

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
MAY 14, 2024 – 5:30 P.M.**

Meeting called to order:

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag.

Public Comment on Agenda Items:

Review of Consent & Regular Agenda Items

Consent Agenda:

Minutes	04/23/2024 Regular Meeting.
Res. #2024-74	Providing for the Insertion of a Special Item of Revenue in the 2024 Municipal Budget. (ACMJIF Safety Incentive).
Res. #2024-75	Authorizing Various Refunds of Tax Overpayments.
Res. #2024-76	Authorizing the Distribution of the Atlantic County Municipal Joint Insurance Fund Property Damage Claim to the Ocean View Volunteer Fire Company.
Res. #2024-77	Authorizing a Professional Services Contract for Surenian, Edwards, Buzak & Nolan, LLC to Act as Special Counsel on Behalf of the Township of Dennis with Respects to Affordable-Housing Obligations.
Res. #2024-78	Providing for a Meeting not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 – <u>Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege.</u>
Res. #2024-79	Authorizing Various Refunds of Fire Permit Overpayments.
Res. #2024-80	Certifying Review of the Annual Audit.
Res. #2024-81	Authorizing Change Order #1 for the NJDCA Small Cities Block Grant – ADA Improvements to the Municipal Building Project.

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -
MAY 14, 2024 – 5:30 P.M. (page 2)**

Regular Agenda:

Motion for the Bills:

Motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available. **General Account \$2,057,638.95**

Administrative Reports:

Municipal Clerk's Report	April, 2024
Registrar's Report	April, 2024
Tax Collector's Report	April, 2024
Construction Official's Report	April, 2024
Chief Finance Officer's Report	April, 2024

General Public Comments

Committee Comments

Executive Session

Adjournment

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2024-74

**RESOLUTION PROVIDING FOR THE INSERTION OF A
SPECIAL ITEM OF REVENUE IN THE 2024 MUNICIPAL BUDGET**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Dennis will receive an additional \$2,250.00 from the Atlantic County Joint Insurance Fund (ACJIF) and wishes to amend its 2024 Budget to include this amount as a revenue.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$2,250.00 which is now available as a revenue from:

Miscellaneous Revenues:

Section F: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Off-Set with Appropriations:

ACM JIF Safety Incentive

BE IT FURTHER RESOLVED, that a like sum of \$2,250.00 be and the same is hereby appropriated under the caption of:

General Appropriations:

(A) Operations Excluded from "Caps" - Public and Private Programs Off-Set by Revenues:
ACM JIF Safety Incentive

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward the necessary documentation to the Director of Local Government Services.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2024-74
PAGE 2

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on May 14, 2024 at 5:30 p.m. at the Dennis Township Senior Center located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk



March 29, 2024

Frank Laughlin, Safety Coordinator
Dennis Township
571 Petersburg Rd, PO Box 204
Dennisville, NJ 08214-0204

RE: 2023 Safety Incentive Program Awards

Dear Frank Laughlin:

It is our pleasure to report that Dennis Township has earned **\$2,250** as a result of your outstanding performance in the 2023 ACM JIF Safety Incentive Program. The incentive program is designed to foster a safety attitude among the ACM JIF members and to promote the safety objectives of the Fund. The awards were announced at the Annual Safety Breakfast held on March 28, 2024.

You and your municipal employees should be very proud of your accomplishments during this past year. Your dedication to the core principles of safety and risk management in everything you do is the reason that the ACM JIF has been, and will continue to be, one of the most successful Joint Insurance Funds in the State. To ensure that your Elected Officials are aware of your accomplishments, by copy of this letter, we are asking the Municipal Clerk to provide a copy of this correspondence to each member of the governing body as official correspondence from the ACM JIF for their information and acknowledgement.

Suggested Uses:

The purpose of this award is to recognize your employees for their contribution to your safety efforts. Some ways that these Funds can be used to reward your employees include the purchase of special employee recognition items or to pay for employee morale building events. Some employee recognition items that have been purchased in the past include, but are not limited to, windbreakers, jackets, sweatshirts, tees, hats, or other attire with the JIF Safety Logo. Some morale building events include an employee safety luncheon/dinner, BBQs, pizza parties, safety carnivals/fairs, bowling, etc. The JIF Safety Director's office (J.A. Montgomery) can assist with ideas on how the SIP monies can be spent.

Since the Wellness Program has been suspended, the Executive Safety Committee is allowing these award monies to be used to supplement local wellness initiatives. Over the past several years, many municipalities have implemented wellness programs for their employees. These programs include, but are not limited to, walking clubs, health coaches, and weight reduction clubs, etc. Employers recognize that these programs can have a positive impact on employee morale, physical fitness, mental wellbeing and health benefit costs. The JIF believes that improved employee morale and physical fitness will have a positive impact on the cost of workers' compensation claims.

Claiming Your Award:

You can elect to claim your awards either by check or through a reimbursement process. If you choose to claim the full amount of your safety awards by check, please complete the JIF voucher (found on JIF website www.acmjif.org), sign at vendor's signature, and return it to us by **April 30, 2024**. A check, payable to your municipality, will be mailed to you once it is approved at the monthly JIF meeting. If you elect to proceed with the reimbursement process, you can maintain

your money "on account" with the JIF and submit vouchers and receipts as you purchase items. All funds must be claimed or encumbered by **December 31, 2024** and encumbered funds must be claimed by **January 29, 2025**. All balances held on account will be reported to the Fund Commissioners on a monthly basis in the JIF Agenda Packet.

I once again want to thank you for your involvement and congratulate you and everyone involved in the JIF safety program for making "*Safety First in All We Say and Do*"!

If you have any questions or need assistance, please do not hesitate to contact our office.

Sincerely,
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

Paul Forlenza

Paul A. Forlenza, MGA
ACM JIF Executive Director

cc: Jessica Bishop, Fund Commissioner
Michael T McLaughlin, Risk Management Consultant
Jacqueline B. Justice, Municipal Clerk (As correspondence to the Governing Body)
Jessica Bishop, CFO/Treasurer

File: ACM/2024/Safety Kickoff

Tab: 2023 Awards Distribution

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2024-75

**RESOLUTION AUTHORIZING VARIOUS REFUNDS OF
TAX OVERPAYMENTS**

WHEREAS, the Tax Collector has notified the Clerk of tax overpayments on Block 67, Lot 4 & 4QFARM, Block 97, Lot 30.02 and Block 256.06, Lot 10; and

WHEREAS, the overpayments were a result of the Mortgage Company and/or servicing agent making payments on properties that: Block 67, Lot 4 & 4 QFARM have been awarded 100% Disabled Veteran and Block 97 Lot 30.02 & Block 256.06 Lot 10 being payments sent in error; and

WHEREAS, the amounts of the overpayments requested to be refunded for Block 67, Lot 4 is one thousand three hundred seventy-nine dollars and fifty-nine cents (\$1,379.59), Block 67, Lot 4QFARM seven dollars and seventy-five cents (\$7.75), Block 97, Lot 30.02 one thousand three hundred five dollars and fifty-four cents (\$1,305.54) and for Block 256.06, Lot 10 one thousand eight hundred ninety-three dollars and ten cents (\$1,893.10).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the aforesaid amounts for Block 67, Lot 4 & 4 QFARM and Block 97, Lot 30.02 to: Corelogic Centralized Refunds, P.O. Box 9202, Coppell, TX 75019 and the refund amount for Block 256.06, Lot 10 to: 1st Bank of Sea Isle City, 137 J.F. Kennedy Blvd., Sea Isle City, NJ 08243.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

RESOLUTION NO. 2024-75
PAGE 2

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on May 14, 2024 at 5:30 p.m. at the Dennis Township Senior Center located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2024-76

**RESOLUTION AUTHORIZING THE DISTRIBUTION OF THE ATLANTIC COUNTY
MUNICIPAL JOINT INSURANCE FUND PROPERTY DAMAGE CLAIM TO THE
OCEAN VIEW VOLUNTEER FIRE COMPANY**

WHEREAS, the Ocean View Volunteer Fire Company had storm damage to their Social Hall located at 2545 Route 9 in Ocean View and completed property damage claim process through Qual-Lynx for the Atlantic County Municipal Joint Insurance Fund; and

WHEREAS, the Qual-Lynx issued the settlement payment in the amount of \$10,872.38 to the Township of Dennis.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to distribute the property damage settlement in the amount of \$10,872.38 to the Ocean View Volunteer Fire Company, P.O. Box 508, 2545 Route 9, Ocean View, NJ 08230.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
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Germanio						
Cox						
Turner						
Matalucci						

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2024-77

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT FOR
SURENIAN, EDWARDS, BUZAK & NOLAN, LLC TO ACT AS SPECIAL COUNSEL
ON BEHALF OF THE TOWNSHIP OF DENNIS WITH RESPECTS TO
AFFORDABLE-HOUSING OBLIGATIONS**

WHEREAS, the Solicitor has notified the Municipal Clerk of the need to obtain special legal services in regards to addressing the Township's responsibilities with respect to its affordable-housing obligations in any proceedings involving (a) a New Jersey court of competent jurisdiction and /or (b) the New Jersey Council on Affordable Housing (COAH); and

WHEREAS, the Solicitor has provided the resume of an attorney who specializes in affordable-housing obligations.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Solicitor is hereby designated to negotiate the terms of the contract with Surenian, Edwards, Buzak & Nolan, LLC.
2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Service Contract with Surenian, Edwards, Buzak & Nolan, LLC for special legal services with regards to Affordable-Housing Obligations.
3. The Clerk shall cause of notice of the award of this contract to be published in the official newspaper of the Township of Dennis as required by N.J.S.A. 40A: 11-5(1)(a)(i).
4. This contract is awarded without competitive bidding, pursuant to the Local Public Contract Law, N.J.S.A. 40A:11-1 et seq and that the total sum will not exceed the limits established in P.L. 2004 Chapter 19.
5. This resolution shall take effect immediately.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2024-77
PAGE 2

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
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Germanio						
Cox						
Turner						
Matalucci						

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$1,000.00 is available, contingent upon the approval of the 2024 Budget, in the following appropriations:

Budget Account Name: Legal Services – O/E
Budget Account Number: 4-01-20-155-027

These funds are sufficient to meet the contractual commitment providing for:

Legal Counsel with respects to Dennis Township's affordable-housing obligations awarded to:

Surenian, Edwards & Nolan, LLC
311 Broadway, Suite A
Point Pleasant Beach, 08742

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST: 
Jessica Bishop, CMFO, QRA

DATE: 5/10/24

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2024-78

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

- (1) **Matters Required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual, unless the individual concerned (or in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) **Matters Relating to Collective Bargaining Agreements:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

RESOLUTION NO. 2024-78

PAGE 2

- (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:** Any matter involving, the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) **Matters Relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) **Matters Relating to the Employment Relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) **Matters Relating to the Potential Imposition of a Penalty:** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on May 14, 2024, that an Executive Session closed to the public shall be held on May 14, 2024 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

RESOLUTION NO. 2024-78
PAGE 3

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their special meeting held on May 14, 2024 at 5:30 p.m. at the Dennis Township Senior Center located at 571 Petersburg Road, Dennisville, NJ.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2024-79

**RESOLUTION AUTHORIZING VARIOUS REFUNDS OF
FIRE PERMIT OVERPAYMENTS**

WHEREAS, the Fire Inspector has notified the Clerk of fire permit overpayments that need to be refunded; and

WHEREAS, Smoker & Adel made an overpayment of \$21.00 for their Food Truck Permit and Ocean Food and Fuel, LLC has made an overpayment of \$54.00 for their registration

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund: \$21.00 to Smoker & Adel, 8 Meridian Lane, Cape May Court House, NJ 08210 and \$54.00 to Ocean Food and Fuel, LLC, 3890 Route 47, Dorchester, NJ 08316.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtesdalen						
Germanio						
Cox						
Turner						
Matalucci						

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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2024-80

RESOLUTION CERTIFYING REVIEW OF ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2023 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Dennis, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 2024-81

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 OF THE NJDCA SMALL CITIES
BLOCK GRANT – ADA IMPROVEMENTS TO THE MUNICIPAL BUILDING PROJECT**

WHEREAS, the Township Committee of the Township of Dennis is desirous to make the various adjustments to the ADA Municipal Building Project as per the attached upgrades list; and,

WHEREAS, the change order will result in an increase of \$38,239.00 to the original contract amount of \$480,500.00 for an amended contract amount of \$518,739.00.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey that Change Order No.1 of the NJDCA Small Cities Block Grant – ADA Improvements to the Municipal Building Project is hereby authorized and approved in the amount of \$38,239 .00 and that the Mayor is authorized to sign as presiding officer.

ATTEST _____ **ATTEST** _____
Jacqueline Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
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ATTEST _____
Jacqueline B. Justice, RMC/Clerk

Aliano Brothers General Contractors, Inc.

May 8, 2024



1199 E. Park Avenue
Vineland NJ 08360

Attn: John W. Pedersen

RE: Project: Dennis Township ADA Upgrades
Change Order Request #01REV

Dear John:

We are hereby requesting a change order for the above referenced project;

Description of Work: New Dias Scope of Work per new plan. Frames reconfigured the dias wall with 3/4" plywood on front side. Install A panels on logo wall. Reconfigure the platform and add an ADA ramp. Install aluminum rails on the ramp. Install plastic laminate panels, reveal strip and a solid surface top wall cap. Install plastic laminate panels on the back of the dias wall with access panels and wood end caps. Install accent carper and rubber edge nosings.

Aliano work:

Reconfigure Dias Platform	\$ N/C
10' of Additional knee wall frame (M&L)	\$ 450.00
Ramp work (M&L)	\$ 1,200.00
Plastic Laminate Panels Material on Wall Behind Dias (Marrone)	\$ 4,735.00
Plastic Laminate Panels Labor on Wall Behind Dias (Aliano)	\$ 2,200.00
Plastic Laminate Dias Front w/ End Caps Material (Marrone)	\$ 4,412.00
Plastic Laminate Dias Front w/ End Caps Labor (Aliano)	\$ 4,300.00
Plastic Laminate Dias Back Material (Marrone)	\$ 3,987.00
Plastic Laminate Dias Back Labor (Aliano)	\$ 2,200.00
PLAM Top	<u>\$ In Contract</u>
Sub Total	\$ 23,484.00
10.0% Overhead	<u>\$ 2,348.00</u>
<i>Sub-total</i>	\$25,832.00

Subcontractor Work:

Wood Trim Paint (Schnoll Attached)	\$ 3,323.00
Carpet Nosing/Carpet (Heritage)	\$ 1,320.00
Aluminum Handrails (Capitol Steel)	<u>\$ 5,600.00</u>
<i>Sub Total</i>	\$10,243.00

SUBTOTAL FROM ABOVE	\$36,075.00
6.0% Profit	<u>\$ 2,164.00</u>
TOTAL	\$38,239.00

Total: Thirty-Eight Thousand Two Hundred Thirty-Nine Dollars* \$38,239.00

2560 Industrial Way, Vineland, NJ 08360

Phone: 856-794-9490 Fax: 856-794-9492

mike@alianoconstruction.com



Aliano Brothers General Contractors, Inc.

****If you do not respond to this Change Order Request within 5 days of receipt we will consider it null and void. The above Change Order will require an additional (15) WORKING DAYS after receipt of material be added to our contract after final acceptance**

Respectfully Submitted,

Ashley Parkerson
Aliano Brothers GC, Inc.

C:file

2560 Industrial Way, Vineland, NJ 08360

Phone: 856-794-9490 Fax: 856-794-9492

mike@alianoconstruction.com

CHIEF FINANCIAL OFFICER'S CERTIFICATION
OF AVAILABILITY OF FUNDS
FOR CONTRACT AWARDS

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$38,239.00 is available, contingent to the approval of the 2024 Budget, in the following appropriations:

Budget Account Name: ORD 23-06 MUNICIPAL COMPLEX

Budget Account Number: C-04-55-023-116

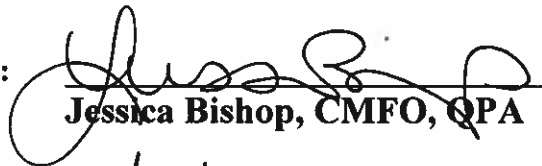
These funds are sufficient to meet the contractual commitment providing for:

CHANGE ORDER #1 - 2023 ADA Upgrades for Dennis Township Municipal Building awarded to:

Aliano Brothers General Contractor, Inc.
2560 Industrial Way
Vineland, NJ 08360

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:


Jessica Bishop, CMFO, CPA

DATE:

5/13/24

MAY 10, 2024
02:40 PM

TOWNSHIP OF DENNIS
Bill list by Vendor Id

Page No: 2

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	CHK/Void	Invoice	1099
								Date	Date	Date		Excl
01770 AMAZON.COM SERVICES, INC.												
	24-00072	01/03/24 2024 MISC. SUPPLIES										
	6	APRIL 2024 MISC. SUPPLIES	212.26		T-05-00-000-206	B RECREATION TRUST - BASEBALL/SOFTBALL	R		05/08/24	05/08/24	1600-KJ39-HPTT	N
	7	APRIL 2024 MISC. SUPPLIES	39.98		4-01-28-373-036	B HISTORY CENT/CULTURAL - OFFICE SUPPLIES	R		05/08/24	05/08/24	1600-KJ39-HPTT	N
			51.80		4-01-20-110-036	B MAYOR & COMMITTEE - OFFICE SUPPLIES	R					
	8	FEB 2024 MISC. SUPPLIES	39.04		4-01-20-145-036	B TAX COLLECTION - OFFICE SUPPLIES	R		05/08/24	05/08/24	1MDX-H39T-C1GD	N
			1,199.71		4-01-26-290-036	B PUBLIC WORKS - SUPPLIES						
			40.92		4-01-28-372-021	B SENIOR CENTER - OFFICE SUPPLIES						
			398.89		6-02-41-506-022	B MUNICIPAL ALLIANCE FY24 - COUNTY						
			<u>1,982.60</u>									
		Vendor Total:	1,982.60									
01817 ALIARO BROTHERS GEN CONTRACTOR												
	24-00123	01/16/24 ADA MUNICIPAL BUILDING										
	5	ADA MUNICIPAL BUILDING	62,401.98		G-02-41-908-021	B SMALL CITIES ORG GRANT ADA TOWN HALL	R		01/16/24	05/07/24	#2	N
		Vendor Total:	62,401.98									
02095 ANIMAL CONTROL OF SOUTH JERSEY												
	24-00016	01/03/24 2024 ANIMAL CONTROL										
	6	MAY 2024 ANIMAL CONTROL	700.00		4-01-27-340-029	B ANIMAL CONTROL - CONTRACTS	R		01/03/24	05/07/24		N
		Vendor Total:	700.00									
02540 CLEAN MAXX COMMERCIAL OFFICE												
	24-00191	03/26/24 2024 OFFICE CLEANING										
	2	APRIL 2024 OFFICE CLEANING	2,502.25		4-01-26-310-052	B BUILDINGS & GROUNDS - OTHER CONTRACTS	R		03/26/24	05/07/24	59	N
		Vendor Total:	2,502.25									
05408 BLANEY DONOHUE & WEINBERG PC												
	24-00009	01/03/24 2024 SOLICITOR SERVICES										
	5	MAY-DEC 2024 SOLICITOR SERVICE	32,000.00		4-01-20-155-027	B LEGAL SERVICES - O/E	R		05/07/24	05/07/24		N

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TOWNSHIP OF DENNIS
Bill List By Vendor Id

Vendor #	Name	Contract #	PO Type	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
PO #	PO Date	Description	Amount	Change Account	Enc Date	Date	Invoice	Excl
10215 CRYSTAL SPRINGS								
24-00019	01/03/24	2024 WATER COOLER RENTAL	89.80	4-01-26-310-052	B	05/10/24	05/10/24	N
4	APRIL 2024	WATER COOLER RENTAL						
Vendor Total:			89.80					
12015 DENNIS TWP BOARD OF EDUCATION								
24-00012	01/03/24	2024 SCHOOL TAXES	932,635.92	4-01-207-55-500-061	G	01/03/24	05/07/24	N
5	MAY 2024	SCHOOL TAXES						
Vendor Total:			932,635.92					
12045 DELTA DENTAL OF NJ								
24-00020	01/03/24	2024 DENTAL COVERAGE	2,669.46	4-01-23-220-092	B	05/10/24	05/10/24	N
3	MARCH 2024	DENTAL COVERAGE						
4	APRIL 2024	DENTAL COVERAGE	2,527.52	4-01-23-220-092	B	05/10/24	05/10/24	N
5	MAY 2024	DENTAL COVERAGE	2,511.49	4-01-23-220-092	B	05/10/24	05/10/24	N
6	JUNE 2024	DENTAL COVERAGE	2,554.99	4-01-23-220-092	B	05/10/24	05/10/24	N
Vendor Total:			10,263.46					
12694 LARRY C. DIXON								
24-00043	01/03/24	2024 RETIRED EMPLOYEE REIMB.	174.70	4-01-23-220-092	B	01/03/24	05/07/24	N
6	MAY 2024	RETIREE REIMB.						
Vendor Total:			174.70					
21130 FOND, SCOTT & ASSOCIATES, LLC								
24-00021	01/03/24	2024 AUDIT SERVICES	32,000.00	4-01-20-135-028	B	01/03/24	05/07/24	N
1	2024	AUDIT SERVICES						
2	2024	BAN AUDIT SERVICES	4,500.00	C-04-55-023-115	B	03/21/24	05/07/24	N
2	2024	BAN AUDIT SERVICES	36,500.00					
Vendor Total:			36,500.00					

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TOWNSHIP OF DENNIS
Bill List By Vendor Id

Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	1099
Item #	PO Date	Description	Amount	Change	Account	Enc Date	Date	Invoice	Excl
23450 THE GEN GROCERY & GAS									
24-00216	05/03/24	5/9/24 YOUTH HEALTHY CHOICES	452.90		G-02-41-506-022	R	05/03/24	05/10/24	N
1	5/9/24	YOUTH HEALTHY CHOICES			B MUNICIPAL ALLIANCE P24 - COUNTY	R			
Vendor Total:			452.90						
24902 GOLDBERG MACLER SAGEH									
23-00469	12/15/23	TAX FORECLOSURES	397.70		B	R	12/15/23	05/07/24	N
4		TAX FORECLOSURES			B TTL LIQUIDATION - LEGAL SERVICES	R			
Vendor Total:			397.70						
25311 GREEN TECHNOLOGY SERVICES									
24-00024	01/03/24	2024 IT SERVICES	22,983.28		B	R	05/07/24	05/07/24	N
6	MAY-DEC 2024	IT SERVICES			B COMPUTER TECHNOLOGY - O/E	R			
24-00026	01/03/24	2024 VOIP SERVICES	570.29		B	R	01/03/24	05/10/24	N
7	MAY 2024	VOIP SERVICES			B COMPUTER TECHNOLOGY - O/E	R			
Vendor Total:			23,553.57						
27228 MICHELE T. HEIN									
24-00046	01/03/24	2024 RETIRED EMPLOYEE REIMB.	1,048.20			R	01/03/24	05/07/24	N
1	1ST QRT 2024	RETIREE REIMB.			B EMPLOYEE GROUP INSURANCE	R			
Vendor Total:			1,048.20						
27278 CAPE MAY COUNTY HERALD									
24-00027	01/03/24	2024 PUBLIC NOTICES	1,090.42			R	05/07/24	05/07/24	N
4	APRIL 2024	PUBLIC NOTICES			B TOWNSHIP CLERK - LEGAL ADVERTISING	R			
Vendor Total:			1,090.42						
28715 AMERICAN BOUNCE									
24-00192	03/26/24	2024 NNO BLOW UPS	430.00			R	03/26/24	05/10/24	N
1	NNO ALL IN ONE	SPORTS ARENA			B SPECIAL EVENTS - PROGRAM EQUIP	R			
2	NNO 45' OBSTACLE	COURSE	530.00		B SPECIAL EVENTS - PROGRAM EQUIP	R	03/26/24	05/10/24	N
3	GENERATORS		100.00		B SPECIAL EVENTS - PROGRAM EQUIP	R	03/26/24	05/10/24	N

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TOWNSHIP OF DENNIS
Bill List by Vendor Id

Vendor # Name	PO # PO Date Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	CHK/Void	Invoice	1099	Excl
28715 AMERICAN BOURCE Continued													
	24-00192 03/26/24 2024 NHO BLOW UPS			Continued									
	4 TRAVEL FEE + ATTENDANTS	225.00	4-01-30-420-065	B	SPECIAL EVENTS - PROGRAM EQUIP	R	03/26/24	05/10/24				N	
	5 DISCOUNT	100.00	4-01-30-420-065	B	SPECIAL EVENTS - PROGRAM EQUIP	R	03/26/24	05/10/24				N	
	Vendor Total:	1,225.00											
28726 ROY J. HOPE													
	24-00047 01/03/24 2024 RETIRED EMPLOYEE REIMB.			B									
	6 MAY 2024 RETIREE REIMB.	394.88	4-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R	01/03/24	05/10/24				N	
	Vendor Total:	394.88											
36285 JOHNSON & TOMERS, INC.													
	24-00102 01/03/24 2024 MISC REPAIRS			B									
	3 INTERNATIONAL RE-BUILD	22,896.85	C-04-55-023-115	B	23-06 PUBLIC WORKS	R	05/07/24	05/07/24			R403008810-01	N	
	Vendor Total:	22,896.85											
36405 J.M. PEDERSEN ARCHITECT. P.C.													
	22-00238 05/13/22 MUN COMPLEX ADA COMPLAINT			B									
	8 MUN COMPLEX ADA COMPLAINT	5,325.59	T-16-00-000-201	B	SMALL CITIES REVOLVING TRUST	R	05/13/22	05/07/24			4242	N	
	Vendor Total:	5,325.59											
42428 EDWARD F. LEITH, JR.													
	24-00048 01/03/24 2024 RETIRED EMPLOYEE REIMB.			B									
	6 MAY 2024 RETIREE REIMB.	174.70	4-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R	01/03/24	05/07/24				N	
	Vendor Total:	174.70											
43565 GARRETT & BATASTINE PA													
	24-00035 01/03/24 2024 ESCROW REVIEW												
	7 ESCROW REVIEW	320.00	P-00085	P	POZNEK FAMILY HOLDINGS 3, LLC	R	05/07/24	05/07/24			5219	N	

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TOWNSHIP OF DEWINTS
Bill List by Vendor Id

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	Excl
50820 NCSHRP																
24-00001	01/03/24	2024	HEALTH INSURANCE	25,718.25	4-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R	R	05/07/24	05/07/24					N
9	MAY 2024	ACTIVE HEALTH		20,016.27	4-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R	R	05/07/24	05/07/24					N
10	MAY 2024	RETIRED HEALTH		45,734.52												N
				Vendor Total:	45,734.52											
53495 OCEAN CITY SENTINEL																
24-00208	04/19/24	2024	PUBLIC NOTICES	8.50	4-01-20-120-021	B	TOWNSHIP CLERK - LEGAL ADVERTISING	R	R	04/22/24	05/07/24				2789	N
2	2024	PUBLIC NOTICES		21.50	4-01-20-120-021	B	TOWNSHIP CLERK - LEGAL ADVERTISING	R	R	04/22/24	05/07/24				2777	N
3	2024	PUBLIC NOTICES		30.00												N
				Vendor Total:	30.00											
53520 OCEAN VIEW VOLUNTEER FIRE CO.																
24-00214	04/30/24	2024	REFUND INS CLAIM PAYMENT	10,872.38	4-01-08-168-101	R	MISCELLANEOUS ITEMS RECEIVED (MUNA)	R	R	04/30/24	05/07/24					N
1	REFUND INS CLAIM PAYMENT			0.00	4-01-08-168-101	R	MISCELLANEOUS ITEMS RECEIVED (MUNA)	R	R	04/30/24	05/07/24					N
2	RES NO. 2024-___			10,872.38												N
				Vendor Total:	10,872.38											
58089 PHYLISS A. SCHLEGE																
24-00063	01/03/24	2024	YOGA CLASSES	700.00	4-01-28-372-021	B	SENIOR CENTER - OFFICE SUPPLIES	R	R	05/07/24	05/07/24					N
3	2024	YOGA CLASSES		700.00												N
				Vendor Total:	700.00											
58241 PINELAND CONSTRUCTION LLC																
24-00029	01/03/24	2024	TRASH/RECYCLING	39,805.56	4-01-26-305-029	B	SOLID WASTE COLLECTION - CONTRACT	R	R	05/07/24	05/07/24					N
6	MAY 2024	TRASH/RECYCLING		39,805.56												N
				Vendor Total:	39,805.56											

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TOWNSHIP OF DENNIS
Bill List By Vendor Id

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Vendor #	Name	Contract	PO Type	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	1099				
PO #	PO Date	Description	Amount	Change	Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
81067 VISION SERVICE PLAN													
24-00031	01/03/24	2024 VISION COVERAGE	794.51		4-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R	05/07/24	05/07/24			N
5 MAY 2024 VISION COVERAGE			Vendor Total: 794.51										
89614 CNTAS													
24-00085	01/03/24	2024 PW FIRST AID	61.97		4-01-26-290-036	B	PUBLIC WORKS - SUPPLIES	R	01/03/24	05/07/24		5208824221	N
4 2024 PW FIRST AID			Vendor Total: 61.97										
Total Purchase Orders:		69	Total P.O. Line Items:		99	Total List Amount:		2,057,638.95	Total Void Amount:		0.00		

Totals by Year-Fund		Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
		3-01	397.70	0.00	397.70	0.00	0.00	0.00	397.70
		4-01	248,033.53	0.00	248,033.53	13,137.73	1,658,103.57	0.00	1,919,274.83
		4-18	0.00	0.00	0.00	0.00	0.00	1,524.42	1,524.42
		4-42	0.00	0.00	0.00	0.00	0.00	846.50	846.50
		4-51	0.00	0.00	0.00	0.00	0.00	638.00	638.00
		4-64	0.00	0.00	0.00	0.00	0.00	696.00	696.00
		4-68	0.00	0.00	0.00	0.00	0.00	232.00	232.00
	Year Total:		248,033.53	0.00	248,033.53	13,137.73	1,658,103.57	3,936.92	1,923,211.75
		GENERAL CAPITAL FUND							
		C-04	27,396.85	0.00	27,396.85	0.00	0.00	0.00	27,396.85
		G-02	100,095.71	0.00	100,095.71	0.00	0.00	0.00	100,095.71
		T-05	1,071.89	0.00	1,071.89	0.00	0.00	0.00	1,071.89
		DOG TRUST FUND							
		T-13	15.00	0.00	15.00	0.00	0.00	0.00	15.00
		SMALL CITIES REVOLVING TRUST							
		T-16	5,325.59	0.00	5,325.59	0.00	0.00	0.00	5,325.59
		FIRE SAFETY AND PREVENTION							
		T-21	124.46	0.00	124.46	0.00	0.00	0.00	124.46
	Year Total:		6,536.94	0.00	6,536.94	0.00	0.00	0.00	6,536.94
	Total of All Funds:		387,460.73	0.00	387,460.73	13,137.73	1,658,103.57	3,936.92	2,057,638.95

Project Description	Project No.	Rcvd Total	Held Total	Project Total
PINELAND CONSTRUCTION, LLC	E-00042	846.50	0.00	846.50
TURNER - 350 CORSON TAVERN RD	E-00051 8	638.00	0.00	638.00
SEABOARD STORAGE, LLC	E-00064	696.00	0.00	696.00
KLEBAUR, FRANCIS JOHN	E-00068	232.00	0.00	232.00
POZNIK FAMILY HOLDINGS 3, LLC	P-00085	875.00	0.00	875.00
ROUTE 9 WAWA	P-00096	649.42	0.00	649.42
Total of All Projects:		<u>3,936.92</u>	<u>0.00</u>	<u>3,936.92</u>



MAYOR
ZETH A. MATALUCCI
 911 Coordinator Fire & Rescue
 Administration, Construction, Tax
 Offices, Emergency Management
 Public Safety Public Works
 Revenue & Finance Senior Center

Deputy Mayor
SCOTT J. TURNER
 Public Works, Environmental
 Commission, Tax Offices, Land
 Use Board, Revenue & Finance,
 Museum & Historical Center

COMMITTEE MEMBER
FRANK L. GERMANIO
 Administration, Municipal Court,
 Board of Health, Construction,
 Grants & Cultural, Revenue &
 Finance, Heritage and
 Senior Center

COMMITTEE MEMBER
TOM VANARTSDALEN
 Construction, Code Enforcement
 Environmental Commission
 Recreation, Clean Communities,
 Grants and Cultural & Heritage

COMMITTEE MEMBER
MATTHEW COX
 Municipal Alliance Municipal Court
 Recreation Department, Code
 Enforcement, Clean Communities &
 School Liaison

MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP

571 Petersburg Rd., P.O. Box 204 Dennisville, N.J. 08214 (609) 861-9700 Fax: (609) 861-9719

APRIL, 2024 MUNICIPAL CLERK'S REPORT

Planning/Zoning Board	\$	0.00
Clerk Search (0)		0.00
Property Lists (1)		10.00
Copies		0.00
Zoning Book & Maps		0.00
Vital Statistics		310.00
Campground Licenses (0)		0.00
Mercantile Licenses (0)		0.00
Street Opening Permit (1)		50.00
Abandoned Properties		0.00
Miscellaneous ()		0.00
		<hr/>
TOTAL	\$	370.00
Fees to the State		-125.00
TOTAL	\$	245.00



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MUNICIPAL CLERK
JACQUELINE B. JUSTICE, RMC

ADMINISTRATOR
JESSICA BISHOP

571 Petersburg Rd. P.O. Box 204 Dennisville, N.J. 08214 (609) 861-9700 Fax: (609) 861-9719

APRIL, 2024 REGISTRAR'S REPORT

Certified Marriages (9)	\$	90.00
Marriage License (5)		140.00
Certified Death (6)		60.00
Certified Birth (2)		20.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (0)		0.00
Domestic Partner (0)		0.00
Certified Domestic Partner (0)		0.00
	TOTAL	\$ 310.00
Fees to the State		-125.00
	TOTAL	\$ 185.00

Collector's Report of Receipts and Disbursements

To the Committee of the Township of Dennis, N. J.

Gentlemen:

I herewith submit to you my report of Receipts and Disbursements for ~~2023~~ ending:

April 30, 2024

May 6, 2024

Monica A. Heim

Collector.

Monica A. Heim
Signature of Collector

COLLECTIONS

Taxes Year			
"	"	2024	980,091.58
"	"	2023	37,362.28
"	"	Prior Year	8.53
"	"	Municipal Assignment	
"	"	6% Year End Penalty 2022	
		Verizon	
		Return check fee/payment	25.00
Gross Receipts Tax, Year		Dup Bill Charge	
Franchise Tax		"	
		Special charges/grass fee	
		Property Redeemed	
		Interest and Costs	3,710.43
Fees for Searches		Tax sale cost	171.36
		TOTAL Receipts	1,021,369.13
		Discount on Taxes	
		Net Receipts	1,021,369.13

DISBURSEMENTS

Paid to Treasurer	
Total Disbursements	0.00
Cash on hand	100.00

Remarks:

Dennis Township
 571 Petersburg Road
 P.O. Box 204
 Dennisville, NJ 08214

Construction Permit Activity Report

4/1/2024 -> 4/30/2024

Summary

	Cost:	Count:			
New:	\$904,300.00	3	Cubic Footage:	263,475 Cu.ft	Permits Issued: 47
Addition:	\$69,000.00	2	Square Footage:	10,293 Sq.ft	Updates Issued: 4
Alteration:	\$641,627.00	45			
Demolition:	\$3,500.00	1			
Total:	\$1,618,427.00	51			

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other
Building:	36	\$21,251.00	\$0.00	\$21,251.00	B 30	27 %90	3 %10	0 %0
Plumbing:	10	\$1,923.00	\$0.00	\$1,923.00	P 12	11 %91.7	0 %0	1 %8.3
Electrical:	36	\$6,050.00	\$0.00	\$6,050.00	E 25	24 %96	1 %4	0 %0
Fire:	10	\$1,999.00	\$0.00	\$1,999.00	F 9	8 %88.9	0 %0	1 %11.1
Elevator:	0	\$0.00	\$0.00	\$0.00	V 0	0 %	0 %	0 %
Mechanical:	4	\$300.00	\$0.00	\$300.00	M 6	5 %83.3	1 %16.7	0 %0
	96	\$31,523.00	\$0.00	\$31,523.00		82	75	5
DCA Training:	6		984					
DCA State:	39		1168	\$115.00				
DCA Minimum:	4		4					
	49		\$2,156					

(Note: Does not include result of none)

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building	0	0	CA 14	\$0.00	\$0.00
Plumbing	0	0	CCO 0	\$0.00	\$150.00
Electrical	0	0	CO 5	\$511.00	\$1,599.00
Fire	0	0	CC 0	\$0.00	\$0.00
Mechanical	0	0	TCO 0	\$0.00	\$0.00
Elevator	0	0	TCC 0	\$0.00	\$0.00
Total:	\$0.00	\$0.00	Total: 19	\$511.00	\$1,749.00

NOTE:
 Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.
 This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	1	\$96	Building	0	\$0
Plumbing	1	\$65	Plumbing	0	\$0
Electrical	2	\$190	Electrical	0	\$0
Fire	1	\$200	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
Total:		\$551	Total:		\$0

Record Count	Total Exempted	Violations Issued	Fines	Paid
DCA Fees 2	\$58	0	\$0.00	\$0.00

Payments (Based on Payment Date)	
Permit (54)	\$35,856.00
NON-UCC (6)	\$360.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$36,216.00

TREASURER'S REPORT

TO: Jackie Justice, Township Clerk

DATE: May 6, 2024

Attached is the Treasurer's Report for the month of **APRIL 2024**.

This report is a statement of reconciliation for the Current Fund only. The Current Fund accounts are currently on deposit at the Sturdy Savings Bank.

Also attached is a twelve (12) month cash projection for the Dennis Township Savings Account for 2024. I will update this as necessary on a month-to-month basis.

At this time no funds have been invested outside of the Township bank accounts.

Please contact me if there are any questions or problems regarding this report.


Jessica Bishop, CMFO, CPA
Chief Finance Officer

TREASURER'S REPORT FOR THE MONTH OF APRIL

SAVINGS ACCOUNT

CASH RECONCILIATION TO	04/30/24
Cash Balance as of 4/1/2024	\$ <u>569,566.47</u>
Total Cash Receipts: \$ <u>1,139,918.96</u>	
Adj. - \$	-
Adj. + \$	<u>1,000,000.00</u>
<i>CMP Transfer</i>	
Total: \$	<u>2,709,485.43</u>
Total Cash Disbursements: \$ <u>1,658,672.00</u>	
Adj. + \$	-
Adj. - \$	-
<i>CMP Transfer</i>	
Cash Balance	\$ <u>1,050,813.43</u>
CD INVESTMENTS	\$ -
ADJ. BANK BALANCE	\$ <u>1,050,813.43</u>

GENERAL CHECKING ACCOUNT

CASH RECONCILIATION TO	04/30/24
Cash Balance as of 4/1/2024	\$ <u>170,854.89</u>
Total Cash Receipts: \$ <u>1,461,789.63</u>	
Adj. - \$	-
Adj. + \$	-
Total: \$	<u>1,632,644.52</u>
Total Cash Disbursements: \$ <u>1,461,789.63</u>	
Adj. + \$	-
Adj. - \$	-
Cash Balance	\$ <u>170,854.89</u>
CD INVESTMENTS	\$ -
ADJ. BANK BALANCE	\$ <u>170,854.89</u>

NJ CASH MANAGEMENT FUND

CASH RECONCILIATION TO	04/30/24
Cash Balance as of 4/1/2024	\$ <u>4,971,890.10</u>
Transfers In: \$ <u>18,273.38</u>	
Interest: \$	-
Total: \$	<u>4,990,163.48</u>
Transfers Out: \$ <u>1,000,000.00</u>	
Cash Balance	\$ <u>3,990,163.48</u>
ADJ. BANK BALANCE	\$ <u>3,990,163.48</u>

**TOWNSHIP OF DENNIS
CASH FLOW PROJECTION
2024**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Beginning Cash Balance	\$ 2,108,249.76	\$ 1,273,494.31	\$ 645,230.86	\$ 569,566.47	\$ 1,050,813.43	\$ 1,635,863.58
Projected Revenues	\$ -	\$ -	\$ -	\$ -	\$ 2,729,380.42	\$ 3,570,459.77
Taxes Collected	\$ 1,164,145.18	\$ 2,657,042.44	\$ 361,693.45	\$ 1,017,487.34	\$ -	\$ -
Cash Management Plan IN	\$ -	\$ -	\$ 500,000.00	\$ 1,000,000.00	\$ -	\$ -
Interest Income	\$ 2,530.21	\$ 5,077.85	\$ 28,575.79	\$ 22,256.35	\$ -	\$ -
Anticipated & MRNA Receipts	\$ 51,477.45	\$ 8,977.13	\$ 18,121.80	\$ 100,175.27	\$ -	\$ -
Grant Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Receipts	\$ -	\$ -	\$ 3,605,437.00	\$ -	\$ -	\$ -
Total Revenue	\$ 1,218,152.84	\$ 2,671,097.42	\$ 4,513,828.04	\$ 2,139,918.96	\$ 2,729,380.42	\$ 3,570,459.77
Total Cash	\$ 3,326,402.60	\$ 3,944,591.73	\$ 5,159,058.90	\$ 2,709,465.43	\$ 3,780,203.85	\$ 5,206,323.35
Projected Disbursements	\$ -	\$ -	\$ -	\$ -	\$ 2,144,340.27	\$ 5,149,320.18
Taxes Payable	\$ 1,669,870.55	\$ 932,635.92	\$ 932,635.92	\$ 1,076,100.23	\$ -	\$ -
Payroll	\$ 80,129.74	\$ 83,628.53	\$ 86,626.10	\$ 197,138.37	\$ -	\$ -
Bill Lists	\$ 302,908.00	\$ 283,096.42	\$ 230,952.61	\$ 385,433.40	\$ -	\$ -
Misc. Disbursements	\$ -	\$ -	\$ 1,839,277.80	\$ -	\$ -	\$ -
Cash Management Plan OUT	\$ -	\$ 2,000,000.00	\$ 1,500,000.00	\$ -	\$ -	\$ -
Total Cash Disbursements	\$ 2,052,908.29	\$ 3,299,360.87	\$ 4,599,492.43	\$ 1,659,672.00	\$ 2,144,340.27	\$ 5,149,320.18
TOTAL CASH	\$ 3,326,402.60	\$ 3,944,591.73	\$ 5,159,058.90	\$ 2,709,485.43	\$ 3,780,203.85	\$ 5,206,323.35
LESS: TOTAL CASH DISB.	\$ 2,052,908.29	\$ 3,299,360.87	\$ 4,599,492.43	\$ 1,659,672.00	\$ 2,144,340.27	\$ 5,149,320.18
SAVINGS - CASH BALANCE	\$ 1,273,494.31	\$ 645,230.86	\$ 569,566.47	\$ 1,050,813.43	\$ 1,635,863.58	\$ 57,003.17
NJ CASH MANAGEMENT PLAN	\$ 1,938,758.87	\$ 3,961,757.66	\$ 4,971,880.10	\$ 3,990,153.48	\$ 3,990,153.48	\$ 3,990,153.48
CASH BALANCE	\$ 3,212,253.18	\$ 4,896,988.52	\$ 5,541,446.57	\$ 6,040,966.91	\$ 6,626,017.06	\$ 4,047,186.65

**TOWNSHIP OF DENNIS
CASH FLOW PROJECTION
2024**

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Beginning Cash Balance	\$ 57,003.17	\$ 560,713.71	\$ 3,748,185.61	\$ 3,584,283.17	\$ 2,042,344.33	\$ 2,804,266.49
Projected Revenues	\$ 1,906,801.15	\$ 5,167,481.40	\$ 1,284,584.21	\$ 1,584,233.28	\$ 2,886,616.23	\$ 439,841.66
Taxes Collected	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Management Plan IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Anticipated & MRNA Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 1,906,801.15	\$ 5,167,481.40	\$ 1,284,584.21	\$ 1,584,233.28	\$ 2,886,616.23	\$ 439,841.66
Total Cash	\$ 1,963,804.32	\$ 5,728,195.11	\$ 5,033,769.82	\$ 5,138,496.45	\$ 4,928,960.56	\$ 3,244,088.15
Projected Disbursements	\$ 1,403,080.61	\$ 1,979,009.50	\$ 1,479,506.65	\$ 3,086,152.12	\$ 2,124,704.07	\$ 1,167,649.02
Taxes Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bill Lists	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc. Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Management Plan OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Disbursements	\$ 1,403,080.61	\$ 1,979,009.50	\$ 1,479,506.65	\$ 3,086,152.12	\$ 2,124,704.07	\$ 1,167,649.02
TOTAL CASH	\$ 1,963,804.32	\$ 5,728,195.11	\$ 5,033,769.82	\$ 5,138,496.45	\$ 4,928,960.56	\$ 3,244,088.15
LESS: TOTAL CASH DISB.	\$ 1,403,080.61	\$ 1,979,009.50	\$ 1,479,506.65	\$ 3,086,152.12	\$ 2,124,704.07	\$ 1,167,649.02
SAVINGS - CASH BALANCE	\$ 560,713.71	\$ 3,748,185.61	\$ 3,554,263.17	\$ 2,042,344.33	\$ 2,804,266.49	\$ 2,076,439.13
NJ CASH MANAGEMENT PLAN	\$ 3,900,153.48	\$ 3,900,153.48	\$ 3,900,153.48	\$ 3,900,153.48	\$ 3,900,153.48	\$ 3,900,153.48
CASH BALANCE	\$ 4,550,987.19	\$ 7,739,339.09	\$ 7,544,416.85	\$ 6,032,497.81	\$ 6,794,409.97	\$ 8,066,602.61