

TOWNSHIP OF DENNIS
TOWNSHIP COMMITTEE
WORKSESSION AGENDA

DECEMBER 16, 2025

5:30 P.M. (prevailing time)

CALL TO ORDER:

Mayor's announcement: The notice requirements provided for in the "Open Public Meetings Act" have been satisfied. Notice of this meeting was properly given in Resolution No. 2024-169 entitled the Annual Meeting Notice which was adopted by the Dennis Township Committee on December 17, 2024. A meeting notice has been published and posted in accordance with the act.

FLAG SALUTE:

ROLL CALL OF MEMBERS PRESENT:

___ VanArtsdalen, T; ___ Germanio, F; ___ Cox, M; ___ Turner, S.; ___ Matalucci, Z

SPECIAL PRESENTATIONS OR DISCUSSIONS:

None.

DEPARTMENTAL REPORTS AND PROJECT UPDATES:

Administration & Finance:

Discuss the RFP's for the 2025 Professionals.

Discuss Use of Facilities – Senior Center & Community Room.

Legal:

None.

Public Buildings & Grounds:

None.

Engineering:

None.

Construction/Plan/Zone:

None.

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RESOLUTIONS:

None.

ORDINANCES:

None.

MOTION TO ADJOURN THE MEETING:

2026 PROFESSIONAL SERVICES RFP Summary

Township Solicitor

Blaney, Donohue & Weinberg, P.C.	Avalon, NJ	\$48,000 retainer + \$170/hour for work outside of day-to-day operations
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Township Auditor

Ford, Scott & Associates, LLC	Ocean City, NJ	\$ 34,000.00
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* \$1,000.00 increase from last year

Township Labor Attorney

Blaney, Donohue & Weinberg, P.C.	Avalon, NJ	\$160/hour
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Township Bond Counsel

Archer & Greiner, P.C.	Haddonfield, NJ	\$3,500, plus \$1.00 per \$1,000 of bonds issued.
Parker McCay, P.A.	Mount Laurel, NJ	\$13,001, plus \$1.10 per \$1,000 of bonds over \$5,000,000.

Risk Management Consulting Services

Marsh & McLennan	Cape May, NJ	\$ 8,000.00
J.Byrne Insurance	Wildwood, NJ	3.0% per year
Insurance Solutions Inc.	Marlton, NJ	\$65 per month per employee paid by insurance company

Township Planner

Scheule Planning Solutions, LLC	Egg Harbor Twp.	\$160/hour
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Special Counsel - Affordable Housing

Surenian, Edwards, Buzak & Nolan LLC	Point Pleasant Beach, NJ	\$200/hour
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NOTICE

The Township of Dennis is seeking proposals for the following contracts for the calendar year 2026:

- 1) Township Solicitor
- 2) Township Auditor
- 3) Township Labor Attorney
- 4) Consolidated Land Use Board Attorney
- 5) Consolidated Land Use Board Engineer
- 6) Township Bond Counsel
- 7) Risk Management Consulting Services (3 year term)
- 8) Township Planner
- 9) Special Counsel – Affordable Housing Obligations

Please place proposal in a sealed envelope plainly identified on the outside for what contract it is for.

Proposals must be received by Jacqueline B. Justice, RMC no later than 4:00 p.m. on Thursday, December 11, 2025.

Please review attached Resolution No. 2006-35, which establishes the Fair and Open Proposal Award Criteria.