

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -  
JANUARY 20, 2026 – 5:30 P.M.**

**Meeting called to order:**

The meeting is now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and by publishing notice in the official newspaper on the Township.

Will the Clerk please call the Roll to determine a quorum.

Will everyone please rise to salute the flag.

**Public Comment on Agenda Items:**

Review of Consent & Regular Agenda Items

**Consent Agenda**

Minutes	12/16/2025 Work Session & Regular Meeting, 12/30/2025 Special Closeout Meeting & 01/06/2026 Reorganization Meeting.
Res. #2026-10	Fixing the Rate of Interest to be Charged on Delinquent Taxes.
Res. #2026-11	Authorizing the Cancellation of Delinquent Property Taxes in the Amounts of Less than \$10.00 Pursuant to N.J.S.A. 40A:5-17.
Res. #2026-12	Authorizing a Fee to be Charged for all Returned Checks.
Res. #2026-13	Authorizing the Tax Collector to Charge for Postage.
Res. #2026-14	Authorizing the Tax Collector to Credit Overpayments to the 2026 Tax Year.
Res. #2026-15	Authorizing the Disposition of a Tax Appeal by the County Tax Board.
Res. #2026-16	Authorizing the Tax Assessor to File Tax Appeals.
Res. #2026-17	Establishing a Fee for Duplicate Tax Bills.
Res. #2026-18	Appointing the Registrar and Deputy Registrar for the Year 2026.
Res. #2026-19	Authorizing and Designating the Bank Depositories.
Res. #2026-20	Authorizing a Cash Management Plan.
Res. #2026-21	Designating the Official Newspapers for Publication.
Res. #2026-22	Appointing the Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.
Res. #2026-23	Appointing the Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

**REGULAR MEETING OF THE DENNIS TOWNSHIP COMMITTEE -  
JANUARY 20, 2026 – 5:30 P.M. (page 2)**

**Consent Agenda Continued:**

- Res. #2026-24 Authorizing the Execution of Professional Services Contracts for Various Township Officials for the Year 2026.
- Res. #2026-25 Authorizing a Professional Services Contract to Phoenix Advisors, LLC for Independent Registered Municipal Advisor and Continuing Disclosure Services for the Year 2026.
- Res. #2026-26 Appointing the Risk Management Consultant for Representation with the Atlantic County Municipal Joint Insurance Fund and Authorizing the Execution of a Professional Services Contract.
- Res. #2026-27 Awarding a Professional Services Contract to Surenian, Edwards, Buzak & Nolan, LLC to Act as Special Counsel on Behalf of the Township of Dennis with Respects to Affordable-Housing Obligations.
- Res. #2026-28 Confirmation of a Public Defender for the Municipal Court.
- Res. #2026-29 Confirmation of the Prosecutor for the Municipal Court for the Year 2026.
- Res. #2026-30 Authorizing Reduction No. 2 of a Performance Bond for Block 121, Lots 21.01 & 31.10 HRD Holdings (Hawks Ridge Subdivision)
- Res. #2026-31 Authorizing a Professional Services Contract with Fralinger Engineering, PA for Engineering, Surveying and Inspection/Contract Administration Services in Regard to the Baywyn Drive Resurfacing – 2026 NJDOT Project
- Res. #2026-32 Requesting Approval of the Director of the Division of Local Government Services to Establish a Dedicated Trust by Rider for a Flexible Spending Account.
- Res. #2026-33 Authorizing a Change Fund for Use by the Recreation Center and Senior Center.
- Res. #2026-34 Providing for a Meeting not Open to the Public in accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 - Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege.
- Res. #2026-35 Authorizing the Refund of a Planning/Zoning Escrow Fee.
- Res. #2026-36 Requesting Transfer of Funds
- Ord. #2026-01 An Ordinance of the Township of Dennis, County of Cape May and State of New Jersey Establishing the Compensation of the Officers and Employees of the Township of Dennis. (Introduction and First Reading)



**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-10**

**RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED  
ON DELINQUENT TAXES**

**WHEREAS**, N.J.S. 54:4-67 et seq. Permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

**WHEREAS**, N.J.S. 54:4-67 et seq. has been amended to permit the fixing of said rate of eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of the delinquency and eighteen percent (18%) per annum on any amount in excess of fifteen hundred dollars (\$1,500.00) and allows an additional penalty of six percent (6%) be collected against a delinquency in excess of ten thousand dollars (\$10,000.00) on properties that fail to pay the delinquency prior to the end of the calendar year.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of taxes becoming delinquent after the due date, eighteen percent (18%) per annum on any amount of taxes in excess of fifteen hundred dollars (\$1,500.00) and if a delinquency is in the excess of ten thousand dollars (\$10,000.00) and remains in arrears beyond December 31<sup>st</sup>, an additional penalty of six percent (6%) shall be charged against the delinquency.
2. Effective January 1, 2026, there will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order.
3. Any payments not made in accordance with item two of this resolution shall be charged interest from the due date as set forth in item one of this resolution.
4. The Clerk is hereby authorized and directed to provide a copy of this resolution to the Tax Collector, Township Solicitor, and the Municipal Auditor for the Township of Dennis.
5. This resolution shall take effect immediately.

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**ATTEST** \_\_\_\_\_  
Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-10**  
**PAGE 2**

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-11**

**RESOLUTION AUTHORIZING THE CANCELLATION OF DELINQUENT  
PROPERTY TAXES IN THE AMOUNTS OF LESS THAN \$10.00  
PURSUANT TO N.J.S.A. 40A:5-17**

**WHEREAS**, N.J.S.A. 40A:5-17 allows for the cancellation of property tax delinquent amounts in the amounts of less than \$10.00; and

**WHEREAS**, the Governing Body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax delinquencies of less than \$10.00.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby authorizes the Tax Collector to cancel said tax amounts less than \$10.00 as deemed necessary.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-12**

**RESOLUTION AUTHORIZING A FEE TO BE CHARGED FOR ALL  
RETURNED CHECKS**

**WHEREAS**, upon occasion, various persons have issued checks to the Township of Dennis for payment of taxes, permit fees, registrations, etc.; and

**WHEREAS**, when such payments are returned to the Township for non-payment or insufficient funds, it causes a burden on the various departments, with additional bookkeeping and increased paperwork.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that a fee of twenty-five dollars (\$25.00) be and is hereby authorized to be collected for each check returned to the Township for non-payment or insufficient funds.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

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**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-13**

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO  
CHARGE FOR POSTAGE**

**WHEREAS**, upon occasion, it is necessary to return tax bills, late notices and other pertinent information to taxpayers who have not enclosed the correct postage fees; and

**WHEREAS**, the Township Committee, desires to charge the correct fees to the taxpayer requesting such information.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate, plus costs for each piece of mail required to be returned and not having the correct postage fees.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-14**

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CREDIT  
OVERPAYMENTS TO THE 2026 TAX YEAR**

**WHEREAS**, during the 2025 tax year, odd payments, deductions granted, and assessment corrections result in the overpayment of taxes on some properties; and

**WHEREAS**, the Township Committee desires to authorize the Tax Collector to credit the aforementioned overpayments to the 2026 Tax Year.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to credit the aforementioned overpayments to the 2026 Tax Year.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-15**

**RESOLUTION AUTHORIZING THE DISPOSITION OF A TAX APPEAL  
BY THE COUNTY TAX BOARD**

**WHEREAS**, pursuant to N.J.A.C. 18:12A-1.6 c. a directive from the Cape May County Board of Taxation indicates that any and all tax appeals for the increase or decrease of assessments submitted to the Cape May County Board of Taxation by the Tax Assessor and/or the Tax Collector on behalf of the Township of Dennis for the year 2026 must be authorized by this governing body for disposition by the County Board of Taxation.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. That the Tax Assessor is hereby authorized to file any and all tax appeals for the increase or decrease of assessments to the Cape May County Board of Taxation for disposition.
2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such tax appeals that the Assessor may institute.

**BE IT FURTHER RESOLVED**, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor, Tax Collector and the Solicitor.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-16**

**RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE TAX APPEALS**

**WHEREAS**, by a directive from the Cape May County Board of Taxation pursuant to N.J.A.C. 18:12A-1 ©, all tax appeals submitted to the Cape May County Board of Taxation by the Tax Assessor on behalf of the Township of Dennis must be authorized by resolution of the Township Committee for the tax year 2026.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Township Committee hereby authorizes the Tax Assessor to file Tax Appeals on behalf of the Township of Dennis for Farmland Assessment Roll Back Taxes for the properties.
2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such Tax Appeals that the Assessor may institute.

**BE IT FURTHER RESOLVED**, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor and the Solicitor.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
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**RESOLUTION NO. 2026-16**  
**PAGE 2**

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**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**  
**COUNTY OF CAPE MAY**  
**STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-17**

**RESOLUTION ESTABLISHING A FEE FOR DUPLICATE TAX BILLS**

**WHEREAS**, upon occasion, property owners request duplicate tax bills from the Tax Collector's Office; and

**WHEREAS**, the Township Committee desires to establish a fee to be charged for the duplicate tax bills.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate and \$2.00 for each duplicate tax bill requested by the property owner.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

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**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-18**

**RESOLUTION APPOINTING THE REGISTRAR AND DEPUTY REGISTRAR OF  
VITAL STATISTICS FOR THE YEAR 2026**

**WHEREAS**, it is necessary to appoint a Registrar and Deputy Registrar of Vital Statistics for the year.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Jacqueline B. Justice is appointed as the Registrar of Vital Statistics.

**BE IT FURTHER RESOLVED**, that Gabrielle Franks be appointed as Deputy Registrar of Vital Statistics.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

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**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-19**

**RESOLUTION AUTHORIZING AND DESIGNATING THE BANK DEPOSITORIES**

**WHEREAS**, it is necessary according to the statutes to name depositories for the various Township Officials.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the depositories are as follows:

Chief Financial Officer - Jessica Bishop, CMFO #N1682

Savings, General Checking, Payroll, Flexible Spending Account, Municipal Alliance, Dog Account, Construction Office, Planning Escrows and any other accounts deemed necessary by the Chief Financial Officer will be maintained at Sturdy Savings Bank.

Tax Collector - Monica Heim, CTC #T-8585

Tax Title Lien Redemption Account will be maintained at Sturdy Savings Bank.

Municipal Court Account – Lisa Mason, Court Administrator

Municipal Court Account and the Bail Account will be maintained at 1<sup>st</sup> Bank of Sea Isle City.

**BE IT FURTHER RESOLVED**, that investments will be made by the Chief Financial Officer with any financial institution having New Jersey G.U.D.P.A. certification, and in accordance with the Township of Dennis’s Cash Management Plan.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

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**RESOLUTION NO. 2026-19**  
**PAGE 2**

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**ATTEST**

**\_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-20**

**RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN**

**WHEREAS**, N.J.S.A. 40A: 5-14 mandates that the governing body shall, by resolution passed by a majority vote of the full membership thereof, authorize a cash management plan.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby authorize the attached Cash Management Plan for the year 2026.

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer is hereby authorized to deposit its funds pursuant to said plan.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

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**Jacqueline B. Justice, RMC/Clerk**

**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF DENNIS  
IN THE COUNTY OF CAPE MAY, NEW JERSEY**

**I. STATEMENT OF PURPOSE**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Dennis, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest Deposits or otherwise invested in Permitted Investments hereinafter referred. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

The Township of Dennis will follow the MEL's JCOM banking best practices governing wire transfers, ACH payments and check issuance attached in Appendix A. The Finance Officer will further confirm that its financial institution will adhere to these requirements.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

- A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Dennis:

Accounts:

General Checking Account	Payroll Account
Construction Office Account	Savings Account
Dog Account	Municipal Alliance
Municipal Court Bail Account	Tax Collector TTL Account
Municipal Court Account	Recreation Account
Planning Escrow Account	Fire Safety and Prevention Account
Online Tax Payments	File Spending Account
Master Escrow Account	Escrow Account for HRD Holdings

Funds:

Current Fund	Trust Funds
General Capital Fund	Grant Fund

- B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township of Dennis, specifically: NONE

**III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF DENNIS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer of the Township of Dennis (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Dennis are directed to supply to all depositories or any other parties with whom the Deposits or Permitted investments are made a written

copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials. The Chief Financial Officer of the Township of Dennis shall deposit all monies as designated by the Cash Management Plan and shall thereafter be relieved of any liability for loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan.

**IV. DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in this Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

- Sturdy Savings Bank
- Bank of America
- First Bank of Sea Isle City
- Morgan Stanley Trust Company
- Ocean First Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

**V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIAL MAY DEAL**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official of the Township of Dennis referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official referred to in Section III above. None designated at the present time.

**VI. AUTHORIZED INVESTMENTS**

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
  - (2) Government money market mutual funds;
  - (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
  - (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.
  - (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;

- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.278 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - (b) the custody of collateral is transferred to a third party;
  - (c) the maturity of the agreement is not more than 30 days;
  - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C17:9-41); and
  - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
  - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or

- (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period or at least two years pursuant to section 9 of P.L. 1967 c.9 (c.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

- |                              |                                    |
|------------------------------|------------------------------------|
| General Checking Account     | Payroll Account                    |
| Construction Office Account  | Savings Account                    |
| Dog Account                  | Municipal Alliance                 |
| Municipal Court Bail Account | Tax Collector TTL Account          |
| Municipal Court Account      | Recreation Account                 |
| Planning Escrow Account      | Fire Safety and Prevention Account |
| Online Tax Payments          | File Spending Account              |
| Master Escrow Account        | Escrow Account for HRD Holdings    |

Funds:

- |                      |             |
|----------------------|-------------|
| Current Fund         | Trust Funds |
| General Capital Fund | Grant Fund  |

Maturity limit not to exceed 397 days.

**VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Dennis, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Dennis to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township of Dennis or by a third party custodian prior to or upon the release of the Township of Dennis's funds.

To assure that all parties with whom the Township of Dennis deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official.

**VIII. REPORTING REQUIREMENTS**

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township of Dennis a written report of any Deposits or Permitted investments made pursuant to this Plan, which shall include, at a minimum, the following information;

- A. The name of any institution holding funds of the Township of Dennis as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township of Dennis.

**IX. TERM OF PLAN**

This Plan shall be in effect from January 1, 2026 to December 31, 2026. Attached to this Plan is a resolution of the governing body of the Township of Dennis approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

**APPENDIX A**  
**Best Practices for Wire Transfers and ACH Payments**

1. Review contracts with financial institutions – Your entity’s legal counsel must immediately review all agreements and be certain that the “presumptive liability” is placed on financial institutions that process wire transfers and ACH payments.
2. Confirm receipt of Best Practices – Verify that your Chief Financial Officer has reviewed each of these practices and provides specific “no exception guidelines” as to wire transfer and ACH payment policy and procedures.
3. Include Best Practices in Annual Cash Management Plan – Require that your Chief Financial Officer includes the entire Best Practices for Wire Transfer, ACH Payments, and Check Issuance protocol as part of the Annual Cash Management Plan pursuant to N.J.S.A. 40A:5-14, which is required to be adopted annually by the governing body.
4. Establish specific wire transfer and ACH payment requirements – Wire transfers payments are completed the same day while ACH payments take 1-2 business days for the transaction to be completed. Banking institutions have indicated that ACH payments are more secure than wire transfers. The following requirements must be part of your wire transfer and ACH payments policy:
  - a. Identify at least two authorized individuals in the covered entity who are authorized to execute and confirm wire transfers and ACH payments respectively. The Official with financial administrative rights that is tasked with this process is required to have an appropriate level of responsibility. This official will set up the wire transfer or the ACH payment and the other official, also with an appropriate level of responsibility will authorize the release of the wire or ACH payment directly with the bank utilizing a separate platform other than the electronic platform utilized to initiate the wire, i.e., Telephone call or Phone Text, not an email on the same network.
  - b. Free form wire transfers and ACH payments must be blocked in the banking system. Only wire transfers where an approved wire or ACH template is authorized are allowed. Wire and ACH Template authorizations should go through the same approval process as noted in a. above, wherein the Finance office initiates and the Administrative office confirms. Also, any changes to a template must be authorized using this same process. A wire transfer or ACH payment requires at least two forms of verification from the vendor bank before a transfer can be authorized. The verification should include: (i) Multi-factor authentication for each authorized user; (ii) user verbal authorization and verbal confirmation using phone contact information on file, not the phone number in an email; and (iii) a limited email exchange to confirm the wire transfer. The additional factor(s) can be a text with a code sent to an authorized user’s smartphone, a hard token, or biometrics. The email exchange shall never contain specific information relating to the actual contents of the transfer.
  - c. For all wire/ACH transfer of funds, the following information is required:
    - I. Must create a template for all transactions.
    - II. Name of person spoken to, including the recipient vendor title and telephone number.
    - III. Name of the two individuals from the covered entity that verbally and in writing confirmed the authorization of the transfer, and the receiving bank information, including routing number, account number and dollar amount.
    - IV. Confirming telephone call to vendor/receiving entity verifying transfer authorization, receiving bank information including routing number, account number and dollar amount.
    - V. Memorialization of the transfer and confirmation of completion of the transaction.
    - VI. Exception to the above is when a recurring transaction with an established template is transacted, steps iii-v will not have to be completed.

- d. Memorialization of each transfer/payment must be filed with the Chief Financial Officer/JIF treasurer and made available for audit.
- e. A detailed description of all wire transfers and ACH payments must be filed with the Chief Administrative Officer and the Clerk.
- f. Verbally confirm, within 24 hours, with receiving vendor/entity that the funds were credited to their account.
- g. Entities are required to establish a policy restricting the frequency of wire transfers to infrequent or emergent matters, and real estate transactions, rather than for routine payments to vendors. The frequency of fraudulent transactions for wire transfers is far greater than for checks. Templates must be set up for wire transfers and ACH payments.
- h. Entities are required to placing a dollar limit on wire transfers and ACH payments that is reasonable to your size entity but recognize when setting that limit that your coverage is limited to the maximum coverage of the crime policy and your entity will be responsible for any losses between the coverage limits and the wire limit you set.
- i. Establish on-line banking alerts for all wires & ACHs changes to a template. The online banking policy must include a requirement that the wire/ACH is not released until the recipient of the alert approves it.
- j. Covered entities are required to restrict all permissions on international wires. Authorized users are required to set up the restrictions on the banking institution's on-line system.
- k. Each Chief Financial Officer must utilize blocks and alerts in their banking system to ensure that any transactions not specifically authorized will be flagged by the banking system, and the Chief Financial Officer must authorize each flagged transaction. The use of a Payee Positive Pay system for all checks and ACH transactions is required. Additionally, daily review of overnight transactions and balances to identify any unusual transactions or events is strongly recommended.
- l. Notify the bank and Chief Financial Officer/Treasurer/Responsible individual immediately if suspicious activity is detected.

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-21**

**RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS  
FOR PUBLICATION**

**WHEREAS**, the Open Public Meetings Act requires that certain notices of meetings be submitted to the official newspaper(s) of the municipality for publication; and

**WHEREAS**, the aforesaid act permits the Township Committee to fix a reasonable sum to be charged to persons who request notices of the Township Committee as provided for under said Act; and

**WHEREAS**, P.L. 2025, c. 72 requires that starting March 1, 2026, municipalities publish notices on the municipal website; and

**WHEREAS**, the Township Committee has duly considered the matter.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Cape May County Herald Times be and the same is hereby designated as the official newspaper of the Township of Dennis for the year 2026 to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices.
2. The Ocean City Sentinel be and the same is also designated to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices.
3. The Bulletin Board in the Municipal Building at 571 Petersburg Road, Dennisville, NJ is hereby designated as the place where all official notices are to be posted.
4. A fee of \$5.00 per notice is hereby established as the charge to persons requesting individual notices as provided for under the Open Public Meetings Act.
5. The Clerk is hereby authorized and directed to supply to the aforesaid newspaper the annual notice and the required forty-eight (48) hour notice and to otherwise carry into effect the provisions of the Resolution. The said notices shall advise the public that the regularly scheduled meetings of the Township Committee shall be held pursuant to Resolution No. 2025-177.

**RESOLUTION NO. 2026-21**  
**PAGE 2**

- 6. That public notices will be available at <https://dennistwp.org/legal-notice/> starting March 1, 2026, in compliance with P.L. 2025, c. 72.
- 7. This Resolution shall take effect immediately.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

ATTEST \_\_\_\_\_  
 Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-22**

**RESOLUTION APPOINTING THE FUND COMMISSIONER FOR THE  
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

**WHEREAS**, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund Commissioner to the FUND and each Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund Commissioner for more than one (1) member; and

**WHEREAS**, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

**WHEREAS**, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

**WHEREAS**, the Township of Dennis recommends the appointment of Jessica Bishop to serve as Fund Commissioner in accordance with the FUND Bylaws.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Jessica Bishop as Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

**RESOLUTION NO. 2026-22**  
**PAGE 2**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-23**

**RESOLUTION APPOINTING THE ALTERNATE FUND COMMISSIONER FOR THE  
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

**WHEREAS**, the Bylaws of the FUND recommend that each Municipality appoint one (1) Alternate Fund Commissioner; and

**WHEREAS**, the Township of Dennis recommends the appointment of Jacqueline B. Justice as Alternate Fund Commissioner.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Jacqueline B. Justice as Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

**RESOLUTION NO. 2026-23**  
**PAGE 2**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST**

**\_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-24**

**RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL SERVICES  
CONTRACTS FOR VARIOUS TOWNSHIP OFFICIALS FOR THE YEAR 2026**

**WHEREAS**, there exists a need for various professional services as follows:

Municipal Solicitor, Municipal Bond Counsel, Municipal Labor Counsel, Municipal Engineer, Municipal Planner, Municipal Auditor and Municipal Engineer; and

**WHEREAS**, the maximum amount contracted for each of the aforesaid professional services shall not exceed the amount appropriated in the temporary budget in the said time period and will thereafter not exceed the amount appropriated in the budget as finally adopted: and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of contracts of "Professional Services" without competitive bids and the contract itself must be available for public inspection.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Mayor and Clerk are directed to execute contracts with the following professional personnel:

Kyle Weinberg, Esq.	- Municipal Solicitor
Archer & Greiner	- Municipal Bond Counsel
William G. Blaney, Esq.	- Municipal Labor Counsel
Scheule Planning Solutions, LLC	- Municipal Planner
Leon P. Costello, RMA/CPA	- Municipal Auditor
2. These contracts are awarded without competitive bidding as a "Professional Services" in accordance with N.J.S.A. 40A: 11-5 (a) of the Local Public Contracts Law because the services are to be rendered by a person authorized by law and the services require a prolonged formal course of specialized instruction.
3. A notice of this action shall be printed once in the official newspaper of the municipality.
4. This Resolution shall take effect retroactive to 01/01/2026.

**RESOLUTION NO. 2026-24**  
**PAGE 2**

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**CHIEF FINANCIAL OFFICER'S CERTIFICATION**  
**OF AVAILABILITY OF FUNDS**  
**FOR CONTRACT AWARDS**

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$53,000.00 is available, contingent upon the approval of the 2026 Budget, in the following appropriations:

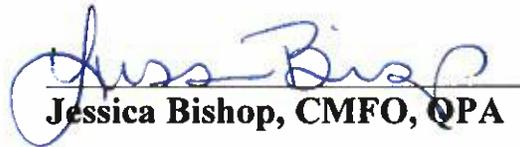
Budget Account Name:      LEGAL SERVICES  
Budget Account Number:    6-01-20-155-027

These funds are sufficient to meet the contractual commitment providing for 2026 Municipal Solicitor Services awarded to:

Blaney, Weinberg & Curio, PC  
3311 New Jersey Ave  
Wildwood, NJ 08260

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:

  
\_\_\_\_\_  
Jessica Bishop, CMFO, CPA

DATE:

1/9/26

**CHIEF FINANCIAL OFFICER'S CERTIFICATION**  
**OF AVAILABILITY OF FUNDS**  
**FOR CONTRACT AWARDS**

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$10,000.00 is available, contingent upon the approval of the 2026 Budget, in the following appropriations:

Budget Account Name:      LEGAL SERVICES  
Budget Account Number:    6-01-20-155-027

These funds are sufficient to meet the contractual commitment providing for 2026 Bond Counsel Services awarded to:

Archer & Greiner, PC  
Riverview Plaza, 10 Hwy 35  
Red Bank, NJ 07701

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:

  
Jessica Bishop, CMFO, QPA

DATE:

1/9/26

**CHIEF FINANCIAL OFFICER'S CERTIFICATION**  
**OF AVAILABILITY OF FUNDS**  
**FOR CONTRACT AWARDS**

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$30,000.00 is available, contingent upon the approval of the 2026 Budget, in the following appropriations:

Budget Account Name:      LEGAL SERVICES  
Budget Account Number:    6-01-20-155-027

These funds are sufficient to meet the contractual commitment providing for 2026 Municipal Labor Counsel Services awarded to:

Blaney, Weinberg & Curio, PC  
2123 Dune Drive, Suite 11  
Avalon, NJ 08202

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:

  
Jessica Bishop, CMFO, QPA

DATE:

1/9/20

**CHIEF FINANCIAL OFFICER'S CERTIFICATION**  
**OF AVAILABILITY OF FUNDS**  
**FOR CONTRACT AWARDS**

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$10,000.00 is available, contingent to the approval of the 2026 Budget, in the following appropriations:

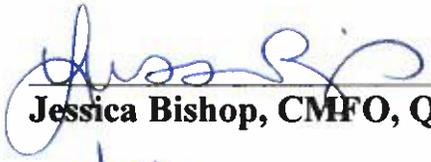
Budget Account Name: PLANNING & ZONING  
Budget Account Number: 6-01-21-185-028

These funds are sufficient to meet the contractual commitment providing for 2026 Principal Planner Services awarded to:

Randall Scheule  
Scheule Planning Solutions, LLC  
33 Buckingham Drive  
Egg Harbor Township, NJ 08234

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:

  
\_\_\_\_\_  
Jessica Bishop, CMFO, QPA

DATE:

1/9/20

**CHIEF FINANCIAL OFFICER'S CERTIFICATION**  
**OF AVAILABILITY OF FUNDS**  
**FOR CONTRACT AWARDS**

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$34,000.00 is available, contingent upon the approval of the 2026 Budget, in the following appropriations:

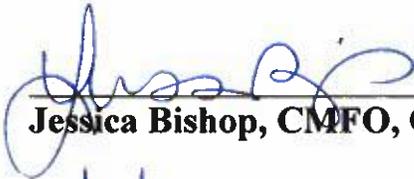
Budget Account Name:      AUDIT SERVICES  
Budget Account Number:    6-01-20-135-028

These funds are sufficient to meet the contractual commitment providing for 2026 Audit Services awarded to:

Ford, Scott & Associates, LLC  
1535 Haven Ave  
Ocean City, NJ 08226

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:

  
\_\_\_\_\_  
Jessica Bishop, CMFO, QPA

DATE:

1/9/24

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-25**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT TO PHOENIX ADVISORS, LLC FOR INDEPENDENT REGISTERED MUNICIPAL ADVISOR AND CONTINUING DISCLOSURE SERVICES FOR THE YEAR 2026**

**WHEREAS**, the Township Committee of the Township of Dennis in the County of Cape May and State of New Jersey finds it necessary to contract with a Financial Advisor and Continuing Disclosure Agent for Independent Registered Municipal Advisor and Continuing Disclosure Services for the Year 2026 which is required for the Township to comply with certain Bonding requirements; and

**WHEREAS**, this appointment may be made without public bidding under the local public contracts law; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this matter.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Dennis, duly assembled in public session this 20<sup>th</sup> day of January, 2026, that Phoenix Advisors, LLC be and hereby is appointed for Financial Advisor and Continuing Disclosure Services for the Year 2026.

**BE IT FURTHER RESOLVED**, that Phoenix Advisors, LLCs' bill will not to exceed \$1,500.00 without subsequent approval by Resolution of the Township Committee.

**BE IT FURTHER RESOLVED**, that Phoenix Advisors, LLC shall prepare and execute an appropriate contract and shall execute all affirmative action language and execute and provide all other items as may be required by law to effectuate the contract.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

**RESOLUTION NO. 2026-25**  
**PAGE 2**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026 at 5:30 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**CHIEF FINANCIAL OFFICER'S CERTIFICATION**  
**OF AVAILABILITY OF FUNDS**  
**FOR CONTRACT AWARDS**

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$1,500.00 is available, contingent to the approval of the 2026 Budget, in the following appropriations:

Budget Account Name: ADMINISTRATOR  
Budget Account Number: 6-01-20-101-036

These funds are sufficient to meet the contractual commitment providing for:

Continuing Disclosure Agent Services awarded to:

Phoenix Advisors, LLC  
625 Farnsworth Ave  
Bordentown, NJ 08505

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:

  
\_\_\_\_\_  
Jessica Bishop, CMFO, QPA

DATE:

1/9/26

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-26**

**RESOLUTION APPOINTING THE RISK MANAGEMENT CONSULTANT FOR  
REPRESENTATION WITH THE ATLANTIC COUNTY MUNICIPAL JOINT  
INSURANCE FUND AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL  
SERVICES CONTRACT**

**WHEREAS**, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, a self insurance pooling fund; and

**WHEREAS**, the By-laws of said Fund require that each Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the By-laws; and

**WHEREAS**, the By-laws indicated a fee not to exceed six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that said Committee hereby appoints Michael McLaughlin of the firm Marsh & McLennan Agency, LLC 510 Bank Street Commons, P.O. Box 477, Cape May, NJ 08204 as its Risk Management Consultant in accordance with N.J.S.A. 40A: 11-5.

**BE IT FURTHER RESOLVED**, that the Governing Body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause notice of this decision to be published according to N.J.S.A. 40A: 11-5(1), (a), (I).

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**ATTEST** \_\_\_\_\_  
Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-26**  
**PAGE 2**

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

## **RISK MANAGEMENT CONSULTANT AGREEMENT**

### **ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

This Agreement, entered into this 01<sup>st</sup> day of January, 2026 between the Township of Dennis (hereinafter referred to as the "Municipality") and Marsh & McLennan Agency, a Corporation of the State of New Jersey, and Michael McLaughlin, the responsible agent, having their principal office located at 510 Bank Street Commons, Suite 200, Cape May, NJ 08204 (hereinafter referred to as the "Consultant").

**WHEREAS**, the Consultant has offered the services to the Municipality as the Professional Risk Management Consultant as required in the Bylaws of the Atlantic County Municipal Joint Insurance Fund; and

**WHEREAS**, the Municipality desires to contract for these professional services pursuant to the resolution adopted by the Mayor and Committee of the Municipality at a meeting held on 01/06/2026 (Professional Service on 01/20/2026);

**NOW THEREFORE**, the parties in consideration of the mutual promises and covenants set forth in this Agreement, agree as follows:

1. For and in consideration of the compensation set forth in Paragraph 3 of this Agreement, the Consultant hereby agrees to provide Professional Risk Management services to the Municipality as follows:
  - A) The Consultant shall assist the MUNICIPALITY in identifying its insurable exposures and shall recommend professional methods to reduce, assume or transfer the risk of loss.
  - B) The Consultant shall assist the MUNICIPALITY in understanding and selecting the various types of coverage and limits available from the Atlantic County Municipal Joint Insurance Fund.
  - C) The Consultant shall review with the MUNICIPALITY any additional types of coverage that the Consultant believes the MUNICIPALITY should purchase that are not available from the Fund. The Consultant shall purchase and bind any additional types of coverage authorized by the MUNICIPALITY.
  - D) The Consultant shall assist the MUNICIPALITY in the preparation of applications, statements of values and other documents requested by the Fund. However, this Agreement does not include any appraisal work by the Consultant.
  - E) The Consultant shall review the MUNICIPALITY's annual assessment as prepared by the Fund, and shall assist the MUNICIPALITY in the preparation of its annual insurance budget.
  - F) The Consultant shall review the loss and engineering reports for the MUNICIPALITY, and shall assist the Safety Committee in its loss containment objectives within the MUNICIPALITY.
  - G) The Consultant shall attend and actively participate in the MUNICIPALITY's Safety Committee activities and meetings, and shall present information to the Safety Committee on Safety related topics.

- H) The Consultant shall attend the MUNICIPALITY's Member Accident Review Panel meetings and assist the MUNICIPALITY in determining the cause of accidents. The Consultant shall suggest any remedial actions necessary to avoid future accidents.
- I) The Consultant shall assist the MUNICIPALITY in determining the necessary training for each employee in each Municipal Department based upon the employee's job description and in accordance with OSHA and other governmental regulations.
- J) The Consultant shall assist the MUNICIPALITY in scheduling employee training, both internal and external, including the tracking of course attendance and completion of course requirements.
- K) The Consultant shall review the MUNICIPALITY's loss data on a regular basis and prepare reports to the MUNICIPALITY on recent losses, open claims, and loss trends.
- L) The Consultant shall assist the MUNICIPALITY by reporting to the Fund changes in exposures including the deletion and addition of vehicles, equipment, and properties and the contracting of Municipal services to third parties.
- M) The Consultant shall assist the MUNICIPALITY and Fund professionals in the annual renewal process including the gathering and verification of exposure data.
- N) The Consultant shall order Certificates of Insurance from the Fund.
- O) The Consultant shall review Certificates of Insurance received by the MUNICIPALITY.
- P) The Consultant shall review proposed contracts between the MUNICIPALITY and organizations and contractors to verify that the appropriate indemnification and hold harmless language is contained in the Contract and that the Certificate of Insurance Guidelines are being followed.
- Q) The Consultant shall evaluate and advise the MUNICIPALITY on the risk management aspects of public events being staged or sponsored by the MUNICIPALITY.
- R) The Consultant shall review the annual coverage documents to verify the accuracy of the policies.
- S) The Consultant shall respond to questions regarding coverage from the MUNICIPALITY's officials.
- T) The Consultant shall actively attend and participate on the Fund Subcommittees as authorized by the Fund Bylaws.
- U) The Consultant shall regularly attend the Monthly Executive Committee meetings of the Fund.
- V) The Consultant shall execute and file with the MUNICIPALITY, as part of this agreement, and the Executive Director's office a copy of the Atlantic County Municipal Joint Insurance Fund Confidentiality Agreement.
- W) The Consultant shall at least twice annually, prepare and present a written report to the Governing Body of the MUNICIPALITY outlining the MUNICIPALITY's Insurance and Safety Program.
- X) The Consultant shall perform any other services required by the Fund's Bylaws.

2. The term of this Agreement shall be for a period of **three (3) years commencing the first day of January, 2026**, or from the effective date of coverage, unless this Agreement is terminated as set forth in Paragraph 5 of this Agreement.
3. The Fund Bylaws allow the Municipality to pay its Consultant for services rendered no more than 6% of the Municipalities gross assessment; therefore, the Municipality authorizes the Fund to pay its Consultant, as compensation for services rendered, \$6,000.00 (flat fee **OR** set percentage fee of the Municipality's gross assessment). Said fee shall be paid to the Consultant within thirty (30) days of the payment of the Municipality's assessment to the Fund. The Consultant shall receive no other compensation or commission for the placement or servicing of any municipal coverage with the Fund.
4. For any type of coverage that is authorized by the Municipality, to be purchased outside of the coverage offered by the Fund, the Consultant shall receive as his full compensation, the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Fund's assessment in computing the fee outlined in Paragraph 3 of this Agreement.
5. Either party may cancel this Agreement at any time by notifying the other party, in writing, of their intention to terminate this Agreement. The termination shall be effective on the ninetieth day after service of the notice. The compensation provided for in Paragraph 3 shall be pro-rated to the date of termination.

ATTEST: \_\_\_\_\_  
*Jacqueline B. Justice, RMC*

MUNICIPALITY REP: \_\_\_\_\_  
*Zeth A. Matalucci, Mayor*

PRINT NAME: \_\_\_\_\_

PRINT REP NAME: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
*(signature)*

CONSULTANT: \_\_\_\_\_  
*(signature)*

PRINT NAME: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

PRINT FIRM: \_\_\_\_\_

DATE: \_\_\_\_\_

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-27**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT FOR  
SURENIAN, EDWARDS, BUZAK & NOLAN, LLC TO ACT AS SPECIAL COUNSEL  
ON BEHALF OF THE TOWNSHIP OF DENNIS WITH RESPECTS TO  
AFFORDABLE-HOUSING OBLIGATIONS**

**WHEREAS**, the Solicitor has notified the Municipal Clerk of the need to obtain special legal services in regards to addressing the Township's responsibilities with respect to its affordable-housing obligations in any proceedings involving (a) a New Jersey court of competent jurisdiction and /or (b) the New Jersey Council on Affordable Housing (COAH); and

**WHEREAS**, the Solicitor has provided the resume of an attorney who specializes in affordable-housing obligations.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Solicitor is hereby designated to negotiate the terms of the contract with Surenian, Edwards, Buzak & Nolan, LLC.
2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Service Contract with Surenian, Edwards, Buzak & Nolan, LLC for special legal services with regards to Affordable-Housing Obligations.
3. The Clerk shall cause of notice of the award of this contract to be published in the official newspaper of the Township of Dennis as required by N.J.S.A. 40A: 11-5(1)(a)(i).
4. This contract is awarded without competitive bidding, pursuant to the Local Public Contract Law, N.J.S.A. 40A:11-1 et seq and that the total sum will not exceed the limits established in P.L. 2004 Chapter 19.
5. This resolution shall take effect immediately.

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**ATTEST** \_\_\_\_\_  
Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-27**  
**PAGE 2**

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026 at 5:30 p.m. at the Dennis Township Senior Center located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST**  
**Jacqueline B. Justice, RMC/Clerk**



**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-28**

**RESOLUTION OF CONFIRMATION OF THE PUBLIC DEFENDER  
FOR THE MUNICIPAL COURT FOR THE YEAR 2026**

**WHEREAS,** Dennis Township has a Shared Services Agreement with the City of Sea Isle for Municipal Court Services; and

**WHEREAS,** said Shared Services Agreement Section 1.4 calls for the appointment of staff to effectuate this agreement; and

**WHEREAS,** the City of Sea Isle has adopted Resolution No. 247-2025 which confirmed Daniel McCann, Esq. as the Public Defender for the year 2026.

**NOW THEREFORE BE IT RESOLVED,** by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby confirm Daniel McCann, Esq. as the Public Defender for the year 2026.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026, at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-29**

**RESOLUTION OF CONFIRMATION OF THE PROSECUTOR  
FOR THE MUNICIPAL COURT FOR THE YEAR 2026**

**WHEREAS**, Dennis Township has a Shared Services Agreement with the City of Sea Isle for Municipal Court Services; and

**WHEREAS**, said Shared Services Agreement Section 1.4 calls for the appointment of staff to effectuate this agreement; and

**WHEREAS**, the City of Sea Isle has adopted Resolution No. 248-2025 which confirmed the firm Blaney, Weinberg & Curio, PC, 2123 Dune Drive, St. 11, Avalon, NJ 08202 as the Prosecutor for Dennis Township for the year 2026.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby confirm the firm Blaney, Weinberg & Curio, PC as the Prosecutor for the year 2026.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026, at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-30**

**RESOLUTION AUTHORIZING REDUCTION NO. 2  
OF A PERFORMANCE BOND FOR BLOCK 121, LOTS 21.01 & 21.10  
HRD HOLDINGS (HAWKS RIDGE SUBDIVISION)**

**WHEREAS**, the Administrator to the Planning and Zoning Boards has requested reduction no. 2 of a Planning/Zoning Performance Bond for Block 121, Lots 21.01 & 21.10 due to the partial completion of the site improvements; and

**WHEREAS**, Planning Board Engineer has authorized a reduction of the performance bond which is in the form of cash.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to reduce the performance bond in the form cash to the amount of \$262,595.16, which is a reduction of \$56,416.96.

**BE IT FURTHER RESOLVED**, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their meeting held on January 20, 2026 at 5:30 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-31**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT  
WITH FRALINGER ENGINEERING, PA FOR ENGINEERING, SURVEYING  
AND INSPECTION/CONTRACT ADMINISTRATION SERVICES IN REGARD  
TO THE BAYWYN DRIVE RESURFACING – 2026 NJDOT PROJECT**

**WHEREAS**, Dennis Township has received grant funding from the New Jersey Department of Transportation's (NJDOT) Municipal Aid Program for the Resurfacing of Baywyn Drive; and

**WHEREAS**, the Township Committee believe it is in the best interest of the Township to take advantage of said grant funds; and

**WHEREAS**, Fralinger Engineering, PA are the Engineer for Dennis Township, and

**WHEREAS**, Fralinger Engineering, PA has submitted a proposal, for said project, in an amount not to exceed \$27,500.00. for Professional Engineering, Surveying, Bidding and Inspection Services; and

**WHEREAS**, the Chief Finance Officer has issued a Certification of Funds for said project.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, in the County of Cape May and State of New Jersey, that a contract for the same is hereby awarded to Fralinger Engineering, PA as a Professional Services Contract, in an amount not to exceed \$27,500.00, for professional engineering, surveying, and inspection/contract administration services.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk be and is hereby authorized and directed to publish in the official newspaper of the Township a copy of this Resolution.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-31**  
**PAGE 2**

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026 at 5:30 p.m. (prevailing time) at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**



**CONSULTING ENGINEERS • PLANNERS  
LAND SURVEYORS • ENVIRONMENTAL SERVICES**

629 Shiloh Pike • Bridgeton • New Jersey • 08302  
Phone: 856-451-2990 • Fax: 856-451-6536  
www.fralinger.com

Albert A. Fralinger, Jr., PE, PLS & PP (1932-2025)  
J. Michael Fralinger, Sr. (1957-2009)  
Charles M. Fralinger, PLS  
Carl R. Gaskill, PE, PLS, PP & CME  
Stephen J. Nardelli, PE, PP, CME & CPWM  
Barry S. Jones, PLS & PP  
Guy M. DeFabrites, PLS & PP  
William J. Olbrich, PLS  
Robert A. Mulford, III, PE, CME  
Corey R. Gaskill, PE, PLS, CME & CFM  
J. Michael Fralinger, Jr., PE, CME

Civil Engineering  
Land Use Planning & Design  
Site Engineering  
Traffic Engineering  
Land Surveying  
Municipal Engineering  
Soils Investigation  
NJDOT/NJDEP Permitting  
Septic System Design  
Wetlands Delineation  
Planning/Zoning Board Representation  
3D Laser Scanning

January 6, 2025

Township of Dennis  
571 Petersburg Road  
Dennisville, NJ 08214

Attn: Jacqueline Justice, Clerk

Re: Proposal for Engineering, Surveying, and Inspection/Contract Administration Services  
Baywyn Drive Resurfacing – 2026 NJDOT Project  
Dennis Township, Cape May County, NJ, Our Project No. 31642.00

Dear Jacqueline:

As you know, the Township received a grant from the NJDOT in the amount of \$145,233.00 for Baywyn Drive Resurfacing for FY2026 funding (copy attached).

Our initial funding request to the NJDOT was \$219,696.00 for Baywyn Drive Resurfacing from Woodbine Ocean View Road to Cul-de-Sac (.17 miles). Based on the reduced funding the project limits and/or proposed roadway improvements may need to be reduced. Our field survey and engineering design will still continue to the original project limits. Based on the proposed roadway improvements, we will bid the project as a base contract and alternate(s). We will review all proposed roadway improvements and base and/or alternate(s) limits with the Township before we send to the NJDOT for review and approval. For the purpose of budgeting, I have prepared our fee for field survey, design, bidding, and contract administration services for the project. Our services will include:

**1. Survey/Design/Bidding**

- Baseline/topographic survey of the roadway.
- Design plan preparation per NJDOT specifications.
- Prepare technical specifications, bid documents, and engineering estimate.
- Submit design plans, bid specifications, engineering design certification & engineer's estimate to the NJDOT for approval.
- Submit bid ad to the newspaper.
- Open bids.
- Prepare bid summary.
- Prepare recommendation of award.
- Submit bid summary and NJDOT Form SA-22 to the NJDOT for approval.
- Prepare contracts with contractor.
- Submit NJDOT 75% payment voucher.
- Prepare payments to Contractor.
- Prepare project closeout documents.

TO: DENNIS TOWNSHIP  
RE: BAYWYN DRIVE RESURFACING

JANUARY 6, 2026  
PAGE 2

LUMP SUM FEE.....\$27,500.00

**Please Note: The NJDOT now allows up to 5% reimbursement (if the funds are available after all construction costs are paid) of the grant amount to cover survey and engineering costs. When the road construction project is completed and final close-out documents are submitted to the NJDOT, then up to \$7,261.65 (if available) of the above lump sum fee amount will be reimbursed to the Township by the NJDOT.**

**2. Construction Inspection**

The construction inspection services, and material testing are not included in the above lump sum fee and will be billed on a time and materials basis per our current fee schedule. If funds are available within the grant amount after the project is bid and awarded, then the construction inspection and material testing are fully reimbursable within the \$145,233.00 NJDOT grant amount. If sufficient funds are not available, then it will be the responsibility of the Township to cover the balance of the inspection and material testing costs.

Should you have any questions, please feel free to give me a call.

Very truly yours,

  
J. Michael Fralinger, Jr., PE & CME  
Township Engineer  
FRALINGER ENGINEERING PA

JMFjr/le

"I certify that on this \_\_\_\_\_ day of \_\_\_\_\_, 2026, I have the authority to execute this Contract on behalf of The Township of Dennis.

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_

ATTEST/WITNESS: \_\_\_\_\_

**CHIEF FINANCIAL OFFICER'S CERTIFICATION**  
**OF AVAILABILITY OF FUNDS**  
**FOR CONTRACT AWARDS**

I, Jessica Bishop, Chief Financial Officer of the Township of Dennis, hereby certify that \$27,500.00 is available in the following appropriations:

Budget Account Name:       ORD #2024-06 ROADWAYS

Budget Account Number:   C-04-55-024-116

These funds are sufficient to meet the contractual commitment providing for:

Engineering, Surveying and Inspection, Contract Administration Services for Baywyn Drive Resurfacing – 2026 NJDOT Project to:

Fralinger Engineering  
629 Shiloh Pike  
Bridgeton, NJ 08302

I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose, to the best of my knowledge.

ATTEST:

  
\_\_\_\_\_  
Jessica Bishop, CMFO, QPA

DATE:

1/9/24

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026 - 32**

**RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE  
DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A  
DEDICATED TRUST BY RIDER FOR A FLEXIBLE SPENDING ACCOUNT**

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance; and

**WHEREAS**, N.J.S.A. 40A:4-39 provides the dedication of funds collected for a Flexible Spending Account are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement; and

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Mayor and Township Committee hereby request permission of the Director of the Division of Local Government Services to include as a Dedicated by Rider in the 2026 and subsequent budgets, the Flexible Spending Account Trust.
2. The Municipal Clerk of the Township of Dennis, County of Cape May is hereby directed to forward two (2) certified copies of this Resolution to the Director of the Division of Local Government Services.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

**RESOLUTION NO. 2026-32**  
**PAGE 2**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026 - 33**

**RESOLUTION AUTHORIZING CHANGE FUNDS FOR USE BY  
THE RECREATION CENTER AND SENIOR CENTER**

**WHEREAS**, from time to time, the Recreation Center and Senior Center are required to make change for cash payments received; and

**WHEREAS**, there exists a need to maintain change funds in these Departments for continuity in daily operations; and

**WHEREAS**, New Jersey State regulations allow change funds to be established by an initial resolution and to continue from year to year without additional governing body action; and

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Recreation Center establish a change fund in an amount not to exceed \$100.00.
2. The Senior Center establish a change fund in an amount not to exceed \$100.00.
3. Said funds be safely secured in keeping with established prudent business practices.
4. Said funds should be used to make change only and shall not be used to purchase goods and/or services of any kind.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

**RESOLUTION NO. 2026-33**  
**PAGE 2**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-34**

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN  
ACCORDANCE WITH THE PROVISIONS OF THE  
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

- (1) **Matters Required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual, unless the individual concerned (or in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) **Matters Relating to Collective Bargaining Agreements:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

**RESOLUTION NO. 2026-34**

**PAGE 2**

- (5) Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving, the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on January 20, 2026, that an Executive Session closed to the public shall be held on January 20, 2026 prior to the close of the above night's meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

**RESOLUTION NO. 2026-34**  
**PAGE 3**

**BE IT FURTHER RESOLVED**, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their special meeting held on January 20, 2026 at 5:30 p.m. at the Dennis Township Senior Center located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-35**

**RESOLUTION AUTHORIZING THE REFUND OF A  
PLANNING/ZONING ESCROW FEE**

**WHEREAS,** the Administrator to the Planning and Zoning Boards has requested the refund of a Planning/Zoning Escrow Fee; and

**WHEREAS,** said Planning/Zoning application project has been substantially completed or withdrawn and the escrow fund balance remains.

**NOW THEREFORE BE IT RESOLVED,** by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balance:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Applicant</u>
67	37.01	\$ 572.50	Amy Havens 702 Petersburg Rd Woodbine, NJ 08270

**BE IT FURTHER RESOLVED,** that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

**RESOLUTION NO. 2026-35**

**PAGE 2**

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST**

**Jacqueline B. Justice, RMC/Clerk**

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-36**

**RESOLUTION REQUESTING TRANSFER OF FUNDS**

**BE IT RESOLVED** by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to make the transfer(s) FROM and TO the APPROPRIATIONS for the year 2025 named herein.

**SEE ATTACHED SCHEDULE**

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

## TRANSFER RESOLUTION ATTACHMENT 1/20/2026

<u>Account Name</u>	<u>Account Number</u>	<u>To</u>	<u>From</u>
Utilities - Electric O/E	5-01-31-430-020	1,775.00	
Utilities - Gasoline & Diesel Fuel O/E	5-01-31-460-020		1,775.00

<u>\$ 1,775.00</u>	<u>\$ 1,775.00</u>
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**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**ORDINANCE NO. 2026-01**

**AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND  
STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE  
OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS**

**BE IT ORDAINED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

**SECTION 1.** The positions listed in the attached schedule are either positions that currently exist or positions that may be created by the Township Committee prior to this Ordinance being amended.

**SECTION 2.** The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate or figure applicable to said position. In those cases where a minimum and maximum salary appear the exact salary to be paid to the holder of said position shall be as determined from time to time by Resolution of the Township Committee.

**SECTION 3.** Longevity pay shall terminate. Employees who, in the year 2004, received longevity pay have had that amount merged into their 2005 salary.

**SECTION 4.** The duties to be performed by each person holding any position listed herein shall be those duties as outlined in Job Descriptions provided by the New Jersey Department of Personnel or the Township of Dennis.

**SECTION 5.** All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

**SECTION 6.** The range of salaries are hereby listed by title or position, with a minimum and a maximum base salary if applicable.

See Attached

**ORDINANCE NO. 2025-01**

**PAGE 4**

**SECTION 7.** This Ordinance shall become effective retroactive to January 01, 2026, immediately upon passage and publication according to law. All wages for employees covered under the contracts with I.B.E.W. 1293 will be paid in accordance with those contracts. All other employees will be paid in accordance with a subsequent resolution passed by the governing body detailing each employee's salary.

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Zeth A. Matalucci, Mayor

---

Scott J. Turner, Deputy Mayor

---

Thomas Van Artsdalen, III, Committee Member

---

Matthew Cox, Committee Member

---

Frank L. Germanio, Jr., Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on January 20, 2026. Publication will be January 28, 2026 and a Public Hearing will be held at a meeting of the said Township Committee to be held on February 17, 2026 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

**ATTEST**

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**Jacqueline B. Justice, RMC/Clerk**

<b>TITLE/POSITION</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
<b>ADMINISTRATION:</b>		
Mayor	9,500.00	13,500.00
Township Committee Member	9,500.00	13,500.00
Municipal Administrator	50,000.00	90,000.00
Municipal Administrator (part-time)	5,000.00	60,000.00
Assistant Municipal Administrator (part-time)	5,000.00	40,000.00
Chief Financial Officer	60,000.00	130,000.00
Purchasing Agent	2,000.00	10,000.00
Municipal Clerk	50,000.00	110,000.00
Deputy Municipal Clerk (part-time)	5,000.00	40,000.00
Registrar of Vital Statistics	2,000.00	10,000.00
Deputy Registrar of Vital Statistics	500.00	2,000.00
Keyboarding Clerk I (per hour)	15.50	25.00
Keyboarding Clerk I	3,000.00	48,750.00
Keyboarding Clerk II (per hour)	16.00	30.00
Keyboarding Clerk II	3,000.00	58,500.00
Keyboarding Clerk III (per hour)	17.00	35.00
Keyboarding Clerk III	3,000.00	68,250.00
Confidential Assistant (per hour)	15.50	35.00
Tax Assessor	45,000.00	80,000.00
Tax Assessor (part-time)	15,000.00	45,000.00
Tax Collector	45,000.00	80,000.00
Tax Collector (per hour)	30.00	55.00
Assistant Municipal Tax Collector (part-time)	5,000.00	45,000.00
<b>PUBLIC SAFETY:</b>		
Municipal Emergency Management Coordinator (part-time)	4,000.00	8,000.00
Deputy Municipal Emergency Management Coord. (part-time)	500.00	5,000.00
Fire Official (part-time)	8,000.00	60,000.00
Fire Official (per hour)	20.00	40.00
Fire Prevention Specialist (per hour)	15.50	30.00
<b>CONSTRUCTION/PLANNING:</b>		
Technical Assistant to the Construction Official	20,000.00	45,000.00
Zoning Officer	3,000.00	15,000.00
Assistant Zoning Officer (per hour)	15.50	25.00
Code Enforcement Officer	4,000.00	45,000.00
Code Enforcement Officer (per hour)	15.50	30.00
Technical Assistant Land Use	1,500.00	15,000.00
Constructional Official	1,000.00	65,000.00
Constructional Official (per hour)	25.00	65.00
Building Sub-Code Official (per hour)	20.00	60.00
Fire Sub-Code Official (per hour)	20.00	60.00

Electrical Sub-Code Official	1,000.00	20,000.00
Electrical Sub-Code Official (per hour)	20.00	60.00
Plumbing Sub-Code Official (per hour)	20.00	60.00

**RECREATION:**

Recreation Director	39,000.00	78,000.00
Recreation Director (per hour)	20.00	40.00
Recreation Program Coordinator	5,000.00	60,000.00
Recreation Program Coordinator (per hour)	20.00	30.00
Recreation Supervisor	30,000.00	55,000.00
Recreation Attendant	30,225.00	48,750.00
Recreation Attendant (per hour)	15.50	25.00
Supervisor of Senior Citizen Activities	27,300.00	48,750.00
Senior Citizen Program Aide (per hour)	15.50	25.00

**PUBLIC WORKS:**

Superintendent of Public Works/C.P.W.M.	50,000.00	90,000.00
Superintendent of Public Works (part time)	5,000.00	50,000.00
Assistant Supervisor, Public Works	40,000.00	75,000.00
Laborer 1 (per hour)	16.00	23.00
Truck Driver - Class B (per hour)	17.50	25.00
Truck Driver - Class A (per hour)	20.00	30.00
Heavy Equipment Operator (per hour)	21.00	32.00
Heavy Equipment Operator/Mechanic (per hour)	22.50	35.00
Mechanic (per hour)	22.50	35.00

**MISCELLANEOUS:**

Municipal Department Head	35,000.00	60,000.00
Intermittent Clerk Typist (per meeting)	40.00	75.00
Intermittent Clerk Typist (part-time)	500.00	5,000.00
Community Service Aide (MA Coordinator) (part-time)	3,000.00	9,000.00
Municipal Recycling Coordinator	500.00	5,000.00
Assistant Municipal Recycling Coordinator	500.00	3,000.00
Clean Communities Coordinator	500.00	3,000.00
Required Meeting Attendance (per meeting)	20.00	50.00
Security/Fire Alarm In Person Response (per occurrence)	50.00	50.00
Rabies Clinic	60.00	60.00
Mileage (per mile)	Current IRS Rate	0.725

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2026-37**

**RESOLUTION AUTHORIZING THE ISSUANCE OF VARIOUS  
2026 CAMPGROUND LICENSES**

**WHEREAS,** pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

**WHEREAS,** the Clerk’s Office has received the necessary compliance items to issue the following licenses:

- Little Oaks Campground – 100 Sites
- Holly Lake Camp Condominium Assoc. – 342 Sites
- Down the Shore Seasonal Campground – 500 Sites
- Ocean View Resort Campground – 1,171 Sites
- Seashore Line Camper Resort – 374 Sites

**NOW THEREFORE BE IT RESOLVED,** by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk’s Office is hereby authorized and directed to issue the 2026 Campground Licenses to the aforementioned campgrounds.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
VanArtsdalen						
Germanio						
Cox						
Turner						
Matalucci						

This is to certify that this is a true copy of a Resolution adopted by the Dennis Township Committee at their regular meeting held on January 20, 2026 at 5:30 p.m. at the Dennis Township Municipal Building located at 571 Petersburg Road, Dennisville, NJ.

**ATTEST** \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

Include Project Line Items: Yes

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Aprv: N  
Bid: Y    State: Y    Other: Y    Exempt: Y

P.O. Type: All

Range: First to Last

Format: Detail without Line Item Notes

Vendors: All

Rcvd Batch Id Range: First to Last

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Amount	Charge Account	Contract PO Type	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Date	Invoice
00101	571 PETERSBURG ROAD LLC														
25-00016	01/03/25 2025 SOLAR SUPPLY				1,879.63	5-01-31-430-071		B	UTILITIES - ELECTRIC	R	01/14/26	01/14/26			N
	3 3RD+4TH QRT 2025 SOLAR SUPPLY														
	Vendor Total:				1,879.63										
00364	ACME (SUPERVALU)														
25-00057	01/03/25 2025 SENIOR SUPPLIES				148.93	T-05-00-000-301		B	RECREATION TRUST - SENIOR CENTER	R	01/14/26	01/14/26			N
22	2025 SENIOR SUPPLIES 12/30/25														
	Vendor Total:				148.93										
01201	ATLANTIC CITY ELECTRIC														
25-00005	01/03/25 2025 ELECTRIC				6,032.36	5-01-31-430-071		B	UTILITIES - ELECTRIC	R	12/29/25	01/14/26			N
19	DEC 2025 ELECTRIC														
	Vendor Total:				6,032.36										
01214	AT&T MOBILITY														
26-00120	01/14/26 2026 IPAD SERVICES				129.79	T-21-00-000-201		B	FIRE SAFETY AND PREVENTION - O/E	R	01/14/26	01/14/26			N
1	JAN 2026 IPAD SERVICES														
	Vendor Total:				129.79										
01770	AMAZON.COM SERVICES, INC.														
25-00069	01/03/25 2025 MISC. OFFICE SUPPLIES				671.02	5-01-28-372-021		B	SENIOR CENTER - OFFICE SUPPLIES	R	12/18/25	01/14/26			N
21	DEC 2025 OFFICE SUPPLIES				233.78	5-01-26-290-036		B	PUBLIC WORKS - SUPPLIES						
22	DEC 2025 OFFICE SUPPLIES				512.73	T-05-00-000-202		B	RECREATION TRUST - SUMMER CAMP	R	12/23/25	01/14/26			N





Vendor #	PO #	PO Date	Description	Amount	Contract PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
12694			LARRY C. DIXON											
	26-00036	01/02/26	2026 RETIRED EMPLOYEE REIMB.	202.90		6-01-23-220-092	B	EMPLOYEE GROUP INSURANCE	R	01/02/26	01/08/26			N
	1	JAN 2026	RETIRED EMP. REIMB.	202.90										
			Vendor Total:	202.90										
21130			FORD, SCOTT & ASSOCIATES, LLC											
	26-00021	01/02/26	2026 AUDIT SERVICES	8,000.00		6-01-20-135-028	B	AUDIT SERVICES - PROFESSIONAL/CONSULT	R	01/02/26	01/14/26		38864	N
	1	2026	AUDIT SERVICES	8,000.00										
			Vendor Total:	8,000.00										
21170			FORTUNE TITLE AGENCY, INC.											
	25-00452	11/18/25	45 DEED SEARCHES	250.00		5-01-20-154-027	B	TTL LIQUIDATION - LEGAL SERVICES	R	01/14/26	01/14/26		272582	N
	45	DEED SEARCH		250.00										
			Vendor Total:	250.00										
21425			FRALINGER ENGINEERING, PA											
	24-00401	09/30/24	2024 VARIOUS ROADS CAPITAL IMP	18,608.00	B	C-04-55-024-116	B	24-06 ROADWAYS	R	09/30/24	01/14/26		90635	N
	16	2024	VARIOUS ROADS CAPITAL IMP	18,608.00										
			Vendor Total:	18,608.00										
25-00032			2025 ENGINEERING SERVICES	615.00	B	5-01-20-165-028	B	ENGINEERING SERVICES- O/E	R	06/05/25	01/14/26		90634	N
	17	2025	ENGINEERING SERVICES	615.00										
			Vendor Total:	19,223.00										
22899			GARDNER TRUE VALUE HARDWARE											
	25-00077	01/03/25	2025 PW MISC. SUPPLIES	5.99	B	5-01-26-290-036	B	PUBLIC WORKS - SUPPLIES	R	11/03/25	01/15/26		C808839	N
	14	DEC 2025	PW MISC. SUPPLIES	5.99										
			Vendor Total:	5.99										
24902			GOLDENBERG MACKLER SAYEGH											
	25-00159	03/07/25	SALE OF SURPLUS PROPERTY	1,800.00	B	5-01-20-155-027	B	LEGAL SERVICES - O/E	R	03/07/25	01/14/26		IN REM	N
	10	SALE OF SURPLUS PROPERTY		1,800.00										
	11	SALE OF SURPLUS PROPERTY		1,090.94		5-01-20-155-027	B	LEGAL SERVICES - O/E	R	03/07/25	01/14/26		IN REM SCH 24	N







Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>72327 TAX COLLECTOR &amp; TREASURER NJ</b>												
	26-00116	01/14/26 2026 TCTANJ MEMBERSHIP										
	1	2026 TCTANJ MEMBERSHIP	125.00	6-01-20-145-044	B	TAX COLLECTION - PROF ASSOC DUES	R	01/14/26	01/14/26	01/14/26		N
		Vendor Total:	125.00									
<b>74706 TREASURER, STATE OF NEW JERSEY</b>												
	25-00479	12/30/25 WATER USE REGISTRATION FEE										
	1	WATER USE REGISTRATION FEE	245.00	5-01-28-375-035	B	PARKS & PLAYGROUNDS - SUPPLIES	R	12/30/25	01/14/26	01/14/26		N
		Vendor Total:	245.00									
<b>77633 ULINE</b>												
	25-00477	12/29/25 AIR FILTERS										
	1	AIR FILTERS	297.00	5-01-26-310-052	B	BUILDINGS & GROUNDS - OTHER CONTRACTS	R	12/29/25	01/12/26	01/12/26		N
	2	SHIPPING	68.80	5-01-26-310-052	B	BUILDINGS & GROUNDS - OTHER CONTRACTS	R	12/29/25	01/12/26	01/12/26		N
			365.80									
		Vendor Total:	365.80									
<b>89614 CINTAS</b>												
	26-00072	01/02/26 2026 PW PARTS/TOOLS/SUPPLIES		B								
	2	2026 PW PARTS/TOOLS/SUPPLIES	103.44	6-01-26-290-036	B	PUBLIC WORKS - SUPPLIES	R	01/02/26	01/15/26	01/15/26	5311488801	N
	26-00073	01/02/26 2026 REC FIRST AID SUPPLIES		B								
	3	2026 REC FIRST AID SUPPLIES	88.67	6-01-28-370-066	B	RECREATION - PROGRAM SUPPLIES	R	01/02/26	01/14/26	01/14/26	5311488802	N
		Vendor Total:	192.11									

Total Purchase Orders: 45 Total P.O. Line Items: 53 Total List Amount: 2,260,355.77 Total Void Amount: 0.00

Totals by Year-Fund											
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total			
	5-01	47,266.47	0.00	47,266.47	0.00	0.00	0.00	47,266.47			
	6-01	212,265.55	0.00	212,265.55	1,284.61	1,920,769.85	0.00	2,134,320.01			
	6-54	0.00	0.00	0.00	0.00	0.00	56,416.96	56,416.96			
Year Total:		212,265.55	0.00	212,265.55	1,284.61	1,920,769.85	56,416.96	2,190,736.97			
GENERAL CAPITAL FUND	C-04	18,608.00	0.00	18,608.00	0.00	0.00	0.00	18,608.00			
	G-02	1,000.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00			
RECREATION TRUST FUND	T-05	2,514.54	0.00	2,514.54	0.00	0.00	0.00	2,514.54			
CONSTRUCTION CODE	T-17	100.00	0.00	100.00	0.00	0.00	0.00	100.00			
FIRE SAFETY AND PREVENTION	T-21	129.79	0.00	129.79	0.00	0.00	0.00	129.79			
Year Total:		2,744.33	0.00	2,744.33	0.00	0.00	0.00	2,744.33			
Total of All Funds:		281,884.35	0.00	281,884.35	1,284.61	1,920,769.85	56,416.96	2,260,355.77			

Project Description	Project No.	Rcvd Total	Held Total	Project Total
HRD HOLDINGS (OLD MARK GIBSON)	E-00054	56,416.96	0.00	56,416.96
Total of All Projects:		<u>56,416.96</u>	<u>0.00</u>	<u>56,416.96</u>



**MAYOR**  
**ZETH A. MATALUCCI**  
 911 Coordinator Fire & Rescue  
 Administration, Construction, Tax  
 Offices, Emergency Management  
 Public Safety Public Works  
 Revenue & Finance Senior Center

**Deputy Mayor**  
**SCOTT J. TURNER**  
 Public Works, Environmental  
 Commission, Tax Offices, Land  
 Use Board, Revenue & Finance,  
 Museum & Historical Center

**COMMITTEE MEMBER**  
**FRANK L. GERMANIO**  
 Administration, Municipal Court,  
 Board of Health, Construction,  
 Grants & Cultural, Revenue &  
 Finance, Heritage and  
 Senior Center

**COMMITTEE MEMBER**  
**TOM VANARTSDALEN**  
 Construction, Code Enforcement  
 Environmental Commission  
 Recreation, Clean Communities,  
 Grants and Cultural & Heritage

**COMMITTEE MEMBER**  
**MATTHEW COX**  
 Municipal Alliance Municipal Court  
 Recreation Department, Code  
 Enforcement, Clean Communities &  
 School Liaison

**MUNICIPAL CLERK**  
**JACQUELINE B. JUSTICE, RMC**

**ADMINISTRATOR**  
**JESSICA BISHOP**

571 Petersburg Rd. P.O. Box 204 Dennisville, N.J. 08214 (609) 861-9700 Fax: (609) 861-9719

**DECEMBER, 2025 MUNICIPAL CLERK'S REPORT**

Planning/Zoning Board	\$	800.00
Clerk Search (0)		0.00
Property Lists (4)		40.00
Copies		0.00
Zoning Book & Maps		0.00
Vital Statistics		166.00
Campground Licenses (1)		200.00
Mercantile Licenses (0)		0.00
Street Opening Permit (2)		100.00
Abandoned Properties		1,500.00
Miscellaneous (Bingo )		20.00
		<hr/>
<b>TOTAL</b>	<b>\$</b>	<b>2,826.00</b>
<b>Fees to the State</b>	<b>-</b>	<b>50.00</b>
<b>TOTAL</b>	<b>\$</b>	<b>2,776.00</b>



**MAYOR**  
**ZETH A. MATALUCCI**  
 911 Coordinator Fire & Rescue  
 Administration, Construction, Tax  
 Offices, Emergency Management  
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**MUNICIPAL CLERK**  
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**ADMINISTRATOR**  
**JESSICA BISHOP**

571 Petersburg Rd. P.O. Box 204 Dennisville, N.J. 08214 (609) 861-9700 Fax: (609) 861-9719

### DECEMBER, 2025 REGISTRAR'S REPORT

Certified Marriages (7)	\$	70.00
Marriage License (2)		56.00
Certified Death (3)		30.00
Certified Birth (1)		10.00
Burial Permit (0)		0.00
Civil Union (0)		0.00
Certified Civil Union (0)		0.00
Certification (0)		0.00
Domestic Partner (0)		0.00
Certified Domestic Partner (0)		0.00
		<hr/>
	<b>TOTAL</b>	<b>\$ 166.00</b>
<b>Fees to the State</b>		<b>- 50.00</b>
	<b>TOTAL</b>	<b>\$ 116.00</b>



**MAYOR**  
**ZETH A. MATALUCCI**  
 911 Coordinator Fire & Rescue  
 Administration, Construction, Tax  
 Offices, Emergency Management  
 Public Safety Public Works  
 Revenue & Finance Senior Center

**Deputy Mayor**  
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 Administration, Municipal Court,  
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 Grants & Cultural, Revenue &  
 Finance, Heritage and  
 Senior Center

**COMMITTEE MEMBER**  
**TOM VANARTSDALEN**  
 Construction, Code Enforcement  
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 Recreation, Clean Communities,  
 Grants and Cultural & Heritage

**COMMITTEE MEMBER**  
**MATTHEW COX**  
 Municipal Alliance Municipal Court  
 Recreation Department, Code  
 Enforcement, Clean Communities &  
 School Liaison

**MUNICIPAL CLERK**  
**JACQUELINE B. JUSTICE, RMC**

**ADMINISTRATOR**  
**JESSICA BISHOP**

571 Petersburg Rd. P.O. Box 204 Dennisville, N.J. 08214 (609) 861-9700 Fax: (609) 861-9719

### ANNUAL, 2025 REGISTRAR'S REPORT

Certified Marriage (142)	\$1,420.00
Marriage License (37)	1,036.00
Certified Domestic Partner (0)	0.00
Domestic Partner (0)	0.00
Certified Death (13)	130.00
Burial Permits (1)	5.00
Certified Births (3)	30.00
Dis. Permit (0)	-0-
Civil Unions (0)	0.00
Certified Civil Union (2)	20.00
Certification (0)	0.00

	<b>TOTAL</b>	<b>\$2,641.00</b>
<b>Fees to the State</b>		<b>- 925.00</b>
	<b>TOTAL</b>	<b>\$1,716.00</b>



**MAYOR**  
**ZETH A. MATALUCCI**  
 911 Coordinator Fire & Rescue  
 Administration, Construction, Tax  
 Offices, Emergency Management  
 Public Safety Public Works  
 Revenue & Finance Senior Center

**Deputy Mayor**  
**SCOTT J. TURNER**  
 Public Works, Environmental  
 Commission, Tax Offices, Land  
 Use Board, Revenue & Finance,  
 Museum & Historical Center

**COMMITTEE MEMBER**  
**FRANK L. GERMANIO**  
 Administration, Municipal Court,  
 Board of Health, Construction,  
 Grants & Cultural, Revenue &  
 Finance, Heritage and  
 Senior Center

**COMMITTEE MEMBER**  
**TOM VANARTSDALEN**  
 Construction, Code Enforcement  
 Environmental Commission  
 Recreation, Clean Communities,  
 Grants and Cultural & Heritage

**COMMITTEE MEMBER**  
**MATTHEW COX**  
 Municipal Alliance Municipal Court  
 Recreation Department, Code  
 Enforcement, Clean Communities &  
 School Liaison

**MUNICIPAL CLERK**  
**JACQUELINE B. JUSTICE, RMC**

**ADMINISTRATOR**  
**JESSICA BISHOP**

571 Petersburg Rd. P.O. Box 204 Dennisville, N.J. 08214 (609) 861-9700 Fax: (609) 861-9719

**ANNUAL 2025 MUNICIPAL CLERK'S REPORT**

Planning/Zoning Board	\$ 14,400.00
Clerk Searches (0)	0.00
Property Lists (48)	480.00
Copies	0.00
Zoning Books & Maps	5.00
Code Books (0)	0.00
Vital Statistics	2,641.00
Gravel Permits	-0-
Campground Licenses	11,846.00
Mercantile Licenses (0)	0.00
Street Opening Permits (13)	650.00
Abandoned Properties	11,500.00
Miscellaneous	3,334.40
	<hr/>
	<b>TOTAL \$ 44,856.40</b>
<b>Fees to the State</b>	<b>- 925.00</b>
	<b>TOTAL \$ 43,931.40</b>



**TAX COLLECTOR ANNUAL REPORT (UNAUDITED)**

Tax Year Range: 2025/1 to 2025/4

Calculated As Of: 12/31/25

**Tax Levy**

Net Taxes:

Original:	20,558,795.35	
Preliminary Adjustments:	67.97-	
Added:	156,764.05	
Omitted:	0.00	
Omit/Add:	7,771.20	
Rollback:	<u>0.00</u>	
Total Net Tax		20,723,262.63

Original Deductions (Src, Vet, SSp, Dis, wid)	<u>59,500.00</u>	
Total Gross Tax Levy		20,782,762.63

**Collections**

Prior Year - Cash Receipts	730,854.31	
Current Year - Cash Receipts	19,522,307.51	
Original Deductions (Src, Vet, SSp, Dis, wid)	59,500.00	
Deductions Allowed (051, 053, 055, 057, 059)	46,889.90	
Disallowed (052, 054, 056, 058, 060)	1,113.70-	
Transfer Overpayment (063)	<u>2,118.68-</u>	
Total Collections		20,356,319.34

**Adjustments to Collections**

NSF Reversals	994.44	
Refund By Res. (064)	<u>14,579.12</u>	
Total Adjustments to Collections		( 15,573.56 )

Total Adjusted Collections		20,340,745.78
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\*\*\* Percentage of Collections: (Total Adjusted Collections/Total Tax Levy \* 100) 97.87 % \*\*\*

(NOTE: Transactions posted after the last day of the selected Tax Year are NOT included in the Percentage Calculation!)

  
\_\_\_\_\_  
Monica A. Heim, Tax Collector  
January 6, 2026

## TREASURER'S REPORT

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TO: Jackie Justice, Township Clerk

DATE: January 2, 2026

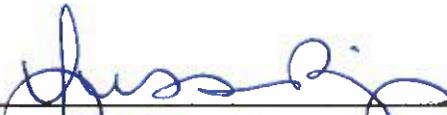
Attached is the Treasurer's Report for the month of **DECEMBER 2025**.

This report is a statement of reconciliation for the Current Fund only. The Current Fund accounts are currently on deposit at the Sturdy Savings Bank.

Also attached is a twelve (12) month cash projection for the Dennis Township Savings Account for 2025. I will update this as necessary on a month-to-month basis.

At this time no funds have been invested outside of the Township bank accounts.

Please contact me if there are any questions or problems regarding this report.

  
\_\_\_\_\_  
Jessica Bishop, CMFO, QPA  
Chief Finance Officer

# TREASURER'S REPORT FOR THE MONTH OF DECEMBER

## SAVINGS ACCOUNT

CASH RECONCILIATION TO	12/31/25
Cash Balance as of 12/1/2025	\$ <u>2,156,276.17</u>
Total Cash Receipts: \$ <u>752,628.62</u>	
Adj. -	\$ -
Adj. +	\$ -
<i>CMP Transfer</i>	
Total:	\$ <u>2,908,904.79</u>
Total Cash Disbursements: \$ <u>1,657,031.30</u>	
Adj. +	\$ -
Adj. -	\$ -
<i>CMP Transfer</i>	
Cash Balance	\$ <u>1,251,873.49</u>
CD INVESTMENTS	\$ -
<b>ADJ. BANK BALANCE</b>	<b>\$ <u>1,251,873.49</u></b>

## GENERAL CHECKING ACCOUNT

CASH RECONCILIATION TO	12/31/25
Cash Balance as of 12/1/2025	\$ <u>99,593.00</u>
Total Cash Receipts: \$ <u>1,571,540.48</u>	
Adj. -	\$ -
Adj. +	\$ -
Total:	\$ <u>1,671,133.48</u>
Total Cash Disbursements: \$ <u>1,571,582.40</u>	
Adj. +	\$ <u>448.92</u>
Adj. -	\$ -
Cash Balance	\$ <u>100,000.00</u>
CD INVESTMENTS	\$ -
<b>ADJ. BANK BALANCE</b>	<b>\$ <u>100,000.00</u></b>

## NJ CASH MANAGEMENT FUND

CASH RECONCILIATION TO	12/31/25
Cash Balance as of 12/1/2025	\$ <u>8,533,394.96</u>
Transfers In: \$ -	
Interest:	\$ <u>27,411.19</u>
Total:	\$ <u>8,560,806.15</u>
Transfers Out: \$ -	
Cash Balance	\$ <u>8,560,806.15</u>
<b>ADJ. BANK BALANCE</b>	<b>\$ <u>8,560,806.15</u></b>

**TOWNSHIP OF DENNIS  
CASH FLOW PROJECTION  
2025**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
<b>Beginning Cash Balance</b>	\$ 220,169.62	\$ 1,328,460.44	\$ 1,567,784.12	\$ 1,478,051.74	\$ 1,198,085.93	\$ 2,081,416.41
Projected Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes Collected	\$ 1,386,207.30	\$ 2,653,588.27	\$ 321,431.60	\$ 1,073,245.75	\$ 2,843,915.09	\$ 232,818.44
Cash Management Plan IN	\$ 1,600,000.00	\$ -	\$ -	\$ 700,000.00	\$ -	\$ -
Interest Income	\$ 17,217.29	\$ 9,848.98	\$ 10,825.98	\$ 15,292.07	\$ 17,631.08	\$ 16,474.98
Anticipated & MRNA Receipts	\$ 216,050.52	\$ 10,624.23	\$ 31,611.94	\$ 16,795.55	\$ 14,440.75	\$ 1,080,560.15
Grant Receipts	\$ -	\$ 62,720.00	\$ -	\$ 104,381.34	\$ 428,604.61	\$ 500,000.00
Other Receipts	\$ -	\$ -	\$ 3,590,000.00	\$ -	\$ -	\$ -
Total Revenue	\$ 3,219,475.11	\$ 2,736,781.48	\$ 3,953,869.52	\$ 1,909,714.71	\$ 3,304,591.53	\$ 1,829,853.57
<b>Total Cash</b>	\$ 3,439,644.73	\$ 4,065,241.92	\$ 5,521,653.64	\$ 3,387,766.45	\$ 4,502,677.46	\$ 3,911,269.98
Projected Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes Payable	\$ 1,705,596.06	\$ 2,049,933.66	\$ -	\$ 1,024,966.83	\$ 1,705,596.06	\$ 1,321,668.27
Payroll	\$ 82,214.67	\$ 78,984.79	\$ 76,988.24	\$ 77,046.70	\$ 116,404.81	\$ 77,061.07
Bill Lists	\$ 323,373.56	\$ 368,539.35	\$ 233,412.56	\$ 1,087,666.99	\$ 466,936.20	\$ 333,363.29
Misc. Disbursements	\$ -	\$ -	\$ 3,733,201.10	\$ -	\$ 132,323.98	\$ -
Cash Management Plan OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Disbursements	\$ 2,111,184.29	\$ 2,497,457.80	\$ 4,043,601.90	\$ 2,189,680.52	\$ 2,421,261.05	\$ 1,732,092.63
<b>TOTAL CASH</b>	\$ 3,439,644.73	\$ 4,065,241.92	\$ 5,521,653.64	\$ 3,387,766.45	\$ 4,502,677.46	\$ 3,911,269.98
<b>LESS: TOTAL CASH DISB.</b>	\$ 2,111,184.29	\$ 2,497,457.80	\$ 4,043,601.90	\$ 2,189,680.52	\$ 2,421,261.05	\$ 1,732,092.63
<b>SAVINGS - CASH BALANCE</b>	\$ 1,328,460.44	\$ 1,567,784.12	\$ 1,478,051.74	\$ 1,198,085.93	\$ 2,081,416.41	\$ 2,179,177.35
<b>NJ CASH MANAGEMENT PLAN</b>	\$ 2,954,033.04	\$ 2,963,718.94	\$ 2,974,410.24	\$ 2,282,917.70	\$ 2,291,146.32	\$ 2,299,133.53
<b>CASH BALANCE</b>	\$ 4,282,493.48	\$ 4,531,503.06	\$ 4,452,461.98	\$ 3,481,003.63	\$ 4,372,562.73	\$ 4,478,310.88

**TOWNSHIP OF DENNIS  
CASH FLOW PROJECTION  
2025**

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<b>Beginning Cash Balance</b>	\$ 2,179,177.35	\$ 1,256,261.55	\$ 4,959,039.86	\$ 4,381,561.29	\$ 1,354,709.58	\$ 2,156,276.17
<b>Projected Revenues</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Taxes Collected</b>	\$ 757,493.46	\$ 5,802,997.25	\$ 392,588.27	\$ 1,296,796.50	\$ 3,459,297.64	\$ 392,253.85
<b>Cash Management Plan IN</b>	\$ -	\$ -	\$ -	\$ 350,000.00	\$ -	\$ -
<b>Interest Income</b>	\$ 9,659.30	\$ 10,185.79	\$ 20,164.16	\$ 30,177.38	\$ 30,880.87	\$ 27,586.28
<b>Anticipated &amp; MRNA Receipts</b>	\$ 95,534.03	\$ 693,172.47	\$ 440,231.78	\$ 515,843.24	\$ 192,086.35	\$ 164,589.82
<b>Grant Receipts</b>	\$ 19,994.34	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Other Receipts</b>	\$ -	\$ -	\$ 7,003,031.85	\$ -	\$ -	\$ 168,198.67
<b>Total Revenue</b>	\$ 882,681.13	\$ 6,506,355.51	\$ 7,856,016.06	\$ 2,192,727.12	\$ 3,682,264.86	\$ 752,628.62
<b>Total Cash</b>	\$ 3,061,858.48	\$ 7,762,617.06	\$ 12,815,055.92	\$ 6,574,288.41	\$ 5,036,974.44	\$ 2,908,904.79
<b>Projected Disbursements</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Taxes Payable</b>	\$ 1,427,301.25	\$ 2,229,959.93	\$ 1,195,301.25	\$ 1,195,301.25	\$ 2,229,959.90	\$ 1,209,845.14
<b>Payroll</b>	\$ 88,210.40	\$ 87,313.89	\$ 79,385.37	\$ 127,564.72	\$ 103,784.58	\$ 85,762.82
<b>Bill Lists</b>	\$ 290,085.28	\$ 486,303.38	\$ 499,251.76	\$ 396,712.86	\$ 546,953.79	\$ 361,423.34
<b>Misc. Disbursements</b>	\$ -	\$ -	\$ 3,659,556.25	\$ -	\$ -	\$ -
<b>Cash Management Plan OUT</b>	\$ -	\$ -	\$ 3,000,000.00	\$ 3,500,000.00	\$ -	\$ -
<b>Total Cash Disbursements</b>	\$ 1,805,596.93	\$ 2,803,577.20	\$ 8,433,494.63	\$ 5,219,578.83	\$ 2,880,698.27	\$ 1,657,031.30
<b>TOTAL CASH</b>	\$ 3,061,858.48	\$ 7,762,617.06	\$ 12,815,055.92	\$ 6,574,288.41	\$ 5,036,974.44	\$ 2,908,904.79
<b>LESS: TOTAL CASH DISB.</b>	\$ 1,805,596.93	\$ 2,803,577.20	\$ 8,433,494.63	\$ 5,219,578.83	\$ 2,880,698.27	\$ 1,657,031.30
<b>SAVINGS - CASH BALANCE</b>	\$ 1,256,261.55	\$ 4,959,039.86	\$ 4,381,561.29	\$ 1,354,709.58	\$ 2,156,276.17	\$ 1,251,873.49
<b>NJ CASH MANAGEMENT PLAN</b>	\$ 2,307,426.77	\$ 2,315,774.65	\$ 5,331,324.22	\$ 8,505,919.43	\$ 8,533,394.96	\$ 8,560,806.15
<b>CASH BALANCE</b>	\$ 3,563,688.32	\$ 7,274,814.51	\$ 9,712,865.51	\$ 9,860,629.01	\$ 10,699,671.13	\$ 9,812,679.64