

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 2025-01

**AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND
STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE
OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS**

BE IT ORDAINED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

SECTION 1. The positions listed in the attached schedule are either positions that currently exist or positions that may be created by the Township Committee prior to this Ordinance being amended.

SECTION 2. The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate or figure applicable to said position. In those cases where a minimum and maximum salary appear the exact salary to be paid to the holder of said position shall be as determined from time to time by Resolution of the Township Committee.

SECTION 3. Longevity pay shall terminate. Employees who, in the year 2004, received longevity pay have had that amount merged into their 2005 salary.

SECTION 4. The duties to be performed by each person holding any position listed herein shall be those duties as outlined in Job Descriptions provided by the New Jersey Department of Personnel or the Township of Dennis.

SECTION 5. All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

SECTION 6. The range of salaries are hereby listed by title or position, with a minimum and a maximum base salary if applicable.

See Attached

| TITLE/POSITION | MINIMUM | MAXIMUM |
|--|----------------|----------------|
| ADMINISTRATION: | | |
| Mayor | 9,500.00 | 13,500.00 |
| Township Committee Member | 9,500.00 | 13,500.00 |
| Municipal Administrator | 50,000.00 | 90,000.00 |
| Municipal Administrator (part-time) | 5,000.00 | 60,000.00 |
| Assistant Municipal Administrator (part-time) | 5,000.00 | 40,000.00 |
| Chief Financial Officer | 50,000.00 | 110,000.00 |
| Purchasing Agent | 2,000.00 | 10,000.00 |
| Municipal Clerk | 50,000.00 | 110,000.00 |
| Deputy Municipal Clerk (part-time) | 5,000.00 | 40,000.00 |
| Registrar of Vital Statistics | 2,000.00 | 10,000.00 |
| Deputy Registrar of Vital Statistics | 500.00 | 2,000.00 |
| Keyboarding Clerk I (per hour) | 15.50 | 25.00 |
| Keyboarding Clerk I | 3,000.00 | 48,750.00 |
| Keyboarding Clerk II (per hour) | 16.00 | 30.00 |
| Keyboarding Clerk II | 3,000.00 | 58,500.00 |
| Keyboarding Clerk III (per hour) | 17.00 | 35.00 |
| Keyboarding Clerk III | 3,000.00 | 68,250.00 |
| Confidential Assistant (per hour) | 15.50 | 35.00 |
| Tax Assessor | 45,000.00 | 80,000.00 |
| Tax Assessor (part-time) | 15,000.00 | 45,000.00 |
| Tax Collector | 45,000.00 | 80,000.00 |
| Tax Collector (per hour) | 30.00 | 55.00 |
| Assistant Municipal Tax Collector (part-time) | 5,000.00 | 45,000.00 |
| PUBLIC SAFETY: | | |
| Municipal Emergency Management Coordinator (part-time) | 4,000.00 | 8,000.00 |
| Deputy Municipal Emergency Management Coord. (part-time) | 500.00 | 5,000.00 |
| Fire Official (part-time) | 8,000.00 | 60,000.00 |
| Fire Official (per hour) | 20.00 | 40.00 |
| Fire Prevention Specialist (per hour) | 15.50 | 30.00 |
| CONSTRUCTION/PLANNING: | | |
| Technical Assistant to the Construction Official | 20,000.00 | 45,000.00 |
| Zoning Officer | 3,000.00 | 15,000.00 |
| Assistant Zoning Officer (per hour) | 15.50 | 25.00 |
| Code Enforcement Officer | 4,000.00 | 45,000.00 |
| Code Enforcement Officer (per hour) | 15.50 | 30.00 |
| Technical Assistant Land Use | 1,500.00 | 15,000.00 |
| Constructional Official | 1,000.00 | 65,000.00 |
| Constructional Official (per hour) | 25.00 | 65.00 |
| Building Sub-Code Official (per hour) | 20.00 | 60.00 |
| Fire Sub-Code Official (per hour) | 20.00 | 60.00 |

| | | |
|---|----------|-----------|
| Electrical Sub-Code Official | 1,000.00 | 20,000.00 |
| Electrical Sub-Code Official (per hour) | 20.00 | 60.00 |
| Plumbing Sub-Code Official (per hour) | 20.00 | 60.00 |

RECREATION:

| | | |
|---|-----------|-----------|
| Recreation Director | 39,000.00 | 78,000.00 |
| Recreation Director (per hour) | 20.00 | 40.00 |
| Recreation Program Coordinator | 5,000.00 | 60,000.00 |
| Recreation Program Coordinator (per hour) | 20.00 | 30.00 |
| Recreation Supervisor | 30,000.00 | 55,000.00 |
| Recreation Attendant | 30,225.00 | 48,750.00 |
| Recreation Attendant (per hour) | 15.50 | 25.00 |
| Supervisor of Senior Citizen Activities | 27,300.00 | 48,750.00 |
| Senior Citizen Program Aide (per hour) | 15.50 | 25.00 |

PUBLIC WORKS:

| | | |
|--|-----------|-----------|
| Director of Public Works/C.P.W.M. | 50,000.00 | 90,000.00 |
| Director of Public Works (part time) | 5,000.00 | 50,000.00 |
| Assistant Supervisor, Public Works | 40,000.00 | 75,000.00 |
| Laborer 1 (per hour) | 16.00 | 23.00 |
| Truck Driver - Class B (per hour) | 17.50 | 25.00 |
| Truck Driver - Class A (per hour) | 20.00 | 30.00 |
| Heavy Equipment Operator (per hour) | 21.00 | 31.00 |
| Heavy Equipment Operator/Mechanic (per hour) | 22.50 | 32.50 |
| Mechanic (per hour) | 22.50 | 32.50 |

MISCELLANEOUS:

| | | |
|---|------------------|-----------|
| Municipal Department Head | 35,000.00 | 60,000.00 |
| Intermittent Clerk Typist (per meeting) | 40.00 | 75.00 |
| Intermittent Clerk Typist (part-time) | 500.00 | 5,000.00 |
| Community Service Aide (MA Coordinator) (part-time) | 3,000.00 | 9,000.00 |
| Municipal Recycling Coordinator | 500.00 | 5,000.00 |
| Assistant Municipal Recycling Coordinator | 500.00 | 3,000.00 |
| Clean Communities Coordinator | 500.00 | 3,000.00 |
| Required Meeting Attendance (per meeting) | 20.00 | 50.00 |
| Security/Fire Alarm In Person Response (per occurrence) | 50.00 | 50.00 |
| Rabies Clinic | 60.00 | 60.00 |
| Mileage (per mile) | Current IRS Rate | 0.700 |

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SECTION 7. This Ordinance shall become effective retroactive to January 01, 2025, immediately upon passage and publication according to law. All wages for employees covered under the contracts with I.B.E.W. 1293 will be paid in accordance with those contracts. All other employees will be paid in accordance with a subsequent resolution passed by the governing body detailing each employee's salary.

Zeth A. Matalucci, Mayor

Scott J. Turner, Deputy Mayor

Thomas Van Artsdalen, III, Committee Member

Matthew Cox, Committee Member

Frank L. Germanio, Jr., Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on January 21, 2025. Publication will be held on January 29, 2025 and a Public Hearing will be held at a meeting of the said Township Committee to be held on February 11, 2025 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk