

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
JANUARY 21, 2025**

5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

The Mayor opened the meeting in compliance with the Open Public Meetings Act requirements.

The Mayor requested that the roll call and flag salute be carried over from the Work Session (Germanio, Turner and Matalucci were present, Committeemen VanArtsdalen & Cox were absent).

The Mayor asked if there were any questions, comments or concerns regarding the consent agenda.

There being none, the Mayor asked for a motion adopting the consent agenda, motion was made by Germanio, seconded by Turner, with 3 ayes and 2 absent (VanArtsdalen & Cox), that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 12/17/2024 Work Session & Regular Meeting, 12/30/2024 Close Out Meeting and the 1/07/2025 Reorganization Meeting.

The following resolution numbers 2025-10 thru 2025-41 were a part of the Consent Agenda:

RESOLUTION NO. 2025-10

**RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED
ON DELINQUENT TAXES**

WHEREAS, N.J.S. 54:4-67 et seq. Permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S. 54:4-67 et seq. has been amended to permit the fixing of said rate of eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of the delinquency and eighteen percent (18%) per annum on any amount in excess of fifteen hundred dollars (\$1,500.00) and allows an additional penalty of six percent (6%) be collected against a delinquency in excess of ten thousand dollars (\$10,000.00) on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of taxes becoming delinquent after the due date, eighteen percent (18%) per annum on any amount of taxes in excess of fifteen hundred dollars (\$1,500.00) and if a delinquency is in the excess of ten thousand dollars (\$10,000.00) and remains in arrears beyond December 31st, an additional penalty of six percent (6%) shall be charged against the delinquency.
2. Effective January 1, 2025, there will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order.
3. Any payments not made in accordance with item two of this resolution shall be charged interest from the due date as set forth in item one of this resolution.
4. The Clerk is hereby authorized and directed to provide a copy of this resolution to the Tax Collector, Township Solicitor, and the Municipal Auditor for the Township of Dennis.

5. This resolution shall take effect immediately.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-11

RESOLUTION AUTHORIZING THE CANCELLATION OF DELINQUENT PROPERTY TAXES IN THE AMOUNTS OF LESS THAN \$10.00 PURSUANT TO N.J.S.A. 40A:5-17

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the Governing Body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax delinquencies of less than \$10.00.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby authorizes the Tax Collector to cancel said tax amounts less than \$10.00 as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-12

RESOLUTION AUTHORIZING A FEE TO BE CHARGED FOR ALL RETURNED CHECKS

WHEREAS, upon occasion, various persons have issued checks to the Township of Dennis for payment of taxes, permit fees, registrations, etc.; and

WHEREAS, when such payments are returned to the Township for non-payment or insufficient funds, it causes a burden on the various departments, with additional bookkeeping and increased paperwork.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that a fee of twenty-five dollars (\$25.00) be and is hereby authorized to be collected for each check returned to the Township for non-payment or insufficient funds.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-13

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CHARGE FOR POSTAGE

WHEREAS, upon occasion, it is necessary to return tax bills, late notices and other pertinent information to taxpayers who have not enclosed the correct postage fees; and

WHEREAS, the Township Committee, desires to charge the correct fees to the taxpayer requesting such information.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate, plus costs for each piece of mail required to be returned and not having the correct postage fees.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-14

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CREDIT OVERPAYMENTS TO THE 2025 TAX YEAR

WHEREAS, during the 2024 tax year, odd payments, deductions granted, and assessment corrections result in the overpayment of taxes on some properties; and

WHEREAS, the Township Committee desires to authorize the Tax Collector to credit the aforementioned overpayments to the 2025 Tax Year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to credit the aforementioned overpayments to the 2025 Tax Year.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-15

RESOLUTION AUTHORIZING THE DISPOSITION OF A TAX APPEAL BY THE COUNTY TAX BOARD

WHEREAS, pursuant to N.J.A.C. 18:12A-1.6 c. a directive from the Cape May County Board of Taxation indicates that any and all tax appeals for the increase or decrease of assessments submitted to the Cape May County Board of Taxation by the Tax Assessor and/or the Tax Collector on behalf of the Township of Dennis for the year 2025 must be authorized by this governing body for disposition by the County Board of Taxation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. That the Tax Assessor is hereby authorized to file any and all tax appeals for the increase or decrease of assessments to the Cape May County Board of Taxation for disposition.
2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such tax appeals that the Assessor may institute.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor, Tax Collector and the Solicitor.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-16

RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE TAX APPEALS

WHEREAS, by a directive from the Cape May County Board of Taxation pursuant to N.J.A.C. 18:12A-1 ©, all tax appeals submitted to the Cape May County Board of Taxation by the Tax Assessor on behalf of the Township of Dennis must be authorized by resolution of the Township Committee for the tax year 2025.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Township Committee hereby authorizes the Tax Assessor to file Tax Appeals on behalf of the Township of Dennis for Farmland Assessment Roll Back Taxes for the properties.
2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such Tax Appeals that the Assessor may institute.

BE IT FURTHER RESOLVED, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor and the Solicitor.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-17

RESOLUTION ESTABLISHING A FEE FOR DUPLICATE TAX BILLS

WHEREAS, upon occasion, property owners request duplicate tax bills from the Tax Collector's Office; and

WHEREAS, the Township Committee desires to establish a fee to be charged for the duplicate tax bills.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate and \$2.00 for each duplicate tax bill requested by the property owner.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-18

RESOLUTION APPOINTING THE REGISTRAR AND DEPUTY REGISTRAR OF VITAL STATISTICS FOR THE YEAR 2025

WHEREAS, it is necessary to appoint a Registrar and Deputy Registrar of Vital Statistics for the year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Jacqueline B. Justice is appointed as the Registrar of Vital Statistics.

BE IT FURTHER RESOLVED, that Gabrielle Franks be appointed as Deputy Registrar of Vital Statistics.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-19

RESOLUTION AUTHORIZING AND DESIGNATING THE BANK DEPOSITORIES

WHEREAS, it is necessary according to the statutes to name depositories for the various Township Officials.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the depositories are as follows:

Chief Financial Officer - Jessica Bishop, CMFO #N1682

Savings, General Checking, Payroll, Flexible Spending Account, Municipal Alliance, Dog Account, Construction Office, Planning Escrows and any other accounts deemed necessary by the Chief Financial Officer will be maintained at Sturdy Savings Bank.

Tax Collector - Monica Heim, CTC #T-8585

Tax Title Lien Redemption Account will be maintained at Sturdy Savings Bank.

Municipal Court - Loren Ready, Court Administrator

Municipal Court Account and the Bail Account will be maintained at Ocean First.

Municipal Court - Lisa Mason, Court Administrator

Municipal Court Account and the Bail Account will be maintained at 1st Bank of Sea Isle City.

BE IT FURTHER RESOLVED, that investments will be made by the Chief Financial Officer with any financial institution having New Jersey G.U.D.P.A. certification, and in accordance with the Township of Dennis's Cash Management Plan.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-20

RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A: 5-14 mandates that the governing body shall, by resolution passed by a majority vote of the full membership thereof, authorize a cash management plan.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby authorize the attached Cash Management Plan for the year 2025.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized to deposit its funds pursuant to said plan.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-21

**RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS
FOR PUBLICATION**

WHEREAS, the Open Public Meetings Act requires that certain notices of meetings be submitted to the official newspaper(s) of the municipality for publication; and

WHEREAS, the aforesaid act permits the Township Committee to fix a reasonable sum to be charged to persons who request notices of the Township Committee as provided for under said Act; and

WHEREAS, the Township Committee has duly considered the matter.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Cape May County Herald Times be and the same is hereby designated as the official newspaper of the Township of Dennis for the year 2025 to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices.
2. The Ocean City Sentinel be and the same is also designated to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices which cannot reasonably be published in the Cape May County Herald Times.
3. The Bulletin Board in the Municipal Building at 571 Petersburg Road, Dennisville, NJ is hereby designated as the place where all official notices are to be posted.
4. A fee of \$5.00 per notice is hereby established as the charge to persons requesting individual notices as provided for under the Open Public Meetings Act.
5. The Clerk is hereby authorized and directed to supply to the aforesaid newspaper the annual notice and the required forty-eight (48) hour notice and to otherwise carry into effect the provisions of the Resolution. The said notices shall advise the public that the regularly scheduled meetings of the Township Committee shall be held pursuant to Resolution No. 2024-169.
6. This Resolution shall take effect immediately.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-22

**RESOLUTION APPOINTING THE FUND COMMISSIONER FOR THE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund Commissioner to the FUND and each Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund Commissioner for more than one (1) member; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

WHEREAS, the Township of Dennis recommends the appointment of Jessica Bishop to serve as Fund Commissioner in accordance with the FUND Bylaws.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Jessica Bishop as Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-23

RESOLUTION APPOINTING THE ALTERNATE FUND COMMISSIONER FOR THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND recommend that each Municipality appoint one (1) Alternate Fund Commissioner; and

WHEREAS, the Township of Dennis recommends the appointment of Jacqueline B. Justice as Alternate Fund Commissioner.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Jacqueline B. Justice as Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-24

RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL SERVICES CONTRACTS FOR VARIOUS TOWNSHIP OFFICIALS FOR THE YEAR 2025

WHEREAS, there exists a need for various professional services as follows:

Municipal Solicitor, Municipal Bond Counsel, Municipal Labor Counsel, Municipal Planner, and Municipal Auditor; and

WHEREAS, the maximum amount contracted for each of the aforesaid professional services shall not exceed the amount appropriated in the temporary budget in the said time period and will thereafter not exceed the amount appropriated in the budget as finally adopted; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of contracts of "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Mayor and Clerk are directed to execute contracts with the following professional personnel:

Kyle Weinberg, Esq.	- Municipal Solicitor
Archer & Greiner	- Municipal Bond Counsel
William G. Blaney, Esq.	- Municipal Labor Counsel
Scheule Planning Solutions, LLC	- Municipal Planner
Leon P. Costello, RMA/CPA	- Municipal Auditor
2. These contracts are awarded without competitive bidding as a “Professional Services” in accordance with N.J.S.A. 40A: 11-5 (a) of the Local Public Contracts Law because the services are to be rendered by a person authorized by law and the services require a prolonged formal course of specialized instruction.
3. A notice of this action shall be printed once in the official newspaper of the municipality.
4. This Resolution shall take effect retroactive to 01/01/2025.

ATTEST _____ **ATTEST** _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-25

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT TO PHOENIX ADVISORS, LLC FOR INDEPENDENT REGISTERED MUNICIPAL ADVISOR AND CONTINUING DISCLOSURE SERVICES FOR THE YEAR 2025

WHEREAS, the Township Committee of the Township of Dennis in the County of Cape May and State of New Jersey finds it necessary to contract with a Financial Advisor and Continuing Disclosure Agent for Independent Registered Municipal Advisor and Continuing Disclosure Services for the Year 2025 which is required for the Township to comply with certain Bonding requirements; and

WHEREAS, this appointment may be made without public bidding under the local public contracts law; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this matter.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, duly assembled in public session this 21st day of January, 2025, that Phoenix Advisors, LLC be and hereby is appointed for Financial Advisor and Continuing Disclosure Services for the Year 2025.

BE IT FURTHER RESOLVED, that Phoenix Advisors, LLCs’ bill will not to exceed \$1,600.00 without subsequent approval by Resolution of the Township Committee.

BE IT FURTHER RESOLVED, that Phoenix Advisors, LLC shall prepare and execute an appropriate contract and shall execute all affirmative action language and execute and provide all other items as may be required by law to effectuate the contract.

ATTEST _____ **ATTEST** _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-26

RESOLUTION APPOINTING THE RISK MANAGEMENT CONSULTANT FOR REPRESENTATION WITH THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT

WHEREAS, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, a self insurance pooling fund; and

WHEREAS, the By-laws of said Fund require that each Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the By-laws; and

WHEREAS, the By-laws indicated a fee not to exceed six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that said Committee hereby appoints Michael McLaughlin of the firm Marsh & McLennan Agency, LLC 510 Bank Street Commons, P.O. Box 477, Cape May, NJ 08204 as its Risk Management Consultant in accordance with N.J.S.A. 40A: 11-5.

BE IT FURTHER RESOLVED, that the Governing Body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause notice of this decision to be published according to N.J.S.A. 40A: 11-5(1), (a), (I).

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-27

RESOLUTION AUTHORIZING A 120 DAY EXTENSION OF THE MINING PERMIT FOR HANSON AGGREGATES, BMC

WHEREAS, Heidelberg Materials Northeast LLC (formerly Hanson Aggregates, BMC) has been issued a mining permit which expired on December 31, 2024; and

WHEREAS, due to difficulties the application process has been delayed; and

WHEREAS, the Township has received a request from Heidelberg Materials Northeast, LLC for an extension of their Mining Permit to allow them time to complete the required items to the Planning Board for their review and recommendation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the permit heretofore issued to Heidelberg Materials Northeast, LLC for a mining operation be and is hereby extended for 120 days or until April 30, 2025.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-28

RESOLUTION CERTIFYING THE GOVERNING BODY REVIEWED THE COMPENSATION FOR THE DENNIS TOWNSHIP FIRE DISTRICT #1 BOARD OF FIRE COMMISSIONERS FOR THE YEAR 2025

WHEREAS, the Dennis Township Fire District #1 Commissioners adopted Resolution #24-04 at their meeting held on 12/18/2024; and

WHEREAS, the said resolution set forth the stipend for the Board Commissioners for the year 2025 as per N.J.S.A. 40A:14-88; and

WHEREAS, the said statute requires the review by the governing body of said compensation that the Board shall fix.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey, that the governing does hereby certify that Resolution No. 2024-04 of the Dennis Township Fire District #1 Board of Commissioners, which provides compensation for the Board of Fire Commissioners, was hereby reviewed.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-29

**RESOLUTION AUTHORIZING AND RATIFYING THE
ISSUANCE OF FINAL NOTICE OF DISCIPLINARY ACTION**

WHEREAS, pursuant to Ordinance No. 2019-03 the Township Committee authorizes the Township Administrator to issue Preliminary Notices of Disciplinary Action; and

WHEREAS, on or about December 13, 2024 a Preliminary Notice of Disciplinary Action was issued to a Township employee; and

WHEREAS, the Township Committee has since been apprised of, and has considered the Administrator's determinations and recommendations with respect to discipline; and

WHEREAS, the Township Committee is of the opinion that the determinations and recommendations on discipline set forth by the Administrator are appropriate and warrant the issuance of a Final Notice of Disciplinary Action outlined below related to said Township employee; and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

1. The averments above are incorporated herein as if set forth at length.
2. The appropriate discipline with respect to the Preliminary Notice of Disciplinary Action issued on or about December 13, 2024 is suspension for three (3) working days.
3. The issuance of a Final Notice of Disciplinary Action to said employee is hereby authorized.
4. The Township Administrator is hereby authorized to execute the final notice of disciplinary action.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-30

**RESOLUTION APPOINTING AN EMERGENCY MANAGEMENT COORDINATOR FOR A
THREE (3) YEAR TERM**

WHEREAS, N.J.S.A. Appendix A:9-40.1 requires the appointment of an Municipal Emergency Management Coordinator for a three (3) year term; and

WHEREAS, Dennis Township's Municipal Emergency Management Coordinator, John Berg, retired effective 12/31/2024 creating a vacancy that must be filled.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Adam Dotts be appointed as the Emergency Management Coordinator for a three (3) year term effective 01/01/2025 and expiring 12/31/2027 at the annual salary of \$7,000.00.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-31

**RESOLUTION AUTHORIZING APPOINTMENTS OF DEPUTY EMERGENCY
MANAGEMENT COORDINATORS**

WHEREAS, the Township of Dennis has a number of residents with experience in emergency management; and

WHEREAS, several of these residents are willing to serve as Deputy Emergency Management Coordinators to assist the Emergency Management Coordinator and the Office of Emergency Management.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, in the County of Cape May and State of New Jersey, duly assembled this 21st day of January, 2025, as follows:

1. The preamble above is incorporated herein by reference as the findings of the Township Committee;
2. The following Township residents are hereby named Deputy Emergency Management Coordinators to assist the Emergency Management Coordinator and the Township Committee member having public safety oversight retroactive to 01/01/2025:

Deputy OEM Coord. #1 at the annual salary of \$2,000.00 – William Neely
Deputy OEM Coord. #2 at the annual salary of \$1,000.00 – Thomas Burns
3. Said residents shall perform functions as deemed necessary and useful for the Township by the Emergency Management Coordinator and/or the Township Committee member having public safety oversight;
4. These Deputy OEM Coordinators to the Emergency Management Coordinator shall commence such service upon the adoption of this Resolution; shall have no independent authority or ability to bind the Township or make decisions; shall serve at the pleasure of the Township Committee and may be removed from this capacity by the Township Committee for any reason or no stated reason at any time by way of subsequent Resolution, in the sole discretion of the Township Committee.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-32

**RESOLUTION AUTHORIZING THE REFUND OF A
TAX OVERPAYMENT – BLOCK 1, LOT 16**

WHEREAS, the Tax Collector’s Office has notified the Clerk of a tax overpayment on Block 1, Lot 16; and

WHEREAS, the overpayment was a result of the property owner being awarded a 100% Disabled Veteran Deduction; and

WHEREAS, the amount of the overpayment requested to be refunded for Block 1, Lot 16 is three hundred twenty-nine dollars and seventy cents (\$329.70).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized

and directed to refund the aforesaid amount to: Corelogic Centralized Refunds, P.O. Box 9202, Coppell, TX 75019.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-33

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR LEGAL SERVICES FOR THE RESALE OF PROPERTIES WITHIN DENNIS TOWNSHIP

WHEREAS, the Township of Dennis has a need to acquire special legal services for the resale of properties within Dennis Township as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 OR 20.5 as appropriate; and

WHEREAS, the Township Administrator/Chief Finance Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year and may be extended 2 times as approved by this governing body; and

WHEREAS, GMS Law has submitted a proposal on 12/18/2024 indicating they will provide the legal services for the resale of properties within Dennis Township for the not to exceed \$50,000.00; and

WHEREAS, GMS Law has completed and submitted a Business Entity Disclosure Certification which certifies that GMS Law has not made any reportable contributions to a political or candidate committee in the Township of Dennis in the previous one year, and that the contract will prohibit GMS Law from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has completed the required Certification of Availability of Funds pursuant to N.J.A.C. 5:30-5.4.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Township Administrator/Chief Financial Officer be and is hereby authorized and directed to enter into a contract with GMS Law as described herein.

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and Determination of Value be placed on file with this resolution and that the Municipal Clerk will publish notice of this award as required by law.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-34

RESOLUTION AUTHORIZING THE REFUND OF A TAX OVERPAYMENT – BLOCK 88.01, LOT 27

WHEREAS, the Tax Collector's Office has notified the Clerk of a tax overpayment on Block 88.01, Lot 27; and

WHEREAS, the overpayment was a result of the property owner and mortgage company making duplicate payments; and

WHEREAS, the amount of the overpayment requested to be refunded for Block 88.01, Lot 27 is three thousand two hundred seventy-five dollars and ninety-four cents (\$3,275.94).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the \$3,275.94 to the following:

Block 88.01, Lot 27
Daniel J. Barry
129 Cedar Lane East
Cape May Court House, NJ 08210

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-35

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT FOR SURENIAN, EDWARDS, BUZAK & NOLAN, LLC TO ACT AS SPECIAL COUNSEL ON BEHALF OF THE TOWNSHIP OF DENNIS WITH RESPECTS TO AFFORDABLE-HOUSING OBLIGATIONS

WHEREAS, the Solicitor has notified the Municipal Clerk of the need to obtain special legal services in regards to addressing the Township’s responsibilities with respect to its affordable-housing obligations in any proceedings involving (a) a New Jersey court of competent jurisdiction and /or (b) the New Jersey Council on Affordable Housing (COAH); and

WHEREAS, the Solicitor has provided the resume of an attorney who specializes in affordable-housing obligations.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Solicitor is hereby designated to negotiate the terms of the contract with Surenian, Edwards, Buzak & Nolan, LLC.
2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Service Contract with Surenian, Edwards, Buzak & Nolan, LLC for special legal services with regards to Affordable-Housing Obligations.
3. The Clerk shall cause of notice of the award of this contract to be published in the official newspaper of the Township of Dennis as required by N.J.S.A. 40A: 11-5(1)(a)(i).
4. This contract is awarded without competitive bidding, pursuant to the Local Public Contract Law, N.J.S.A. 40A:11-1 et seq and that the total sum will not exceed the limits established in P.L. 2004 Chapter 19.
5. This resolution shall take effect immediately.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-36

RESOLUTION OF CONFIRMATION OF THE PUBLIC DEFENDER FOR THE MUNICIPAL COURT FOR THE YEAR 2025

WHEREAS, Dennis Township has a Shared Services Agreement with the City of Sea Isle for Municipal Court Services; and

WHEREAS, said Shared Services Agreement Section 1.4 calls for the appointment of staff to effectuate this agreement; and

WHEREAS, the City of Sea Isle has adopted Resolution No. 211-2024 which confirmed Daniel McCann, Esq. as the Public Defender for the year 2025.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby confirm Daniel McCann, Esq. as the Public Defender for the year 2025.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-37

**RESOLUTION EXCUSING THE ABSENCE OF THE MAYOR
FROM VARIOUS MEETINGS**

WHEREAS, due to mandatory obligations with his employment Mayor Matalucci will be unable to attend Township Committee Meetings from February thru June and requests that his absences from said meetings be excused; and

WHEREAS, Pursuant to N.J.S.A. 40A:16-3(g), whenever the mayor, when required by law to attend meetings of the governing body, or a member of the governing body, fails to attend and participate in any meetings of the governing body for a period of eight (8) consecutive weeks, a majority of the members of the governing body may vote to excuse said absences so as to not create a vacancy; and

WHEREAS, the Solicitor, Administrator, Deputy Mayor and Township Committee Members have reviewed this issue and are confident that this absence will not pose a problem with the operations of the Township.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby excuse Mayor Matalucci from the Township Committee Meetings from February thru June of 2025 due mandatory work obligations.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-38

**RESOLUTION AUTHORIZING THE APPLICATION TO THE
NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR A LOCAL RECREATION
IMPROVEMENT GRANT (LRIG) FOR THE RESURFACING OF THE HOCKEY RINK AT
THE DENNIS TOWNSHIP RECREATION COMPLEX**

WHEREAS, the Township of Dennis desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$100,000.00 to carry out a project to resurface the hockey rink at the Dennis Township Recreation Complex.

BE IT THEREFORE RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May and State of New Jersey as follows:

- 1) that the Township of Dennis does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further

authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Dennis and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Jessica Bishop, Township Administrator

Zeth Matalucci, Mayor

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-39

RESOLUTION APPOINTING VINCENT MORRISON AS MUNICIPAL COURT JUDGE IN ACCORDANCE WITH A SHARED SERVICES AGREEMENT WITH THE CITY OF SEA ISLE

WHEREAS, the Township of Dennis, via Resolution No. 2024-157 entered into a Shared Services Agreement with the City of Sea Isle; and

WHEREAS, that agreement requires the Township of Dennis to appoint the Municipal Court Judge appointed by the City of Sea Isle during the term of the Shared Services Agreement; and

WHEREAS, Sea Isle City's Municipal Court Judge is Vincent Morrison, Esquire, who's term expires 03/12/2027 and who is also nominated as the municipal judge for Dennis Township; and

WHEREAS, said appointments will run through 03/12/2027 or until a successor is appointed and qualified.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Dennis, duly assembled in open session this 21st day of January, 2025, that in accordance with the provisions of NJSA 2B:12-4, that Vincent Morrison, Esquire, is hereby appointed Judge of the Municipal Court, for a term concurring with his Sea Isle appointment running through 03/12/2027, all in accordance with the Shared Services Agreement between the Township of Dennis and the City of Sea Isle as authorized by Dennis Township Resolution No. 2024-157.

BE IT FURTHER RESOLVED, that the Clerk shall provide a true copy of this Resolution upon adoption to Vincent Morrison , Esquire, as well as the Court Administrator and Township Clerk of the City of Sea Isle.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

ATTEST _____
Zeth A. Matalucci, Mayor

RESOLUTION NO. 2025-40

RESOLUTION OF CONFIRMATION OF THE PROSECUTOR FOR THE MUNICIPAL COURT FOR THE YEAR 2025

WHEREAS, Dennis Township has a Shared Services Agreement with the City of Sea Isle for Municipal Court Services; and

WHEREAS, said Shared Services Agreement Section 1.4 calls for the appointment of staff to effectuate this agreement; and

WHEREAS, the City of Sea Isle has adopted Resolution No. 212-2024 which confirmed the firm Blaney, Donohue & Weinberg, PC, 2123 Dune Drive, St. 11, Avalon, NJ 08202 as the Prosecutor for Dennis Township for the year 2025.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby confirm the firm Blaney, Donohue & Weinberg, PC as the Prosecutor for the year 2025.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The following Ordinance Nos. 2025-01 & 2025-02 were introduced for First Reading as part of the consent agenda:

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 2025-01

AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS

BE IT ORDAINED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

SECTION 1. The positions listed in the attached schedule are either positions that currently exist or positions that may be created by the Township Committee prior to this Ordinance being amended.

SECTION 2. The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate or figure applicable to said position. In those cases where a minimum and maximum salary appear the exact salary to be paid to the holder of said position shall be as determined from time to time by Resolution of the Township Committee.

SECTION 3. Longevity pay shall terminate. Employees who, in the year 2004, received longevity pay have had that amount merged into their 2005 salary.

SECTION 4. The duties to be performed by each person holding any position listed herein shall be those duties as outlined in Job Descriptions provided by the New Jersey Department of Personnel or the Township of Dennis.

SECTION 5. All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

SECTION 6. The range of salaries are hereby listed by title or position, with a minimum and a maximum base salary if applicable.

TITLE/POSITION	MINIMUM	MAXIMUM
Mayor	9,500.00	13,500.00
Township Committee Member	9,500.00	13,500.00
Municipal Administrator	50,000.00	90,000.00
Municipal Administrator (part-time)	5,000.00	60,000.00
Assistant Municipal Administrator (part-time)	5,000.00	40,000.00
Chief Financial Officer	50,000.00	110,000.00
Purchasing Agent	2,000.00	10,000.00
Municipal Clerk	50,000.00	110,000.00
Deputy Municipal Clerk (part-time)	5,000.00	40,000.00
Registrar of Vital Statistics	2,000.00	10,000.00
Deputy Registrar of Vital Statistics	500.00	2,000.00
Keyboarding Clerk I (per hour)	15.50	25.00
Keyboarding Clerk I	3,000.00	48,750.00
Keyboarding Clerk II (per hour)	16.00	30.00
Keyboarding Clerk II	3,000.00	58,500.00
Keyboarding Clerk III (per hour)	17.00	35.00
Keyboarding Clerk III	3,000.00	68,250.00
Confidential Assistant (per hour)	15.50	35.00
Tax Assessor	45,000.00	80,000.00
Tax Assessor (part-time)	15,000.00	45,000.00
Tax Collector	45,000.00	80,000.00
Tax Collector (per hour)	30.00	55.00
Assistant Municipal Tax Collector (part-time)	5,000.00	45,000.00
Municipal Emergency Management Coordinator (part-time)	4,000.00	8,000.00
Deputy Municipal Emergency Management Coord. (part-time)	500.00	5,000.00
Fire Official (part-time)	8,000.00	60,000.00
Fire Official (per hour)	20.00	40.00
Fire Prevention Specialist (per hour)	15.50	30.00
Technical Assistant to the Construction Official		

	20,000.00	45,000.00
Zoning Officer	3,000.00	15,000.00
Assistant Zoning Officer (per hour)	15.50	25.00
Code Enforcement Officer	4,000.00	45,000.00
Code Enforcement Officer (per hour)	15.50	30.00
Technical Assistant Land Use	1,500.00	15,000.00
Constructional Official	1,000.00	65,000.00
Constructional Official (per hour)	25.00	65.00
Building Sub-Code Official (per hour)	20.00	60.00
Fire Sub-Code Official (per hour)	20.00	60.00
Electrical Sub-Code Official	1,000.00	20,000.00
Electrical Sub-Code Official (per hour)	20.00	60.00
Plumbing Sub-Code Official (per hour)	20.00	60.00
Recreation Director	39,000.00	78,000.00
Recreation Director (per hour)	20.00	40.00
Recreation Program Coordinator	5,000.00	60,000.00
Recreation Program Coordinator (per hour)	20.00	30.00
Recreation Supervisor	30,000.00	55,000.00
Recreation Attendant	30,225.00	48,750.00
Recreation Attendant (per hour)	15.50	25.00
Supervisor of Senior Citizen Activities	27,300.00	48,750.00
Senior Citizen Program Aide (per hour)	15.50	25.00
Director of Public Works/C.P.W.M.	50,000.00	90,000.00
Director of Public Works (part time)	5,000.00	50,000.00
Assistant Supervisor, Public Works	40,000.00	75,000.00
Laborer 1 (per hour)	16.00	23.00
Truck Driver - Class B (per hour)	17.50	25.00
Truck Driver - Class A (per hour)	20.00	30.00
Heavy Equipment Operator (per hour)	21.00	31.00
Heavy Equipment Operator/Mechanic (per hour)	22.50	32.50

Mechanic (per hour)	22.50	32.50
Municipal Department Head	35,000.00	60,000.00
Intermittent Clerk Typist (per meeting)	40.00	75.00
Intermittent Clerk Typist (part-time)	500.00	5,000.00
Community Service Aide (MA Coordinator) (part-time)	3,000.00	9,000.00
Municipal Recycling Coordinator	500.00	5,000.00
Assistant Municipal Recycling Coordinator	500.00	3,000.00
Clean Communities Coordinator	500.00	3,000.00
Required Meeting Attendance (per meeting)	20.00	50.00
Security/Fire Alarm In Person Response (per occurrence)	50.00	50.00
Rabies Clinic	60.00	60.00
Mileage (per mile)	Current IRS Rate	0.700

SECTION 7. This Ordinance shall become effective retroactive to January 01, 2025, immediately upon passage and publication according to law. All wages for employees covered under the contracts with I.B.E.W. 1293 will be paid in accordance with those contracts. All other employees will be paid in accordance with a subsequent resolution passed by the governing body detailing each employee's salary.

Zeth A. Matalucci, Mayor

Scott A. Turner, Deputy Mayor

Thomas Van Artsdalen, III, Committee Member

Matthew Cox, Committee Member

Frank L. Germanio, Jr., Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on January 21, 2025. Publication will be held on January 29, 2025 and a Public Hearing will be held at a meeting of the said Township Committee to be held on February 11, 2025 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST _____
Jacqueline B. Justice, RMC/Clerk

TOWNSHIP OF DENNIS

**COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

ORDINANCE NO. 2025-02

AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND STATE OF NEW JERSEY AMENDING CHAPTER 157 OF THE CODE OF THE TOWNSHIP OF DENNIS ENTITLED, "SENIOR CITIZEN CENTER".

WHEREAS, the Township of Dennis has established Chapter 157 of the Code of the Township of Dennis entitled, "Senior Citizen Center"; and

WHEREAS, the Township desires to update said Code.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

§ 157-1 Preamble.

The Township of Dennis has constructed a Senior Citizen Center utilizing funding from the New Jersey Small Cities Community Development Block Grant Program and the township's municipal budget; and

The township is responsible for maintenance and utility costs associated with the operation of the Senior Citizen Center.

The township provides senior activities and programs which are supported by funds within the municipal budget.

The township provides a ~~full-time~~ paid Senior Citizen Center Director or Supervisor of Senior Citizens Activities.

Said activities and/or events are organized by the Director/Supervisor of the Senior Citizen Center with the approval of the Township Committee member in charge of that Department. In the absence of a Director/Supervisor the Township Administrator shall act.

The Township desires to establish a policy of issuing membership ~~and identification~~ cards for all the senior citizens who attend the Center.

§ 157-2 Membership and identification cards.

A.

The Director or Supervisor of the Senior Citizen Center shall be the issuing agent for all Senior Citizen Center membership ~~and identification~~ cards.

B.

~~Said cards~~ Memberships are available at a fee of \$10-\$50 per year depending on the registration date. Fee schedule shall be set by the Director/Supervisor annually by resolution.

C.

Any person wishing to be a member of the Dennis Township Senior Citizen Center must be at least 50 years of age.

D.

All senior citizens, regardless of residence, are welcome to become a member of the Dennis Township Senior Citizen Center and are eligible to join in any and all activities, programs and events provided there.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon final passage and publication in accordance with the law.

Zeth A. Matalucci, Mayor

Scott J. Turner, Deputy Mayor

Thomas Van Artsdalen, III, Committee Member

Matthew Cox, Committee Member

Frank L. Germanio, Jr., Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on January 21, 2025. Publication will be held on January 29, 2025 and a Public Hearing will be held at a meeting of the said Township Committee to be held on February 11, 2025 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST

Jacqueline B. Justice, RMC/Clerk

The Mayor indicated that we would be moving on to the regular items on the agenda.

Deputy Mayor recommended that Ocean View Resort Campground be removed from Resolution No. 2025-41 so that the remaining campgrounds can be approved for their licenses and that Ocean View be placed on the next meeting's agenda for approval. The Committee agreed.

The Mayor asked for a motion to adopt Resolution No. 2025-41 (without Ocean View Resort Campground), motion was made by Turner, seconded by Germanio with 3 ayes, and 2 absent (VanArtsdalen & Cox), the following resolution was adopted:

RESOLUTION NO. 2025-41

**RESOLUTION AUTHORIZING THE ISSUANCE OF VARIOUS
2025 CAMPGROUND LICENSES**

WHEREAS, pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

WHEREAS, the Clerk's Office has received the necessary compliance items to issue the following licenses:

Little Oaks Campground – 100 Sites
Holly Lake Camp Condominium Assoc. – 342 Sites
Down the Shore Seasonal Campground – 500 Sites
Seashore Line Camper Resort – 374 Sites
Sea Grove Camping Resort – 190 Sites
Dennisville Lake Camper Resort – 132 Sites
Jersey Shore Haven – 207 Sites

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk's Office is hereby authorized and directed to issue the 2025 Campground Licenses to the aforementioned campgrounds.

ATTEST _____ **ATTEST** _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by VanArtsdalen, seconded by Cox, with 4 ayes and 1 absent (Germanio), that the payment of the following bills was approved:

GENERAL ACCOUNT:

049193-571 Petersburg Road, LLC	\$ 732.17
049194-Atlantic City Electric	1,910.60
049195-Amazon.com Services, Inc.	210.44
049196-Animal Control of South Jersey	700.00
049197-Clean Maxx Commercial Office	3,021.94
049198-Atlantic Cnty Municipal Joint Ins Fund	53,566.00
049199-Daniel Barry	3,275.94
049200-Blaney, Donohue & Weinberg, PC	13,320.00
049201-Blauer Associates	2,250.00
049202-Cape May County M.U.A.	19,763.78
049203-County of Cape May	713,554.58
049204-Classic Sports Floors	3,995.00
049205-June Collins	185.00
049206-Corelogic Centralized Refunds	329.70
049207-Nelson B. Creamer	236.10
049208-Crystal Springs	141.83
049209-Dennis Twp. Board of Education	1,024,966.83
049210-Larry C. Dixon	241.20
049211-Dobson Turf Management, LLC	1,635.68
049212-Fralinger Engineering, PA	876.00
049213-Krise Services	1,074.36
049214-Scheule Planning Solutions, LLC	1,365.00
049215-Green Technology Services	1,596.67
049216-Cape May County Herald	166.38
049217-Home Depot Credit Services	119.00
049218-Roy J. Hope	370.00
049219-Landberg Construction, LLC	62,720.00
049220-Edward F. Leith, Jr.	185.00
049221-Township of Middle	205.00
049222-Morey's Piers	707.75
049223-Mariann Murphy	231.17
049224-Ocean City Sentinel	30.50
049225-Pineland Construction, LLC	39,805.56
049226-Press of Atlantic City	48.92
049227-Eurofins Environment Testing	365.00
049228-Rutgers, the State Univ. of NJ	390.00
049229-South Jersey Gas	1,686.09
049230-S.S.C.I.	20.00
049231-Staples Advantage	174.64
049232-State Treasurer	35.00
049233-Suburban Propane – 2115	2,568.37
049234-Carolyn P. Swagler	185.00

049235-Tax Collector & Treasurer NJ	50.00
049236-Treasurer, State of New Jersey	50.00
049237-Treasurer, State of New Jersey	75.00
049238-United Rentals	930.50
049239-Upper Township	11,322.01

CONSTRUCTION CODE:

1112-Municipal Construction	75.00
1113-Treasurer, State of New Jersey	3,956.00

GENERAL CHECKING WIRES:

76-NJSHBP	57,579.91
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DOG TRUST:

193-County of Cape May	6,000.00
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FIRE SAFETY AND PREVENTION:

33-AT&T Mobility	129.79
34-WEJ Consulting, LLC	4,800.00

ESCROW OFFSHORE PROPERTY GROUP, LLC:

1-Fralinger Engineering, PA	323.75
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ESCROW HRD HOLDINGS:

90-Fralinger Engineering, PA	88.75
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ESCROW SEABOARD STORAGE:

200056-Fralinger Engineering, PA.	684.19
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PLANNING ESCROW:

1140-Fralinger Engineering, PA	1,210.00
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RECREATION TRUST:

1685-Amazon.com Services, Inc.	514.92
1686-The Final Touch	1,796.21
1687-Immaculate Apparel	1,869.00
1688-Riddell All American Sports	1,437.64
1689-South Shore Basketball League	625.00
1690-BSN Sports, Inc.	1,556.9

The Township Engineer, Mike Fralinger, commented on: the ADA Playground improvement at the Rec., the Capital Roadway Project advertising and award timeline, waiting to hear back from the County Engineer regarding the County Roads Project timeline, and South Jersey Gas Project on Academy Road and their unauthorized openings.

The Mayor asked for a motion to approve the Administrative Reports. Motion was made by Germanio, seconded by Turner, with 3 ayes and 2 absent (VanArtsdalen & Cox), that the following Administrative Reports were approved:

Municipal Clerk's Report	December, 2024 & 2024 Annual
Registrar's Report	December, 2024 & 2024 Annual
Tax Collector's Report	December, 2024 & 2024 Annual
Construction Official's Report	December, 2024
Chief Finance Officer's Report	December, 2024

The Mayor asked if there were any comments from the public this evening.

Let the record reflect that there were no public comments.

The Mayor asked for comments from the Township Committee.

Committeeman Germanio indicated that he had no comment at this time.

Deputy Mayor Turner indicated that he had no comment at this time.

Mayor Matalucci announced the Township's Free Rabies Clinic is on Saturday, January 25, 2025 from 1:00 to 3:00 pm in the Community Room of the Municipal Building located at 571 Petersburg Road, Dennisville.

The Mayor asked for a motion to adjourn the Township Committee meeting.

Motion was made by Germanio, seconded by Turner, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor