

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -  
SEPTEMBER 12, 2023 – 5:30 P.M.**

**Meeting called to order:**

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag.

**Public Hearing:**

New Jersey Department of Community Affairs Small Cities Community Development Block Grant Program – Small Cities Project #21-0323-00 in the amount of \$363,479.54 being used to remove architectural barriers in order to comply with the Americans With Disabilities Act at Chestnut Street Park.

**Public Comment on Agenda Items:**

Review of Consent & Regular Agenda Items

**Consent Agenda**

Minutes	08/22/2023 Regular Meeting.
Res. #2023-126	Authorizing the Hiring of a Seasonal Laborer for the Department of Public Works.
Res. #2023-127	Authorizing the Hiring of a Part-Time Recreation Attendant for the Recreation Department.
Res. #2023-128	Authorizing a Shared Services Agreement with the Cape May County Municipal Utilities Authority for Solid Waste Disposal and Recycling Services.
Res. #2023-129	Rejecting Bids Submitted for Sunny Lane and Shady Lane Resurfacing in the Township of Dennis.
Res. #2023-130	Authorizing the Execution of a Memorandum of Understanding Between the County of Cape May and the Township of Dennis for CV-Community Development Block Grant Funds.
Res. #2023-131	Requesting a Six (6) Month Extension of the Time for Award of a Construction Contract from the New Jersey Department of Transportation (NJDOT) for the FY2022 LA 2022 MA Dennis Township Sunny Lane & Shady Lane Resurfacing Project.

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -  
SEPTEMBER 12, 2023 – 5:30 P.M. (page 2)**

**Consent Agenda Continued:**

Res. #2023-132	Approving the Revised Emergency Operations Plan for the Township of Dennis and Authorizing its Submission to the County of Cape May and the State of New Jersey for Approval.
Res. #2023-133	Authorizing the Leave of Absence for a Public Works Employee.
Res. #2023-134	Opposing any Future Mandatory Mask Provisions Regarding the COVID-19 Public Health Hazard.
Ord. #2023-07	An Ordinance of the Township of Dennis, County of Cape May and State of New Jersey, Amending and Replacing Article II, Chapter 142 of the Dennis Township Code Entitled, "Peddling & Soliciting".

**Regular Agenda:**

**Motion for the Bills**

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

**General Account      \$1,364,699.99**

**Administrative Reports**

Municipal Clerk's Report	August, 2023
Registrar's Report	August, 2023
Tax Collector's Report	August, 2023
Construction Official's Report	August, 2023
Chief Finance Officer's Report	August, 2023

**General Public Comments**

**Committee Comments**

**Adjournment**

NOTICE OF PUBLIC HEARING  
TOWNSHIP OF DENNIS  
NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS  
SMALL CITIES PROGRAM

The Township of Dennis is implementing a Small Cities Community Development Block Grant Program. Small Cities Project #21-0323-00 in the amount of \$363,479.54 is being used to remove architectural barriers in order to comply with the Americans With Disabilities Act (ADA) at Chestnut Street Park.

In accordance with Community Development Citizen Participation requirements, a public hearing is being held in order to review the performance and status of activities and to identify future Community Development activities for the Small Cities Program. This second hearing is in addition to the public hearing that was held during development of this project prior to submission of the Small Cities application.

Interested citizens are invited to attend this hearing on September 12, 2023 at 5:30 PM at the Dennis Township Municipal Building, 571 Petersburg Road, Dennisville, New Jersey 08214. Citizens are advised that they can send written comments to the New Jersey Department of Community Affairs, Small Cities Program, P.O. Box 811, Trenton, NJ 08625-0811, during a ten day period following this public hearing.

Financial assistance for this activity is made possible by a grant from the:  
New Jersey Department of Community Affairs  
Small Cities Community Development Block Grant Program

Phil Murphy, Governor  
State of New Jersey

Robert Long, Deputy Commissioner  
New Jersey Department of Community Affairs

Funding for the State's CDBG Program was provided by a grant from the United States Department of Housing and Urban Development, State Community Development Block Grant Program.

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2023-126**

**RESOLUTION AUTHORIZING THE HIRING OF A  
SEASONAL LABORER FOR THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Dennis Township Public Works Department is in need of a Seasonal laborer;  
and

**WHEREAS**, the Administrator has received applications and made her recommendation to the  
Township Committee.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of  
Dennis, County of Cape May, State of New Jersey, that the following be hired as a Seasonal  
Laborer for the Department of Public Works: Nicholas Horin, 311 Hagen Road, Cape May  
Court House, NJ 08210 at the hourly rate of \$16.3269 per hour effective 09/11/2023.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

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Committee at their regular meeting held on September 12, 2023 at 5:30 p.m. at the Dennis  
Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2023-127**

**RESOLUTION AUTHORIZING THE HIRING OF A PART-TIME  
RECREATION ATTENDANT FOR THE RECREATION DEPARTMENT**

**WHEREAS,** the Dennis Township Recreation Department is in need of additional part-time attendants to cover the recreation facilities during the wide range of programs; and

**WHEREAS,** the Township Administrator has reviewed the applications and has made her recommendation.

**NOW THEREFORE BE IT RESOLVED,** by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Sydney King of 237 Long Swamp Road, Belleplain, NJ 08270 be hired as part-time Recreation Attendant at the hourly rate of \$16.00 per hour effective 08/20/2023.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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VanArtsdaten						
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Cox						
Turner						
Matalucci						

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**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2023-128**

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE  
CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY  
FOR SOLID WASTE DISPOSAL AND RECYCLING SERVICES**

**WHEREAS**, the Cape May County Municipal Utilities Authority (“CMCMUA”/“Authority”) has designed, financed, acquired, constructed, expanded, and currently operates a solid waste management system (“System”) which presently serves the entire County of Cape May in the State of New Jersey, for the disposal, transfer, and recycling of solid waste; and

**WHEREAS**, the Township of Dennis has utilized and desires to continue to utilize the services of the CMCMUA’s System; and

**WHEREAS**, there presently exists a contract between the Township of Dennis and the Authority for the use of the CMCMUA’s System for the disposal, transfer, and recycling of solid waste entitled “Shared Services Agreement for Solid Waste Disposal and Recycling Services” (“Agreement”) which will expire on December 31, 2023; and

**WHEREAS**, the Township of Dennis and the Authority desire to enter into a new Agreement and to fix the expiration date of said Agreement to occur on December 31, 2025; and

**WHEREAS**, the Authority has offered the “Shared Services Agreement for Solid Waste Disposal and Recycling Services” to the Township of Dennis in order to more efficiently provide and continue to offer municipalities within Cape May County the use of the CMCMUA’s Solid Waste System from January 1, 2024 through December 31, 2025; and

**WHEREAS**, the Authority has submitted the same proposal form of Agreement to all Cape May County Municipalities which will provide for both solid waste disposal and certain recycling services through December 31, 2025; and

**WHEREAS**, N.J.S.A. 40A:65-1 et seq. the Uniform Shared Services and Consolidation Act, authorizes a municipality to enter into a contract with any other local unit for the sharing of governmental services.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Township of Dennis shall enter into a contract with the Authority entitled “Shared Services Agreement for Solid Waste Disposal and Recycling Services”, effective January 1, 2024, in the form to be maintained on file in the office of the Municipal Clerk, and that the appropriate Township of Dennis Officials are hereby authorized and directed to execute said Agreement.

**RESOLUTION NO. 2023-128**  
**PAGE 2**

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2023-129**

**RESOLUTION REJECTING BIDS SUBMITTED FOR SUNNY LANE AND SHADY LANE  
RESURFACING IN THE TOWNSHIP OF DENNIS**

**WHEREAS**, the Dennis Township Purchasing Agent as authorized contracting agent for the Township of Dennis requested, received and opened sealed bids on September 07, 2023 at 2:00 PM prevailing time for Sunny Lane and Shady Lane Resurfacing in the Township of Dennis and the receipt of which bids were duly advertised in accordance with the law and in such case made and provided; and

**WHEREAS**, all bid results and recommendations for contract award are on file in the Office of the Township Clerk, 571 Petersburg Road, Dennisville, New Jersey, as required by law; and

**WHEREAS**, the governing body of the contracting unit wants to substantially revise the specifications for the project and pursuant to N.J.S.A. 40A:11-13.2d the Purchasing Agent recommends that the Dennis Township Committee reject all bids at this time.

**NOW, THEREFORE, BE IT RESOLVED** by the Dennis Township Committee as follows:

1. The Dennis Township Committee hereby rejects the bids submitted for Sunny Land and Shady Lane Resurfacing in the Township of Dennis, subject to review of the Township Solicitor. The Committee further stipulates that all bidders be so informed. This shall be completed in full accordance with the provisions and conditions of N.J.S.A. 40A:11-13.2d.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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**RESOLUTION NO. 2023-129**

**PAGE 2**

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**ATTEST**

**\_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2023-130**

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF  
UNDERSTANDING BETWEEN THE COUNTY OF CAPE MAY AND THE TOWNSHIP OF  
DENNIS FOR CV-COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

**WHEREAS**, the County of Cape May has received grant funding from the New Jersey Department of Community Affairs for Small Cities Community Development Block Grant COVID-19 CV1 Program; and

**WHEREAS**, the County determined that the funding could be properly utilized for air quality improvements in public facilities that either serve eligible populations or are located in geographically eligible areas; and

**WHEREAS**, Dennis Township will undertake the project – Dennis Township Senior Center, which is within the County's CV1 Grant Agreement provisions with the NJ DCA an eligible activity.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Dennis, in the County of Cape May, State of New Jersey, that the Mayor is hereby authorized and directed to execute the Memorandum of Understanding with the County of Cape May for the CV-Community Development Block Grant Funds.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2023-131**

**RESOLUTION REQUESTING A SIX (6) MONTH EXTENSION OF THE TIME FOR AWARD OF  
A CONSTRUCTION CONTRACT FROM THE NEW JERSEY DEPARTMENT OF  
TRANSPORTATION (NJDOT) FOR THE FY2022 LA-2022 MA DENNIS TOWNSHIP SUNNY  
LANE AND SHADY LANE RESURFACING PROJECT**

**WHEREAS**, the New Jersey Department of Transportation (NJDOT), through the Fiscal Year 2022 Municipal Aid Fund program, has allotted a grant to the Township in the amount of \$150,000.00 for the Sunny Lane and Shady Lane Resurfacing Project; and

**WHEREAS**, the Township of Dennis previously entered into an agreement with the Department of Transportation stipulating the terms and conditions pertaining to the availability of fund; and

**WHEREAS**, additional time is needed for award of a construction contract for the above stated project; and

**WHEREAS**, the Township of Dennis anticipates the award of the contract to the lowest responsible bidder at their October 10, 2023 Township Meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

1. The Dennis Township Committee hereby request a six (6) month extension of time from October 17, 2023 to April 17, 2023 for the award of a construction contract for the FY2022 LA-2022 MA Dennis Township Sunny Lane and Shady Lane Resurfacing Project.
2. Such extension of time request is hereby made in accordance with the terms of the previous agreement with the New Jersey Department of Transportation.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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**RESOLUTION NO. 2023-131**  
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**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2023-132**

**RESOLUTION APPROVING THE REVISED EMERGENCY OPERATIONS PLAN FOR THE  
TOWNSHIP OF DENNIS AND AUTHORIZING ITS SUBMISSION TO THE COUNTY OF CAPE  
MAY AND STATE OF NEW JERSEY FOR APPROVAL**

**WHEREAS**, the Township of Dennis has a need for an Emergency Operations Plan setting forth the policies and procedures for municipal and volunteer entities to provide the citizens of the jurisdiction an effective integrated emergency response plan; and

**WHEREAS**, the Dennis Township Emergency Management Coordinator has prepared the attached revised Emergency Operations Plan for use in the Township of Dennis; and

**WHEREAS**, the Dennis Township Emergency Management Coordinator and the Mayor have reviewed and approved the revised Emergency Operations Plan for use in Dennis Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Dennis, in the County of Cape May, State of New Jersey, hereby approve and authorize the submission of the attached Dennis Township Revised Emergency Operations Plan to the County of Cape May and the State of New Jersey for approval.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2023-133**

**RESOLUTION AUTHORIZING THE LEAVE OF ABSENCE  
FOR A PUBLIC WORKS EMPLOYEE**

**WHEREAS**, the Clerk has received a request from a Township Employee for a leave of absence;  
and

**WHEREAS**, Brandon Sibitzky. has requested a leave of absence for a medical condition; and

**WHEREAS**, said leave would be effective on or about 09/14/2023 and would end on 12/13/2023  
with Mr. Sibitzky returning to work on or about 12/14/2023; and

**WHEREAS**, the leave of absence shall run concurrent with a leave under the provisions of the  
Family Leave Act for the balance of eligible time with the remainder being that of general leave of  
absence.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of  
Dennis, County of Cape May, State of New Jersey, that a leave of absence be granted for Brandon  
Sibitzky effective on or about 09/14/2023 through 12/13/2023.

**BE IT FURTHER RESOLVED**, that a leave under the Family Leave Act will be granted for a  
portion of the leave not to exceed the Federal and State provisions of the Act.

**BE IT FURTHER RESOLVED**, that the Administrator is hereby authorized and directed to file the  
necessary paperwork with the N.J. Civil Service Commission.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
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**RESOLUTION NO. 2023-133**

**PAGE 2**

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**ATTEST**

**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2023-134**

**RESOLUTION OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY,  
STATE OF NEW JERSEY, OPPOSING ANY FUTURE MANDATORY MASK  
PROVISIONS REGARDING THE COVID-19 PUBLIC HEALTH HAZARD**

**WHEREAS**, the Dennis Township Committee supports the healthcare rights and freedoms of its residents; and

**WHEREAS**, during the COVID-19 pandemic, public health emergency orders issued statewide and nationwide included masking mandates applicable to businesses, schools, and public buildings; and

**WHEREAS**, the Township Committee is of the opinion that these mandates infringed upon the individual liberties afforded to them and their fellow residents of Dennis Township by both the Constitution of the United States and the Constitution of the State of New Jersey and were implemented without transparency and/or scientific support; and

**WHEREAS**, the Dennis Township Committee is aware of studies that suggest that face masking may not have had a demonstrable effect on the transmission of airborne viruses such as COVID-19; and

**WHEREAS**, Dennis Township Committee finds that forced masking, vaccine, and isolation mandates may have caused harm to adults and children by contributing to isolation and increasing mental health crises and social anxieties. These mandates may also have affected verbal, motor, and overall development of children born during the pandemic; and

**WHEREAS**, in or about May of 2023, the WHO and HHS declared that the Public Health Emergency for the Coronavirus (Covid-19) had ended; and

**WHEREAS**, despite the aforementioned declaration, the Coronavirus (Covid-19) remains a public threat and it is upon information and belief that individual cases are on the rise nationwide; and

**WHEREAS**, the Township Committee is of the opinion that should the infection rate of the Coronavirus (Covid-19) continue to rise to a point where state and federal agencies feel the need to reinstate the above referenced mandates, including the requirement to wear face masks/covering, the decision to implement the same should be left to the individual as they are most familiar with the strengths, weaknesses, and wants and needs of themselves and their families; and

**WHEREAS**, the Township Committee is also of the opinion that state and federal agencies who implemented the previous mandates related to Coronavirus (Covid-19) have demonstrated they are ill-equipped to provide oversight regarding future mandates.



**RESOLUTION NO. 2023-134**

**PAGE 2**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

1. The statements that are set forth in the Preamble are true and accurate. All of the statements of the Preamble are repeated and incorporated herein by this reference thereto and are made a part hereof as if each and every statement was set forth fully herein.
2. The Mayor and Township Committee hereby oppose any and all mandatory provisions concerning mask wearing attempting to be re-implemented by any state or federal agency; and
3. That all future mandatory provisions be replaced with guidance that can be considered and implemented by the residents of Dennis Township given their knowledge and understanding of the impact of these provisions on themselves.
4. Upon adoption of this Resolution the Township Clerk shall forward copies, electronically or otherwise, to the following officials: New Jersey Governor, New Jersey Lieutenant Governor, New Jersey Attorney General, New Jersey Senate and Assembly Majority and Minority Leaders, Cape May County Board of Chosen Freeholders, and the Cape May County Clerk

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
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Cox						
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**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**ORDINANCE NO. 2023-07**

**AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, STATE OF NEW  
JERSEY, AMENDING AND REPLACING ARTICLE II, CHAPTER 142  
OF THE DENNIS TOWNSHIP CODE ENTITLED,  
“PEDDLING & SOLICITING”**

**WHEREAS**, Township of Dennis, a township form of government, is governed by statutes, specifically N.J.S.A. 40A:63-1, *et seq.* that allow the Township Committee to pass, adopt, amend and repeal any ordinance or, where permitted, any resolution for any purpose required for the government of the municipality or for the accomplishment of any public purpose for which the municipality is authorized to act under general law;

**WHEREAS**, Article II, Chapter 142 of the Revised General Ordinances of the Township of Dennis currently addresses peddling and soliciting within the confines the Township of Dennis;

**WHEREAS**, the Township Committee believes it desirable, and in the best interest of the Township and its citizens to expand the aforementioned Chapter to address the need for good order in peace within the Township;

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

**Section 1.** Article II, Chapter 142 of the Township of Dennis Municipal Code is repealed and replaced with the following:

**Chapter 142. Peddling and Soliciting.**

**ARTICLE 1**

**§ 142-1. Definitions.**

As used in this chapter, the following terms shall have the meanings indicated:

**VENDOR** — Any person who goes from house to house or from place-to-place offering or exposing food, merchandise, or services for present or future sale, or who engages in any of the foregoing activities from a location on the street or other public place. Included in the definition are persons who go from house to house or place to place collecting information or financial contributions or distributing literature.

**WARES** — Anything or any service sold or offered for present or future sale by a vendor, including, but not limited to, merchandise, goods, food, seasonal items, home repair and improvement services, landscaping, property maintenance, tree services, solar energy, or vegetation.

**§ 142-2. Purpose.**

The purpose of this chapter is to promote orderly business practices, protect public safety and health, prevent unfair business practices, promote the quiet enjoyment of public and private lands and prevent dishonest business practices by the regulation of conduct and the imposition of license fees.

### **§ 142-3. License required.**

- A. It shall be unlawful for any vendor to do business within the Township without first obtaining a license from the Township.
- B. Except as provided in § 142-15, any person claiming an exemption from the license required by this chapter under state or federal law will not be allowed to do business in this Township unless, at least 14 calendar days before beginning business activity:
  - (1) They submit sufficient proof of their eligibility for exemption.
  - (2) They complete the application process as otherwise required by this chapter in order that they may be identified and regulated as allowed by law.
  - (3) They appear of good character as evidenced by a lack of criminal convictions for crimes of theft, fraud, burglary or the like.

### **§ 142-4. Application process.**

Any person desiring a license pursuant to this chapter shall file with the Township Clerk or Administrator an application. The application shall be completed in triplicate and filed with the Township Clerk or Administrator at least 14 calendar days prior to the first day of the proposed activity. The applicant shall supply the following with the application for each person who will be engaged in peddling and soliciting in the Township municipal limits:

- A. A statement as to whether or not the applicant has been charged with or convicted of any crime or disorderly persons' offense or violation of any municipal ordinance other than a traffic violation, and the nature, dates and places of such offenses and the punishment or penalty assessed therefor.
- B. An original letter, addressed to the Township Clerk or Administrator, from the firm for which the applicant purports to work, authorizing the applicant to act as its representative.
- C. A list of all towns in New Jersey in which the applicant has conducted business in the last 12 months, setting forth the specific dates.
- D. A statement of whether the applicant has been refused or had revoked a similar license at any time.
- E. Copy of social security card.
- F. A current driver's license.
- G. A New Jersey sales tax certificate.
- H. Federal taxpayer identification number.
- I. A recent photograph of themselves to be kept with the Township Clerk or Administrator.
- J. Proof of insurance where insurance is required by this chapter.
- K. An instrument, in writing, nominating and appointing the Township Clerk or Administrator the applicant's true and lawful agent with full power and authority to acknowledge service of notice of process for and on behalf of the applicant in respect to any matters connected with or arising out of license. It shall also contain recitals to the effect that the applicant consents and agrees that service of any notice of process may be made upon such agent and when so made shall be as valid as if personally served upon the applicant according to the laws of this or any state, and waiving all claim or right of error by reason of such acknowledgment of service or manner of service.

- L. A copy of the criminal background history check dated within 30 days of the application date. The Township of Dennis does not obtain criminal background history checks. The applicant may obtain a criminal history record via a service sanctioned by the New Jersey State Police. A background history check must be submitted in sealed an envelope directly from the issuing agency or service. In lieu of a criminal background check, submit to the municipality a certification from the company's general counsel regarding criminal background check results from a recognized service.

**§ 142-5. Investigation of applicant.**

- A. The completed application shall be referred to the State Police who shall cause to be made such investigation of the applicant and its agents and employees as the State Police deems necessary to determine if the requirements of this article have been met and as may be needed for the protection of the public welfare.
- B. The applicant shall be fingerprinted as to determine if any grounds for denial exist. In lieu of being fingerprint, submit to the [Chief of Police] a certification from the company's general counsel regarding fingerprint and/or criminal background check results from a recognized service.
- C. The State Police shall endorse on such application his approval or disapproval, with his reason for the same, and return the application to the Township Clerk or Administrator, who shall notify the applicant.
- D. The Township Clerk or Administrator, upon the payment of the prescribed license fee, shall execute and deliver to the applicant his license.

**§ 142-6. Fees.**

- A. Each application shall be accompanied by payment of \$25.00 to cover the administrative cost of the application.
- B. Upon granting of a license, the licensee shall prepay the sum of \$10.00 for each day the licensee intends to do business in the Township. Each license shall state its effective dates and the dates upon which they shall be permitted to do business.

**§ 142-7. Non-transferability of license; hours of operation.**

- A. Each license issued shall only authorize the person named in such license to engage in business. Such licenses shall not be transferable from the person to whom issued to any other person.
- B. All licenses shall specifically limit activities and operations of the person holding the same to the hours between 9:00 a.m. and 9:00 p.m. on any day of the week; provided, however, that the activities and operations of a person holding a vendor's license for the sale of ice cream or similar frozen desserts shall be limited to between the hours of 9:00 a.m. and sunset.

**§ 142-8. Form of license; keeping of copies.**

- A. All licenses shall be issued on forms approved by the Township Committee. They shall be consecutively numbered.
- B. Copies of all licenses shall be kept in the office of the Township Clerk or Administrator and the State Police.

**§ 142-9. Display of license.**

Every person holding a license under this chapter shall be required to carry and conspicuously display their license while soliciting within the Township.

**§ 142-10. Annual renewal of license.**

Any person or organization subject to this chapter shall complete a new application for a license after 12 months have passed since the date the last application was approved.

**§ 142-11. Revocation or suspension of license; hearing notice.**

- A. Licenses issued under this chapter may be temporarily suspended on verbal notice by the Township Clerk or Administrator or any law enforcement officer, and permanently revoked by the Municipal Court Judge after reasonable notice and hearing, for any of the following causes:
- (1) Misrepresentation or false statement contained in the application for the license.
  - (2) Misrepresentation or false statement made in the course of carrying on activities regulated herein.
  - (3) Conviction of any crime involving moral turpitude.
  - (4) Conducting business in violation of any provision of this chapter.
  - (5) Violation of any state statute or Township ordinance while soliciting within the Township.
- B. Notice of hearing for revocation of a license shall be given in writing, setting forth the grounds of complaint and the time and place of hearing. Such notice shall be served upon the licensee or mailed, postage prepaid, to the licensee at the addresses given by the licensee in making application herein, at least five days prior to the date set for hearing.

**§ 142-12. Appeal of denial of license.**

Any person aggrieved by the action of the State Police or the Township Clerk or Administrator in the denial of an application for a license shall have the right of appeal to the Township Committee. Such appeal shall be taken by filing with the Township Clerk or Administrator, within 14 calendar days after notice of the action complained of, a written statement setting forth fully the grounds for the appeal; and notice of such hearing shall be given to the appellant in the same manner as provided herein for notice of hearing on revocation. The decision and order of the Township Committee on such appeal shall be final and conclusive.

**§ 142-13. Safety, business practices and quiet enjoyment requirements.**

- A. Except as otherwise provided by specific exception in this chapter, persons subject to this chapter, including persons claiming an exemption from the requirements of municipal licensing, shall not:
- (1) Solicit, conduct business with or sell to persons in motor vehicles.
  - (2) Station, place, set up or maintain wares or equipment in such a way as would restrict, obstruct, interfere with or impede the pedestrian's right-of-way; restrict, obstruct, or interfere with the use or enjoyment of the abutting property; create or become a nuisance; increase traffic congestion or cause or increase traffic delay or hazards; cause or create or constitute a danger to life, health, or property; or sell food, drinks, ice cream or confections of any kind for immediate consumption unless such person has available for public use a litter receptacle, which must be attached to the person's cart or vehicle, which shall be clearly marked and maintained for patron use, nor shall any person leave any

location without first picking up, removing and disposing of any trash or refuse remaining from their product or service.

- (3) Leave wares unattended at any time or store, place or leave the same overnight on any sidewalk or public way of the Township.
  - (4) Station, place, set up or maintain wares closer than 20 feet from the curbline or end of pavement of intersection streets.
  - (5) Place wares in such a way as would reduce the unobstructed pedestrian right-of-way on a sidewalk.
  - (6) Engage in business within 20 feet of any location where the curb has been depressed to facilitate pedestrian or vehicle movement.
  - (7) Engage in business on any sidewalk or along any street within 100 feet of any fire hydrant, crosswalk or bus stop, or within 25 feet of any driveway.
  - (8) Place wares in front of the display windows or signs of fixed-location businesses, nor shall they be within 20 feet from the entrance door to a fixed-location business.
  - (9) Operate in such a manner as to restrict the continued maintenance of a clear passageway for vehicles or pedestrians.
  - (10) Engage in business within 200 feet of the grounds of any school between 1/2 hour prior to the start of the school day and 1/2 hour after dismissal at the end of the school day.
  - (11) Engage in business within 200 feet of the grounds of any church, synagogue or other house of worship between 1/2 hour prior to the start of the service and 1/2 hour after dismissal at the end of the service.
  - (12) Use or operate any audio or visual device for the purpose of attracting attention, entertaining the public, or self-entertainment.
  - (13) Sell from any one site or area for a period of more than four hours, including time for setup and breakdown of a vending unit. After four hours, the vending unit or vendor must move to a new location at least 300 feet away from where he was doing business or cease doing business. No vendor may return to the same location in any calendar day. No vendor shall place any object, sign, or person nor take any action designed to reserve a location for their use. Any such object may be removed and kept as evidence of a violation by any person, who shall promptly surrender it to the police.
  - (14) Place wares other than one vending unit, whether it be a cart, single table no larger than 96 inches long by 48 inches wide by 72 inches high, or display unit similar to a table which shall occupy a space no larger than 32 square feet. The Township Clerk or Administrator may grant an exception to size limits with the advice and consent of the Chief of Police in the case of the sale of certain holiday items sold for limited times during the year.
  - (15) Engage in business within 300 feet of any fixed place of business selling substantially similar merchandise. A food vendor shall not operate within 300 feet of a restaurant.
- B. A vending unit is a selling or display unit, with or without wheels, intended to serve as a transportable structure for facilitating the display, sale and transportation of merchandise. All equipment installed in any part of the vending unit or articles carried by the unit shall be secured in order to prevent movement during transit and prevent detachment in the event of a collision or overturn.
- C. In the event that food or beverage is sold by any licensee, a certificate of health compliance issued by the Cape May County Department of Health to the licensee shall be conspicuously displayed on the vending unit. Selling food and beverage shall be prohibited in the Township of Dennis without such a certificate of health compliance. Furthermore, any vendor selling food shall provide proof of an insurance policy issued

by an insurance company licensed to do business in the State of New Jersey protecting the vendor and the Township from all claims or damages to property and bodily injury, including death, which may arise from operations under or in connection with the vending. Such insurance shall name as an additional insured the Township of Dennis and shall provide that the policy shall not terminate or be canceled prior to the expiration date without 30 days' written notice to the Township. The minimum amount of the insurance to be maintained is \$500,000.

#### **§ 142-14. Conduct of licensees.**

Every person to whom a license is issued under the terms of this chapter shall be governed by the following rules and regulations:

- A. All circulars, samples, or other advertisements shall be delivered in person to the recipient or left in a secure place located on the recipient's dwelling premises.
- B. No person shall enter or attempt to enter the dwelling of any resident without an express invitation from an occupant of the dwelling.
- C. No person shall conduct themselves in such a manner as to become objectionable to or annoy any occupant of any dwelling. Signs posted by property owners stating "no soliciting" or similar thereto shall be obeyed.

#### **§ 142-15. No Knock Registry**

- A. For the purpose of protecting residents from criminal activities and safeguarding their privacy, there is hereby established a no-knock registry of properties where canvassing and soliciting are prohibited. The no-knock registry shall be maintained by the Township Clerk.
- B. The Township Clerk shall prepare a list of addresses of those premises whose owners or occupants have notified the Clerk that canvassing or soliciting are not permitted on their premises. Notification shall be by the completion of a form, available online and at the Township Clerk's office during normal business hours. The premises shall remain on the no-knock registry unless the owners or occupants notify the Township Clerk in writing that they wish the property to be removed from the no-knock registry. The Township Clerk shall update the list monthly, or soon thereafter as needed. The inclusion of a premises on the no-knock registry shall be deemed a revocation of any privilege or license to enter or attempt to enter the property.
- C. Owners or occupants who have requested to be listed on the no-knock registry pursuant to Subsection A herein, may procure from the Clerk's office a notice for display on the premises indicating the enlistment on the no-knock registry. The notice shall indicate which solicitors may contact residents and shall read substantially as follows:

"These premises are listed on the Township of Dennis' no-knock registry (Township Code 142-15). You may not enter or attempt to enter these premises for the purpose of canvassing or soliciting, which includes offering to purchase real estate on behalf of any person or organization. Charitable, political, religious organizations are exempt from this law. Violation of Township of Dennis Code 142-15 may result in a fine of up to \$1,000 and/or up to 14 days of community service."
- D. The first notice shall be provided free of charge and may be picked up in person during regular business hours. If a replacement notice is required, the individual may pick up the replacement notice at the Clerk's office for a fee of \$5.00, which shall be payable to the Township Clerk. A fee of an additional \$1.00 per notice will be applied for any individual who desires to have a notice mailed to him or her, payable to the Township Clerk. Pursuant to N.J.S.A. 2C:18-3, "any owner or occupant who has listed his or her premises

on this no-knock registry shall be deemed to have revoked any express or implied legal privilege or license to enter or attempt to enter the premises."

- E. The Township Clerk shall distribute the current Township no-knock registry to a licensed canvasser or solicitor at the time of issuance of a license.
- F. Although the most current list of registrants on the Township no-knock registry shall be provided by the Township Clerk, it is the responsibility of the canvasser or solicitor to have the most up-to-date list prior to engaging in any canvassing or soliciting.
- G. The Township shall post a no-knock registry application on the Township webpage and distribute to other media outlets as designated by the Township. The Township shall provide copies of the application to the public and undertake reasonable efforts in education and distribution, in order to further public awareness of the no-knock registry.
- H. This section does not preclude an owner or occupant from filing any other appropriate complaint with the Municipal Prosecutor, including a complaint for trespass.

**§ 142-16. Exempt persons, organizations, and activities.**

**A. Registered organizations.**

- (1) Any nonprofit religious, charitable, educational, civic or veterans organization, volunteer first-



aid organization, fire company, environmental, volunteer community improvement groups, or political organization organized and located in the Township desiring to solicit or have solicited in its name money, donations of money or property or financial assistance of any kind, or desiring to sell or distribute any item of literature or merchandise for which a fee is charged or solicited at any place or places within the Township for charitable, religious, patriotic, or philanthropic purpose, shall be permitted to conduct such business in the Township without a license upon the filing of a sworn application, in writing, to the Township Clerk or Administrator, which shall give the following information and documentation:

- (a) Name and address of organization.
  - (b) Nature and location of planned activity.
  - (c) Period during which solicitation or sale is to be carried on.
  - (d) Name, address and telephone number of the person(s) who is (are) the designated contact person(s) for the organization.
  - (e) Names, addresses, dates of birth and social security numbers of all persons who are not Township residents who will conduct solicitations or sales.
  - (f) A copy of the criminal background history check for each individual designated in Subsection A(1)(e) above, dated within 30 days of the application date. The Township of Dennis does not obtain criminal background history checks. The applicant may obtain a criminal history record via a service sanctioned by the New Jersey State Police.
- (2) An organization that is registered with the Township of Dennis as designated in Subsection A(1) above may submit all vendors being used by such organization under a single application on an annual basis.
  - (3) Charitable solicitation of motorists ("coin drops") must also adhere to the provisions of Chapter 78 of the Township Ordinances.

**B. Special exemption**

- (1) The Township Committee, by resolution, may exempt from compliance with any part or parts of this chapter any person or organization. Any person or organization seeking an exemption must make a written request to the Township Clerk or Administrator at least 30 calendar days before the start of the activity for which the exemption is sought. The Township Committee may place conditions or restrictions on the granting of an exemption.
- (2) Criteria for exemption. The following are criteria to be applied when considering whether an exemption will be granted:
  - (a) The charitable nature of the organization.

- (b) The number of participants who are Township residents, eliminating or minimizing the need for identifying information.
- (c) The reputation of the individual or organization in the community.
- (d) The financial or human resource burden of compliance with any provision of this chapter when weighed against the benefit to the Township.
- (e) Whether the activity will result in or lead to a benefit to the Township residents such as lower taxes, increased public services, betterment of the community or other public benefit.
- (f) The need to regulate the activity to address safety, health or other concerns.

**C. Specific exemptions.**

- (1) Seasonal ice cream trucks delivering ice cream products to developments and mobile food trucks operating within the Township of Dennis may be provided extended permit periods and reduced fees.
- (2) Criteria for exemption from fees. Section 142-6, Fees, Subsection B, shall be exempted as applied to ice cream trucks delivering to developments and mobile food trucks within the Township of Dennis so as to grant a yearly license with the requirement that the licensee shall prepay the sum of \$100 for the year he/she intends to do business in the Township. Each license shall state its effective dates and the dates upon which they shall be permitted to do business. The application process set forth in § 40-4, licensing provisions and other processes, conditions and requirements of this chapter shall remain in effect as to these exempted categories as well as any other local, County, State, and/or Federal Statutes and Regulations that apply to these types of businesses the need to regulate the activity to address safety, health or other concerns.

**§ 142-17. Violations and penalties.**

Any person violating or failing to comply with any of the provisions of this chapter shall, upon conviction thereof, be punishable by a fine in an amount not less than \$300 nor more than \$500; upon a second violation, a fine in an amount not less than \$500 nor more than \$800; and upon a third or subsequent violation, a fine in an amount not less than \$800 nor more than \$1,000; and/or a period of community service not to exceed 14 calendar days. Whenever such person shall have been officially notified or by service of a summons in a prosecution, or in any other official manner, that said person is committing a violation, each day's continuance of such violation after such notification shall constitute a separate offense, punishable by fine amounts or penalties previously described in this section. Any offense: in addition to the above, a permanent revocation of any license issued under the within chapter.

**Section 2.** Prior Chapter 142, entitled “Peddling and Soliciting” and all other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

**Section 3.** Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

**Section 4.** This Ordinance shall take effect within twenty (20) days of final passage and publication, as provided by law.

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Zeth A. Matalucci, Mayor

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Scott J. Turner, Deputy Mayor

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Thomas VanArtsdalen, III, Committee Member

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Matthew Cox, Committee Member

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Frank L. Germanio, Jr., Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on September 12, 2023. Publication will be held on September 19, 2023 and a Public Hearing will be held at a meeting of the said Township Committee to be held on September 26, 2023 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST

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**Jacqueline B. Justice, RMC/Clerk**



Vendor #	Name	PO #	Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Status	Chk/Void	Invoice
Item Description												
02536	CLEGG'S GARAGE											
23-00363	08/10/23 TRUCK REPAIR											
1	TRUCK REPAIR						1,803.13	3-01-26-290-025	B PUBLIC WORKS - VEHICLE MAINTENANCE	R		08/10/23 09/07/23 67684
	Vendor Total:						1,803.13					
03871	THE BANK OF NEW YORK MELLON											
23-00126	02/06/23 GENERAL OBLIGATION 2015											
2	GENERAL OBLIGATION INTEREST						9,125.00	3-01-45-930-104	B INTEREST ON BONDS	R		02/06/23 08/10/23
3	GENERAL OBLIGATION PRINCIPAL						260,000.00	3-01-45-920-104	B PAYMENT OF BOND PRINCIPAL	R		02/06/23 08/10/23
	Vendor Total:						269,125.00					
07700	CAPE MAY COUNTY N.J.A.											
23-00018	01/03/23 2023 TIPPING FEES											
7	JULY 2023 TIPPING FEES						19,622.07	3-01-32-465-078	B LANDFILL DISPOSAL COSTS	R		09/07/23 09/07/23
	Vendor Total:						19,622.07					
07706	CAPE MAY COUNTY P.W.A.											
23-00017	01/03/23 2023 FUEL RESALE											
6	JUNE 2023 FUEL RESALE						1,804.58	3-01-31-460-074	B UTILITIES OTHER - GASOLINE & DIESEL FUEL R			09/07/23 09/07/23
7	JULY 2023 FUEL RESALE						2,422.95	3-01-31-460-074	B UTILITIES OTHER - GASOLINE & DIESEL FUEL R			09/07/23 09/07/23
	Vendor Total:						4,227.53					
09212	SCOTT TURNER											
23-00060	01/03/23 2023 ZOOM REIMBURSEMENT											
3	3RD QRT 2023 ZOOM REIMB.						329.94	G-02-41-905-021	B ARP LOCAL FISCAL RECOVERY FUND	R		01/03/23 08/10/23
	Vendor Total:						329.94					

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TOWNSHIP OF DENNIS  
Bill List by Vendor Id

Page No: 3

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description						Enc Date Date	Date Invoice	Excl
<b>09704 JOHN L. COLLINS</b>								
23-00041 01/03/23 2023 RETIRED EMPLOYEE REIMB.		B	329.80	3-01-23-220-092	B	01/03/23	08/10/23	N
10 SEPT 2023 RETIRED EMP. REIMB.								
Vendor Total:			329.80					
<b>09707 COMCAST</b>								
23-00004 01/03/23 2023 CABLE/INTERNET			448.17	3-01-31-450-077	B	09/07/23	09/07/23	N
8 AUG 2023 CABLE/INTERNET								
Vendor Total:			448.17					
<b>10106 NELSON B. CREAMER</b>								
23-00042 01/03/23 2023 RETIRED EMPLOYEE REIMB.		B	238.94	3-01-23-220-092	B	01/03/23	09/07/23	N
10 SEPT 2023 RETIRED EMPL. REIMB.								
Vendor Total:			238.94					
<b>10123 DERO</b>								
23-00352 07/31/23 BIKE FIX IT STATION AND PUMP			1,067.00	C-04-55-018-121	B	07/31/23	09/07/23	N
1 BIKE FIXIT PLUS			721.00	C-04-55-018-121	B	07/31/23	09/07/23	N
2 AIR KIT PRIME			172.00	C-04-55-018-121	B	07/31/23	09/07/23	N
3 FREIGHT			178.80	C-04-55-018-121	B	07/31/23	09/07/23	N
4 STEEL SURCHARGE								
Vendor Total:			2,138.80					
<b>12015 DENNIS TWP BOARD OF EDUCATION</b>								
23-00303 06/13/23 JULY - DEC 2023 SCHOOL TAXES			932,635.92	3-01-207-55-500-061	G	06/13/23	08/10/23	N
10 SEPT 2023 SCHOOL TAXES								
Vendor Total:			932,635.92					

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Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description												Enc Date	Date		Excl
12045 DELTA DENTAL OF NJ															
23-00020	01/03/23	2023	DENTAL COVERAGE	2,351.84	3-01-23-220-092		B	EMPLOYEE GROUP INSURANCE	R		09/07/23	09/07/23		PM 952133	N
9	SEPT 2023		DENTAL COVERAGE	2,351.84											
Vendor Total:				2,351.84											
12099 SHEREE L. DEVER															
23-00043	01/03/23	2023	RETIRED EMPLOYEE REIMB.	494.70	3-01-23-220-092		B	EMPLOYEE GROUP INSURANCE	R		01/03/23	08/10/23			N
3	3RD QRT 2023		RETIREE REIMB.	494.70											
Vendor Total:				494.70											
12694 LARRY C. DIXON															
23-00044	01/03/23	2023	RETIRED EMPLOYEE REIMB.	164.90	3-01-23-220-092		B	EMPLOYEE GROUP INSURANCE	R		01/03/23	08/10/23			N
10	SEPT 2023		RETIRED EMPL. REIMB.	164.90											
Vendor Total:				164.90											
22916 ERIC M. KRISZ ELECTRICAL															
23-00061	01/03/23	2023	MISC. ELECTRICAL REPAIRS	2,294.03	3-01-26-310-028		B	BUILDINGS & GROUNDS - REPAIRS	R		01/03/23	09/07/23		204128	N
8	EMERGENCY LIGHTS		REPAIR	2,294.03											
Vendor Total:				2,294.03											
23450 THE GEM GROCERY & GAS															
23-00074	01/03/23	2023	MISC. SUPPLIES	435.50	3-01-00-000-202		B	RECREATION TRUST - SUMMER CAMP	R		09/07/23	09/07/23			N
3	CAMP COUNSELOR MEETING LUNCH			435.50											
Vendor Total:				435.50											
23456 GENERAL CODE															
23-00365	08/10/23	4TH	EDITION STUDY GUIDE	170.00	3-01-20-145-042		B	TAX COLLECTION - EDUCATION/TRAIN	R		08/10/23	09/07/23			N
1	4TH EDITION STUDY GUIDE			170.00											
Vendor Total:				170.00											

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Bill List By Vendor Id

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Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/chk	First Rcvd	Chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account			Enc Date	Date		Excl
Item Description										
<b>34268 CHRISTINA JAKISON</b>										
23-00196	04/04/23	EMPLOYEE REIMB.								
4	2023	CAMP COUNSELOR DINNER	688.98	T-05-00-000-202	B RECREATION TRUST - SUMMER CAMP	R	08/01/23	09/07/23		N
Vendor Total:			688.98							
<b>38647 K. GANNON PLUMBING</b>										
23-00064	01/03/23	MISC PLUMBING REPAIRS		B						
7	2023	MISC PLUMBING REPAIRS	130.00	3-01-26-310-028	B BUILDINGS & GROUNDS - REPAIRS	R	07/18/23	09/07/23	703	N
Vendor Total:			130.00							
<b>42428 EDWARD F. LEITH, JR.</b>										
23-00049	01/03/23	2023 RETIRED EMPLOYEE REIMB.		B						
10	SEPT 2023	RETIRED EMPL. REIMB.	306.45	3-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/03/23	09/07/23		N
Vendor Total:			306.45							
<b>45689 MARK GRANT</b>										
23-00045	01/03/23	2023 RETIRED EMPLOYEE REIMB.								
3	3RD QRT 2023	RETIREE REIMB.	494.70	3-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/03/23	08/10/23		N
Vendor Total:			494.70							
<b>45917 EILEEN M. MCFILLIN</b>										
23-00050	01/03/23	2023 RETIRED EMPLOYEE REIMB.								
3	3RD QRT 2023	RETIREE REIMB.	989.40	3-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/03/23	08/10/23		N
Vendor Total:			989.40							
<b>48614 MARIANN MURPHY</b>										
23-00051	01/03/23	2023 RETIRED EMPLOYEE REIMB.		B						
10	SEPT 2023	RETIRED EMPL. REIMB.	236.79	3-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R	01/03/23	09/07/23		N
Vendor Total:			236.79							

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Bill List By Vendor Id

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Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat	Chk	First	Rcvd	Chk/Void	1099
PO #	PO Date	Description	Amount	Change	Account	Enc	Date	Date	Date	Invoice	Excl
Item Description											
<b>69000 COOLTRONICS, INC.</b>											
23-00364	08/10/23	SMOKE DETECTOR FOR REC BATHROO	288.16	3-01-28-375-058	B PARKS & PLAYGROUNDS - MISC. O/E	R		08/10/23	09/07/23	39725	N
1		SMOKE DETECTOR REC BATHROOM									
Vendor Total:			288.16								
<b>70572 SOUTH JERSEY WATER COND SERV</b>											
23-00359	08/08/23	CHESTNUT ST WATER TREATMENT	4,800.00	C-04-55-018-121	B 18-04 OPEN SPACE IMPROVEMENTS	R		08/08/23	09/07/23		N
1		CHESTNUT ST WATER TREATMENT									
Vendor Total:			4,800.00								
<b>71610 CAROLYN P. SWAGLER</b>											
23-00053	01/03/23	2023 RETIRED EMPLOYEE REIMB.	164.90	3-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R		01/03/23	08/10/23		N
10		SEPT 2023 RETIRED EMPL. REIMB.									
Vendor Total:			164.90								
<b>74352 TOTAL TURF SOLUTIONS</b>											
23-00228	05/04/23	FERT APPLICATIONS	800.00	3-01-28-375-031	B PARKS & PLAYGROUNDS - FIELD MAINT	R		05/04/23	09/07/23	240868	N
4		FERT APPLICATION									
Vendor Total:			800.00								
<b>81067 VISION SERVICE PLAN</b>											
23-00032	01/03/23	2023 VISION COVERAGE	760.72	3-01-23-220-092	B EMPLOYEE GROUP INSURANCE	R		01/03/23	09/07/23	818579160	N
10		SEPT 2023 VISION COVERAGE									
Vendor Total:			760.72								
<b>81072 VITAL COMMUNICATIONS, INC.</b>											
23-00331	07/10/23	2023 Billing file	100.00	3-01-20-145-059	B TAX COLLECTION - DATA PROCESSING	R		07/10/23	09/07/23		N
1		2023 MASTER FILE CARTRIDGE									
Vendor Total:			100.00								
Total Purchase Orders:			44	Total P.O. Line Items:			54	Total List Amount:			1,364,699.99
								Total Void Amount:			0.00

Vendor #	Name
P.O.#	Date Description
Item Description	Amount Contract P.O. Type Acct Type Description
	Stat/Chek Enc Date Date Chk/Void Invoice Excl

Totals by Year-Fund	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
Fund Description								
	3-01	402,056.84	0.00	402,056.84	0.00	932,635.92	0.00	1,334,692.76
	3-43	0.00	0.00	0.00	0.00	0.00	4,130.00	4,130.00
Year Total:		402,056.84	0.00	402,056.84	0.00	932,635.92	4,130.00	1,338,822.76
GENERAL CAPITAL FUND	C-04	6,938.80	0.00	6,938.80	0.00	0.00	0.00	6,938.80
	G-02	17,504.94	0.00	17,504.94	0.00	0.00	0.00	17,504.94
RECREATION TRUST FUND	T-05	1,433.49	0.00	1,433.49	0.00	0.00	0.00	1,433.49
Total of All Funds:		427,934.07	0.00	427,934.07	0.00	932,635.92	4,130.00	1,364,699.99

Project Description	Project No.	Rcvd Total	Held Total	Project Total
R.E. PIERSON MATERIALS CORP	E-00043A	4,130.00	0.00	4,130.00
Total of All Projects:		<u>4,130.00</u>	<u>0.00</u>	<u>4,130.00</u>



**MAYOR**  
**ZETH A. MATALUCCI**  
 911 Coordinator Fire & Rescue  
 Administration, Construction, Tax  
 Offices, Emergency Management  
 Public Safety Public Works  
 Revenue & Finance Senior Center

**COMMITTEE MEMBER**  
**TOM VANARTSDALEN**  
 Construction, Code Enforcement  
 Environmental Commission  
 Recreation, Clean Communities,  
 Grants and Cultural & Heritage

**Deputy Mayor**  
**SCOTT J. TURNER**  
 Public Works, Environmental  
 Commission, Tax Offices, Land  
 Use Board, Revenue & Finance,  
 Museum & Historical Center

**COMMITTEE MEMBER**  
**MATTHEW COX**  
 Municipal Alliance Municipal Court  
 Recreation Department, Code  
 Enforcement, Clean Communities &  
 School Liaison

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 Administration, Municipal Court,  
 Board of Health, Construction,  
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 Senior Center

**MUNICIPAL CLERK**  
**JACQUELINE B. JUSTICE, RMC**

**ADMINISTRATOR**  
**JESSICA BISHOP**

571 Petersburg Rd, P.O. Box 204 Dennisville, N.J. 08214 (609) 861-9700 Fax: (609) 861-9719

### **AUGUST, 2023 MUNICIPAL CLERK'S REPORT**

Planning/Zoning Board	\$	800.00
Clerk Search (0)		0.00
Property Lists (2)		20.00
Copies		0.00
Zoning Book & Maps		0.00
Vital Statistics		506.00
Campground Licenses (0)		0.00
Mercantile Licenses (0)		0.00
Street Opening Permit (0)		0.00
Abandoned Properties		1,000.00
Miscellaneous ( )		0.00
<b>TOTAL</b>		<b>\$ 2,326.00</b>
<b>Fees to the State</b>		<b>-175.00</b>
<b>TOTAL</b>		<b>\$ 2,151.00</b>



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### **AUGUST, 2023 REGISTRAR'S REPORT**

Certified Marriages (26)	\$	260.00
Marriage License (7)		196.00
Certified Death (3)		30.00
Certified Birth (2)		20.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (0)		0.00
Domestic Partner (0)		0.00
Certified Domestic Partner (0)		0.00
<b>TOTAL</b>		<b>\$ 506.00</b>
<b>Fees to the State</b>		<b>-175.00</b>
<b>TOTAL</b>		<b>\$ 331.00</b>



### Collector's Report of Receipts and Disbursements

To the \_\_\_\_\_ Committee \_\_\_\_\_ of the \_\_\_\_\_ Township \_\_\_\_\_ of \_\_\_\_\_ Dennis \_\_\_\_\_, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for ~~the~~<sup>the</sup> ending:

August 31, 2023

**Dated** September 6, 2023

Monica A. Heim

Collector.

MOORE, A. HERM

Signature of Collector

## COLLECTIONS

Taxes	Year	
"	"	2024
		532,797.66
"	"	2023
		3,845,001.43
"	"	Prior Year
		12,772.06
"	"	Municipal Assignment
"	"	6% Year End Penalty 2022
		Verizon
		12,425.24
		Return check fee/payment
Gross Receipts Tax, Year		Dup Bill Charge
Franchise Tax	"	
		Special charges/grass fee
Property Redeemed		65.75
Interest and Costs		3,647.39
Fees for Searches		60.00
		Tax sale cost
<u>TOTAL Receipts</u>		4,406,769.53
Discount on Taxes		
<u>Net Receipts</u>		4,406,769.53

## DISBURSEMENTS

[illegible]

Remarks:

**Dennis Township**

571 Petersburg Rd

Dennisville, NJ 08214

(609)861-9700 FAX (609)861-9719

**Summary Report**

Permits for the Period 8/01/2023 thru 8/31/2023

**FROM THE PERMITS FILE**

<u>Number of Permits Processed</u>		<u>Ownership</u>		<u>Housing Unit Changes</u>		
				<u>Sale</u>	<u>Rental</u>	
Permits	56	Private	56	Gained	1	0
Certificates	43	Public	0	Lost	1	0
				Change	0	0

**Type of Work**

New Building 8

Additions 3

Alterations 38

Demolitions 1

**Technical Subcodes**

Building 31

Electric 28

Fire 8

Plumbing 12

Elevator 0

Mechanical 7

**Fee Summary** (From the PERMITS File. Does not include Walkthru & Ongoing)

<u>Type</u>	<u>Inspection</u>	<u>Admin</u>	<u>Total</u>	<u>Waived</u>	<u>Net</u>
Building	11,972	0	11,972	0	11,972
Electric	2,870	0	2,870	0	2,870
Fire	1,230	0	1,230	0	1,230
Plumbing	2,562	0	2,562	0	2,562
Elevator	0	0	0	0	0
Mechanical *	510	0	510	0	510
Other	0	----	0	0	535
DCA	1,159	----	1,159	----	1,159
Cert & Misc	2,092	----	2,092	----	1,557
		0	22,395	0	22,395

**Totals**

\* Per State instructions, MECHANICAL is combined with OTHER for transmittal

<u>Certificates</u>		<u>Summary Statistics</u>		<u>Public</u>	<u>Non-Public</u>
		Total Area .....		0	16,701
Certif. of Occup.	12	Total Volume .....		0	156,764
Certif. of Approval	31	Total Value of Constr.		4,000	784,679
Other	0	Total Value of Alter'n's		0	301,779

**FROM THE PAYMENTS FILE** (Includes fees paid in-period against permits issued outside of report date range)

<u>Violations/Penalties</u>		<u>Contractor Licenses</u>		<u>Misc Fees</u>		<u>Elevator Ongoing</u>		<u>Pool Ongoing</u>		<u>Other Ongoing</u>		<u>Permits</u>	
	0		0		0.00		0		0		0	Permit fees (DCA) Inc Part Pymt	22,395
												Adjustments	0
												Net	\$22,395
												Ongoing Total	0
												Walkthru	0
												Part Pd. e.g. Review	0
												PERMIT TOTAL	\$22,395
												GRAND TOTAL	\$22,395.00

Report Date: 8/31/23