

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
APRIL 23, 2024**

5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

The Mayor opened the meeting in compliance with the Open Public Meetings Act requirements.

The Mayor requested that the roll call and flag salute be carried over from the Board of Health meeting (VanArtsdalen, Germanio, Cox, Turner and Matalucci were present).

The Mayor asked if there were any questions, comments or concerns regarding the consent agenda.

There being no comments from those present, the Mayor asked for a motion adopting the consent agenda, motion was made by Germanio, seconded by Turner, with 5 ayes and no nays, that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 04/09/2024 Work Session & Regular Meeting.

The following resolution numbers 2024-70 – 2024-72, were adopted as part of the Consent Agenda:

RESOLUTION NO. 2024-70

RESOLUTION AUTHORIZING THE PROVISIONAL APPOINTMENT OF A RECREATION PROGRAM COORDINATOR PENDING THE OFFICIAL ACTION OF THE CIVIL SERVICE COMMISSION AND THE GOVERNING BODY

WHEREAS, there is a vacancy in the position of Recreation Program Coordinator; and

WHEREAS, it is the desire of the Governing Body to fill this position on a provisional basis pending further action of the New Jersey Civil Service Commission;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis that Samantha Grassi be provisionally appointed Recreation Program Coordinator effective 04/15/2024 at the annual salary of \$40,950.00/\$21.00 per hour, pending the creation of an appropriate list and/or other official action by the Civil Service Commission and the Governing body.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

RESOLUTION NO. 2024-71

RESOLUTION ALLOWING THE BUDGET TO BE READ BY TITLE ONLY AT THE HEARING

WHEREAS, N.J.S. 40A:4-8, as amended by L.2015, c. 95, §14, 2015, provides that the Budget be read by title only at the time of the Public Hearing if a Resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the Budget has been made available for public inspection, and has been made available to each person upon request; and

WHEREAS, these two conditions have been met.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Budget shall be read by title only.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2024-72

RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on April 23, 2024, that an Executive Session closed to the public shall be held on April 23, 2024 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor indicated that we would be moving on to the regular agenda portion.

This being the time and place of the Public Hearing for Ordinance No. 2024-03. The title was read by the Mayor. The Mayor asked for a motion to open the Hearing for public comment, motion was made by Cox, seconded by Germanio, that the Hearing be open for public comment. Let the record reflect that there were no comments from those present, and motion was made by VanArtsdalen, seconded by Cox, that the Hearing be closed.

The Mayor asked for a motion to adopt Ordinance No. 2024-03, motion was made by Germanio, seconded by Turner, with 5 ayes, and no nays, the following ordinance was adopted:

ORDINANCE NO. 2024-03

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

This being the time and place of the Public Hearing for the 2024 Municipal Budget. The title was read by the Mayor. The Mayor asked for a motion to open the Hearing for public comment, motion was made by Turner, seconded by VanArtsdalen, that the Hearing be open for public comment. Township Administrator/CFO, Jessica Bishop, gave an overview of the 2024 Budget and Mayor Matalucci thanked the employees for their efforts in holding the line on taxes. The Committee thanked Ms. Bishop for a great job with the budget. There being no further comments from those present, and motion was made by Germanio, seconded by Turner, that the Hearing be closed.

The Mayor asked for a motion to adopt Resolution No. 2024-73, Adopting the 2024 Budget and motion was made by Cox, seconded by VanArtsdalen, with 5 ayes, and no nays, the following Resolution No. 2024-73 was adopted:

SECTION 2 - UPON ADOPTION FOR YEAR 2024
RESOLUTION 2024-73

Be it Resolved by the DENNIS COMMITTEEPERSONS of the County of CAPE MAY TOWNSHIP that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 2,198,526.18 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and, (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
- (c) \$ - Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE
 (Insert last name)

Ayes	Nays	Abstained	Absent
Matalucl			
Turner			
Cox			
Van Artsdalen			
Germanio			

SUMMARY OF REVENUES

1. General Revenues					
Surplus Anticipated			08-100	\$	700,000.00
Miscellaneous Revenues Anticipated			13-099	\$	2,194,146.68
Receipts from Delinquent Taxes			15-499	\$	363,924.29
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)			07-190	\$	2,198,526.18
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:					
Item 6, Sheet 42		07-195		\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)		07-191		\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY				\$	-
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:					
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)		07-191		\$	-
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX			07-192	\$	-
Total Revenues			13-299	\$	5,456,597.15

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:		XXXXXX	XXXXXXXXXXXXXXXX
<u>Within "CAPS"</u>		XXXXXX	XXXXXXXXXXXXXXXX
	(a & b) Operations Including Contingent	34-201	\$ 4,126,310.00
	(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 233,963.00
	(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"		XXXXXX	XXXXXXXXXXXXXXXX
	(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 18,263.10
	(c) Capital Improvements	44-999	\$ 25,000.00
	(d) Municipal Debt Service	45-999	\$ 347,002.80
	(e) Deferred Charges - Municipal	46-999	\$ 108,000.00
	(f) Judgments	37-480	\$ -
	(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
	(g) Cash Deficit	46-885	\$ -
	(k) For Local District School Purposes	29-410	\$ -
	(m) Reserve for Uncollected Taxes	50-899	\$ 598,058.25
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)		07-195	
Total Appropriations		34-499	\$ 5,456,597.15

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 23rd day of April, 2024. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2024 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 23rd day of April, 2024, Jackie@dennistwp.org Signature, Clerk

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by VanArtsdalen, seconded by Cox, with 5 ayes and no nays, that the payment of the following bills was approved:

GENERAL ACCOUNT:

048520-571 Petersburg Road, LLC	\$	824.89
048521-Atlantic City Electric		3,957.55
048522-Aliano Brothers Gen Contractor		28,545.36
048523-Atlantic Cnty Mun Joint Ins Fund		75,601.00
048524-Siteone Landscaping Supply		1,476.00
048525-Blaney Donohue & Weinberg, PC		1,812.00
048526-Blue Star of NJ, Inc.		956.90
048527-Cape May County M.U.A.		20,263.08
048528-Cape May County P.W.A.		1,258.61
048529-Cody's Power Equipment		234.82
048530-Comcast		663.17
048531-Crystal Springs		126.83
048532-Daley's Pit		400.00
048533-Dennis Twp. Fire District #2		93,649.30
048534-Dennis Twp. Fire District #3		49,815.01
048535-Dennisville United Methodist Church		500.00
048536-Discount Hydraulics Corp.		557.23
048537-Dun-Rite Sand & Gravel Co., Inc.		8,980.08
048538-East Coast Distributors		339.93
048539-Fralinger Engineering, PA		13,580.36
048540-Gardner True Value Hardware		740.29
048541-General Code		3,724.00
048542-Gracetown Lumber Co.		37.00
048543-Green Technology Services		570.29
048544-Home Depot Credit Services		157.05
048545-NAPA Auto Parts		473.32
048546-Janet M. Spada		765.00
048547-Garrett & Batastini, PA		1,492.00
048548-Mark Grant		524.10
048549-Recdesk, LLC		4,500.00
048550-South Jersey Gas		856.91
048551-S.S.C.I.		220.00
048552-Staples Advantage		145.77
048553-Upper Township		2,218.89
048554-V.E. Ralph & Son, Inc.		745.00
048555-Keltex Imprinted Apparel, Inc.		449.00

CONSTRUCTION CODE:

1105-Shore Style Detailing, LLC	700.00
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GENERAL CHECKING WIRES:

None.

DOG TRUST:

None.

FIRE SAFETY & PREVENTION:

19-AT&T Mobility	124.46
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ESCROW OCEAN VIEW VOL. FIRE:

1001-Fralinger Engineering, PA 822.25

ESCROW FRANCIS JOHN KLEBAUR:

None.

ESCROW DRIFTWOOD RV CENTER:

18-Fralinger Engineering, PA 1,959.50

ESCROW SEABOARD STORAGE:

100058-Fralinger Engineering, PA 1,624.00

ESCROW DENNIS 47 DEVELOPERS:

None.

ESCROW 72 W. RISING SUN DRIVE, LLC:

None.

PLANNING ESCROW:

1123-Fralinger Engineering, PA	1,988.75
1124-Garrett & Batastini, PA	1,232.00
1125-Hackett, Cory & Devon	1,730.00

PAYROLL TRUST:

None.

RECREATION TRUST:

1605-Acme (Supervalu)	278.76
1606-The Final Touch	8,965.78
1607-Epic Sports	499.34
1608-L.J. Zucca, Inc.	2,855.07
1609-Seashore Food Distributors, Inc.	1,509.05
1610-BSN Sports, Inc.	2,032.78

The Mayor asked if there were any Administrative Reports.

The Township Engineer, Mike Fralinger, gave an update on the following: the Sunny & Shady Lane Project and the Township Roadway improvements list.

Jessica Bishop, Township Administrator/CFO commented on the Capital Improvements project.

The Mayor asked if there were any comments from the public this evening.

Let the record reflect that there were no comments from those present.

The Mayor asked for comments from the Township Committee.

Committeeman VanArtsdalen commented on the passing of Dennis Township Blue Devils Football Coach, Jason Steelman and indicated he will be missed. He wished Deputy Mayor Turner and

Committeeman Germanio Happy Birthday and shared that Baseball and Softball were in full swing at the Rec.

Committeeman Cox indicated that he had no comments at this time.

Deputy Mayor Turner commented on the loss of Jason Steelman and expressed his condolences.

Committeeman Germanio indicated that his thoughts and prayers are with Jason's family and thanked the staff for their hard work with the budget.

Mayor Matalucci commented on what a good guy Jason Steelman was.

Jessica Bishop announced that the Municipal Building is under construction and that due to the ADA improvements the May & June Township Committee Meeting may be held at the Senior Center. She also commented on complaints registered with the NJDOT regarding the timing of the traffic lights at Tyler Road & Route 47 as well as Petersburg Road & Route 47.

The Mayor indicated that at this time the Township Committee would be going into an Executive Session and that formal action may be taken.

Motion was made by VanArtsdalen, seconded by Cox, that the regular meeting be recessed and that the Executive Session be convened.

Motion was made by Turner, seconded by Cox, that the regular meeting be reconvened.

The Mayor indicated that no formal action was required and asked for a motion to adjourn the Township Committee meeting.

Motion was made by Turner, seconded by Germanio, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor