESTICIDE TRAINING MANUALS											
1 CORE: PESTICIDE APPLICATOR		40.00	3-01-26-290-031			B PUBLIC WORKS - EDUCATION/TRAINING	R	07/24/23	08/02/23		N
2 COMMERCIAL: CAT 3 ABC		45.00	3-01-26-290-031			B PUBLIC WORKS - EDUCATION/TRAINING	R	07/24/23	08/02/23		N
3 SHIPPING		14.00	3-01-26-290-031			B PUBLIC WORKS - EDUCATION/TRAINING	R	07/24/23	08/02/23		N
		99.00									
Vendor Total: 99.00											

Vendor # Name	PO # PO Date Description	Amount	Contract	PO Type	Charge Account	Acct Type Description	Stat/chk	First Rcvd	Enc Date	Date	CHK/Void	Invoice	1099
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43565 GARRETT & BATASTINI PA

23-00037	01/03/23 2023 ESCROW REVIEW												
6	SEABOARD STORAGE ESCROW REVIEW	320.00	E-00064			P SEABOARD STORAGE, LLC	R	07/27/23	07/27/23			4922	N
7	72 W RISING SUN ESCROW REVIEW	560.00	E-00066			P 72 W. RISING SUN DRIVE, LLC	R	07/27/23	07/27/23			4920	N
		880.00											

23-00038 01/03/23 2023 LAND USE ATTORNEY

10	JULY 2023 LAND USE ATTORNEY	500.00		B	3-01-21-185-027	B PLANNING & ZONING - LEGAL SERVICES	R	01/03/23	07/27/23			4921	N
	Vendor Total:	1,380.00											

46786 MIKE & SONS AUTO GLASS LLC

23-00336	07/13/23 WINDSHIELD REPAIR			B									
2	WINDSHIELD REPAIR	75.00	3-01-26-290-025			B PUBLIC WORKS - VEHICLE MAINTENANCE	R	07/13/23	07/31/23			6714	N
	Vendor Total:	75.00											

48614 MARIANN MURPHY

23-00051	01/03/23 2023 RETIRED EMPLOYEE REIMB.			B									
9	AUG 2023 RETIRED EMP. REIMB.	164.90	3-01-23-220-092			B EMPLOYEE GROUP INSURANCE	R	01/03/23	07/25/23				N
	Vendor Total:	164.90											

50727 NJ DIV OF ALCOHOLIC BEVERAGE

23-00347	07/26/23 2023-2024 LIQUOR LIC RENEWALS												
1	2023-2024 LIQUOR LIC RENEWALS	6.00	3-01-20-120-033			B TOWNSHIP CLERK - BOOKS/PUBLICATIONS	R	07/26/23	07/26/23				N
	Vendor Total:	6.00											

50813 NJ DEPT HEALTH/SENIOR SERVICES

23-00121	02/01/23 2023 DOG LICENSES												
16	JULY 2023 DOG LICENSES	6.60	T-13-00-000-201			B DOG TRUST FUND - DUE TO STATE	R	08/02/23	08/02/23				N
	Vendor Total:	6.60											

58041 PETTY CASH c/o JESSICA BISHOP

23-00173	03/10/23 2023 PETTY CASH												
10	2023 PETTY CASH 6/16-7/26/23	7.10	3-01-26-290-054			B PUBLIC WORKS - MISC. O/E	R	07/26/23	07/26/23				N

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Change Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Date	Invoice	1099	
74706	TREASURER, STATE OF NEW JERSEY			Continued													
23-00353	07/31/23 LANDFILLS NIDES-DGM PERMITS			Continued													
	2 SO SEAVILLE LANDFILL#NJ0052086				2,500.00			3-01-32-465-078	B LANDFILL DISPOSAL COSTS	R		07/31/23	07/31/23				N
					5,000.00												
	Vendor Total:				5,000.00												
78007	UNITED UNIFORMS																
23-00302	06/08/23 FIRE PREVENTION SHIRTS																
	1 FIRE PREVENTION SHIRTS				522.00			T-21-00-000-201	B FIRE SAFETY AND PREVENTION - O/E	R		06/08/23	07/25/23				N
	Vendor Total:				522.00												
Total Purchase Orders:		39	Total P.O. Line Items:		59	Total List Amount:		1,007,040.49	Total Void Amount:		0.00						

Totals by Year-Fund	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
Fund Description								
	3-01	60,530.60	0.00	60,530.60	0.00	932,635.92	0.00	993,166.52
	3-18	0.00	0.00	0.00	0.00	0.00	113.00	113.00
	3-42	0.00	0.00	0.00	0.00	0.00	508.50	508.50
	3-58	0.00	0.00	0.00	0.00	0.00	1,243.00	1,243.00
	3-60	0.00	0.00	0.00	0.00	0.00	395.50	395.50
	3-64	0.00	0.00	0.00	0.00	0.00	1,355.00	1,355.00
	3-65	0.00	0.00	0.00	0.00	0.00	678.00	678.00
	3-66	0.00	0.00	0.00	0.00	0.00	1,280.00	1,280.00
Year Total:		60,530.60	0.00	60,530.60	0.00	932,635.92	5,573.00	998,739.52
	G-02	201.75	0.00	201.75	0.00	0.00	0.00	201.75
RECREATION TRUST FUND	T-05	7,266.72	0.00	7,266.72	0.00	0.00	0.00	7,266.72
DOG TRUST FUND	T-13	6.60	0.00	6.60	0.00	0.00	0.00	6.60
CONSTRUCTION CODE	T-17	69.90	0.00	69.90	0.00	0.00	0.00	69.90
FIRE SAFETY AND PREVENTION	T-21	756.00	0.00	756.00	0.00	0.00	0.00	756.00
Year Total:		8,099.22	0.00	8,099.22	0.00	0.00	0.00	8,099.22
Total of All Funds:		68,831.57	0.00	68,831.57	0.00	932,635.92	5,573.00	1,007,040.49

Project Description	Project No.	Rcvd Total	Held Total	Project Total
PINELAND CONSTRUCTION, LLC	E-00042	508.50	0.00	508.50
DRIFTWOOD RV CENTER	E-00058	1,243.00	0.00	1,243.00
TWO BREWS, LLC	E-00060	395.50	0.00	395.50
SEABOARD STORAGE, LLC	E-00064	1,355.00	0.00	1,355.00
OCEAN VIEW VOL. FIRE CO.	E-00065	678.00	0.00	678.00
72 W. RISING SUN DRIVE, LLC	E-00066	1,280.00	0.00	1,280.00
BRIANS LAWN MAINTENANCE LLC	P-00056	113.00	0.00	113.00
Total of All Projects:		<u>5,573.00</u>	<u>0.00</u>	<u>5,573.00</u>



MAYOR
ZETH A. MATALUCCI
 911 Coordinator Fire & Rescue
 Administration, Construction, Tax
 Offices, Emergency Management
 Public Safety Public Works
 Revenue & Finance Senior Center

COMMITTEE MEMBER
TOM VANARTSDALEN
 Construction, Code Enforcement
 Environmental Commission
 Recreation, Clean Communities,
 Grants and Cultural & Heritage

Deputy Mayor
SCOTT J. TURNER
 Public Works, Environmental
 Commission, Tax Offices, Land
 Use Board, Revenue & Finance,
 Museum & Historical Center

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MATTHEW COX
 Municipal Alliance Municipal Court
 Recreation Department, Code
 Enforcement, Clean Communities &
 School Liaison

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 Administration, Municipal Court,
 Board of Health, Construction,
 Grants & Cultural, Revenue &
 Finance, Heritage and
 Senior Center

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP

571 Petersburg Rd. P.O. Box 204 Dennisville, N.J. 08214 (609) 861-9700 Fax: (609) 861-9719

JULY, 2023 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	\$	500.00
Clerk Search (0)		0.00
Property Lists (1)		10.00
Copies		0.00
Zoning Book & Maps		0.00
Vital Statistics		238.00
Campground Licenses (0)		0.00
Mercantile Licenses (0)		0.00
Street Opening Permit (0)		0.00
Abandoned Properties		500.00
Miscellaneous ()		0.00
		<hr/>
TOTAL	\$	1,248.00
Fees to the State		- 25.00
TOTAL	\$	1,223.00



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JULY, 2023 REGISTRAR'S REPORT

Certified Marriages (20)	\$	200.00
Marriage License (1)		28.00
Certified Death (1)		10.00
Certified Birth (0)		0.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (0)		0.00
Domestic Partner (0)		0.00
Certified Domestic Partner (0)		0.00
	TOTAL	\$ 238.00
Fees to the State		- 25.00
	TOTAL	\$ 213.00

Collector's Report of Receipts and Disbursements

To the Committee of the Township of Dennis, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for ~~2023~~ ending:

July 31, 2023

Dated August 7, 2023

Monica A. Heim Collector.

Monica Heim
Signature of Collector

COLLECTIONS

Taxes Year					
" "	2024			25,287.89	
" "	2023			470,910.93	
" "	Prior Year			10,417.48	
" "	Municipal Assignment				
" "	6% Year End Penalty 2021				
	Verizon				
	Return check fee/payment			50.00	
Gross Receipts Tax, Year	Dup Bill Charge				
Franchise Tax	"				
	Special charges/grass fee				
Property Redeemed					
Interest and Costs				2,921.90	
Fees for Searches	Tax sale cost				
<u>TOTAL Receipts</u>				509,588.20	
Discount on Taxes					
<u>Net Receipts</u>				509,588.20	

DISBURSEMENTS

Paid to Treasurer					
Total Disbursements				0.00	
Cash on hand				100.00	

Remarks:

Dennis Township

571 Petersburg Rd

Dennisville, NJ 08214

(609)861-9700 FAX (609)861-9719

Summary Report

Permits for the Period 7/01/2023 thru 7/31/2023

FROM THE PERMITS FILE

<u>Number of Permits Processed</u>		<u>Ownership</u>		<u>Housing Unit Changes</u>		
					<u>Sale</u>	<u>Rental</u>
Permits	36	Private	36	Gained	1	0
Certificates	17	Public	0	Lost	0	0
				Change	1	0

Type of Work

New Building	1
Additions	2
Alterations	30
Demolitions	0
<u>Technical Subcodes</u>	
Building	21
Electric	20
Fire	6
Plumbing	5
Elevator	0
Mechanical	6

Fee Summary (From the PERMITS File. Does not include Walkthru & Ongoing)

<u>Type</u>	<u>Inspection</u>	<u>Admin</u>	<u>Total</u>	<u>Waived</u>	<u>Net</u>
Building	4,795	0	4,795	0	4,795
Electric	2,245	0	2,245	0	2,245
Fire	330	0	330	0	330
Plumbing	530	0	530	0	530
Elevator	0	0	0	0	0
Mechanical *	315	0	315	0	315
Other	0	----	0	0	215
DCA	743	----	743	----	743
Cert & Misc	425	----	425	----	210
Totals		0	9,383	0	9,383

* Per State instructions, MECHANICAL is combined with OTHER for transmittal

		<u>Summary Statistics</u>		<u>Public</u>	<u>Non-Public</u>
<u>Certificates</u>					
Certif. of Occup.	4	Total Area		0	4,003
Certif. of Approvl	12	Total Volume		0	53,817
Other	1	Total Value of Constr.		250	520,002
		Total Value of Alter'ns		0	284,002

FROM THE PAYMENTS FILE (Includes fees paid in-period against permits issued outside of report date range)

				<u>Permits</u>	
Violations/Penalties	0	Elevator Ongoing	0	Permit fees (DCA) Inc Part Pymt	9,383
Contractor Licenses	0	Pool Ongoing	0	Adjustments	0
Misc Fees	0.00	Other Ongoing	0	Net	\$9,383
				Ongoing Total	0
				Walkthru	0
				Part Pd, e.g. Review	0
				PERMIT TOTAL	\$9,383
Report Date: 8/01/23				GRAND TOTAL	\$9,383.00

TREASURER'S REPORT

TO: Jackie Justice, Township Clerk

DATE: August 2, 2023

Attached is the Treasurer's Report for the month of **JULY 2023**.

This report is a statement of reconciliation for the Current Fund only. The Current Fund accounts are currently on deposit at the Sturdy Savings Bank.

Also attached is a twelve (12) month cash projection for the Dennis Township Savings Account for 2023. I will update this as necessary on a month-to-month basis.

At this time no funds have been invested outside of the Township bank accounts.

Please contact me if there are any questions or problems regarding this report.


Jessica Bishop, CMFO, QPA
Chief Finance Officer

TREASURER'S REPORT FOR THE MONTH OF JULY

SAVINGS ACCOUNT

CASH RECONCILIATION TO	07/31/23
Cash Balance as of 7/1/2023	\$ <u>88,803.80</u>
Total Cash Receipts:	\$ 616,346.19
Adj. -	-
Adj. +	\$ 1,300,000.00
<i>CMP Transfer</i>	
Total:	\$ <u>2,005,149.99</u>
Total Cash Disbursements:	\$ <u>1,403,090.61</u>
<i>CMP Transfer</i>	
Adj. +	-
Adj. -	-
Cash Balance	\$ <u>602,059.38</u>
CD INVESTMENTS	\$ -
ADJ. BANK BALANCE	\$ <u>602,059.38</u>

GENERAL CHECKING ACCOUNT

CASH RECONCILIATION TO	07/31/23
Cash Balance as of 7/1/2023	\$ <u>169,004.89</u>
Total Cash Receipts:	\$ 1,317,985.85
Adj. -	-
Adj. +	-
Total:	\$ <u>1,486,990.74</u>
Total Cash Disbursements:	\$ <u>1,318,135.85</u>
Adj. +	-
Adj. -	-
Cash Balance	\$ <u>168,854.89</u>
CD INVESTMENTS	\$ -
ADJ. BANK BALANCE	\$ <u>168,854.89</u>

NJ CASH MANAGEMENT FUND

CASH RECONCILIATION TO	07/31/23
Cash Balance as of 7/1/2023	\$ <u>1,699,525.53</u>
Transfers In:	\$ -
Interest:	\$ 3,343.76
Total:	\$ <u>1,702,869.29</u>
Transfers Out:	\$ <u>1,300,000.00</u>
Cash Balance	\$ <u>402,869.29</u>
ADJ. BANK BALANCE	\$ <u>402,869.29</u>

**TOWNSHIP OF DENNIS
CASH FLOW PROJECTION
2023**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Beginning Cash Balance	\$ 496,174.69	\$ 713,708.50	\$ 1,891,652.19	\$ 430,908.29	\$ 1,082,614.06	\$ 1,667,664.21
Projected Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes Collected	\$ 1,023,016.33	\$ 2,767,275.72	\$ 227,930.64	\$ 897,119.61	\$ 2,681,481.97	\$ 132,534.19
Cash Management Plan IN	\$ 1,200,000.00	\$ -	\$ -	\$ 1,200,000.00	\$ -	\$ 1,600,000.00
Interest Income	\$ 22,082.49	\$ 19,865.86	\$ 20,721.11	\$ 22,335.84	\$ 17,097.96	\$ 14,503.59
Anticipated & MRNA Receipts	\$ 27,510.99	\$ 6,103.93	\$ 1,719.45	\$ 53,323.72	\$ 590.79	\$ 1,817,431.85
Grant Receipts	\$ -	\$ 10,866.65	\$ -	\$ 15,000.00	\$ 30,219.70	\$ 5,990.14
Other Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 2,272,609.81	\$ 2,804,112.16	\$ 250,371.20	\$ 2,187,779.17	\$ 2,729,390.42	\$ 3,570,459.77
Total Cash	\$ 2,768,784.50	\$ 3,517,820.66	\$ 2,142,023.39	\$ 2,618,687.46	\$ 3,812,004.48	\$ 5,238,123.98
Projected Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes Payable	\$ 1,629,102.95	\$ 907,109.59	\$ 907,109.59	\$ 907,109.59	\$ 1,629,102.95	\$ 1,663,170.93
Payroll	\$ 72,856.50	\$ 76,474.86	\$ 77,111.05	\$ 79,981.97	\$ 80,814.24	\$ 124,158.96
Bill Lists	\$ 353,116.55	\$ 642,584.02	\$ 726,894.46	\$ 548,981.84	\$ 434,423.08	\$ 699,746.87
Misc. Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,662,243.42
Cash Management Plan OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BAN						
Total Cash Disbursements	\$ 2,055,076.00	\$ 1,626,168.47	\$ 1,711,115.10	\$ 1,536,073.40	\$ 2,144,340.27	\$ 5,149,320.18
TOTAL CASH	\$ 2,768,784.50	\$ 3,517,820.66	\$ 2,142,023.39	\$ 2,618,687.46	\$ 3,812,004.48	\$ 5,238,123.98
LESS: TOTAL CASH DISB.	\$ 2,055,076.00	\$ 1,626,168.47	\$ 1,711,115.10	\$ 1,536,073.40	\$ 2,144,340.27	\$ 5,149,320.18
SAVINGS - CASH BALANCE	\$ 713,708.50	\$ 1,891,652.19	\$ 430,908.29	\$ 1,082,614.06	\$ 1,667,664.21	\$ 88,803.80
NJ CASH MANAGEMENT PLAN	\$ 4,430,060.64	\$ 4,444,992.72	\$ 4,462,138.90	\$ 3,276,341.09	\$ 3,289,790.20	\$ 1,699,525.53
CASH BALANCE	\$ 5,143,769.14	\$ 6,336,644.91	\$ 4,893,047.19	\$ 4,358,955.15	\$ 4,957,454.41	\$ 1,788,329.33

**TOWNSHIP OF DENNIS
CASH FLOW PROJECTION
2023**

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Beginning Cash Balance	\$ 88,803.80	\$ 602,059.38	\$ 1,621,672.31	\$ 613,924.69	\$ 1,898,166.69	\$ 382,203.22
Projected Revenues	\$ -	\$ 4,020,625.30	\$ 2,736,690.09	\$ 3,377,447.30	\$ 2,577,130.65	\$ 1,795,780.63
Taxes Collected	\$ 516,211.34	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Management Plan IN	\$ 1,300,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 6,366.58	\$ -	\$ -	\$ -	\$ -	\$ -
Anticipated & MRNA Receipts	\$ 93,768.27	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 1,916,346.19	\$ 4,020,625.30	\$ 2,736,690.09	\$ 3,377,447.30	\$ 2,577,130.65	\$ 1,795,780.63
Total Cash	\$ 2,005,149.99	\$ 4,622,684.68	\$ 4,358,362.40	\$ 3,991,371.99	\$ 4,475,297.34	\$ 2,177,983.85
Projected Disbursements	\$ -	\$ 3,001,012.37	\$ 3,744,437.71	\$ 2,093,205.30	\$ 4,093,094.12	\$ 1,623,368.23
Taxes Payable	\$ 932,635.92	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll	\$ 85,434.76	\$ -	\$ -	\$ -	\$ -	\$ -
Bill Lists	\$ 385,019.93	\$ -	\$ -	\$ -	\$ -	\$ -
Misc. Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Management Plan OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Disbursements	\$ 1,403,090.61	\$ 3,001,012.37	\$ 3,744,437.71	\$ 2,093,205.30	\$ 4,093,094.12	\$ 1,623,368.23
TOTAL CASH	\$ 2,005,149.99	\$ 4,622,684.68	\$ 4,358,362.40	\$ 3,991,371.99	\$ 4,475,297.34	\$ 2,177,983.85
LESS: TOTAL CASH DISB.	\$ 1,403,090.61	\$ 3,001,012.37	\$ 3,744,437.71	\$ 2,093,205.30	\$ 4,093,094.12	\$ 1,623,368.23
SAVINGS - CASH BALANCE	\$ 602,059.38	\$ 1,621,672.31	\$ 613,924.69	\$ 1,898,166.69	\$ 382,203.22	\$ 554,615.62
NJ CASH MANAGEMENT PLAN	\$ 402,869.29	\$ 402,869.29	\$ 402,869.29	\$ 402,869.29	\$ 402,869.29	\$ 402,869.29
CASH BALANCE	\$ 1,004,928.67	\$ 2,024,541.60	\$ 1,016,793.98	\$ 2,301,035.98	\$ 785,072.51	\$ 957,484.91