

**TOWNSHIP OF DENNIS  
DENNISVILLE, NJ  
JANUARY 20, 2026**

**5:30 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING**

The Mayor opened the meeting in compliance with the Open Public Meetings Act requirements.

The Mayor requested that the roll call and flag salute be carried over from the Work Session (Cox, Turner and Matalucci were present, Committeemen VanArtsdalen & Germanio were absent).

The Mayor announced that Resolution No. 2026-37, that is under the regular agenda items, is being moved to the consent agenda and that Ocean View Resort Campground is being removed from the list of campgrounds being authorized.

The Mayor asked if there were any questions, comments or concerns regarding the consent agenda.

Chris Dumont of 8 Baywyn Drive commented on Resolution No. 2026-31 regarding his street being paved. He questioned work being done by South Jersey Gas after the paving and the Mayor and Engineer commented on moratoriums of 5 years on roadways that have been paved and the Engineer gave an estimated time-line. Mr. Dumont that the Committee.

There being no further comments, the Mayor asked for a motion adopting the consent agenda, motion was made by Turner, seconded by Cox, with 3 ayes and 2 absent (VanArtsdalen & Germanio), that the consent agenda be adopted.

The following minutes were approved as part of the Consent Agenda: 12/16/2025 Work Session & Regular Meeting, 12/30/2025 Close Out Meeting and the 1/06/2026 Reorganization Meeting.

The following resolution numbers 2026-10 thru 2026-37 were a part of the Consent Agenda:

**RESOLUTION NO. 2026-10**

**RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED  
ON DELINQUENT TAXES**

**WHEREAS**, N.J.S. 54:4-67 et seq. Permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

**WHEREAS**, N.J.S. 54:4-67 et seq. has been amended to permit the fixing of said rate of eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of the delinquency and eighteen percent (18%) per annum on any amount in excess of fifteen hundred dollars (\$1,500.00) and allows an additional penalty of six percent (6%) be collected against a delinquency in excess of ten thousand dollars (\$10,000.00) on properties that fail to pay the delinquency prior to the end of the calendar year.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge eight percent (8%) per annum on the first fifteen hundred dollars (\$1,500.00) of taxes becoming delinquent after the due date, eighteen percent (18%) per annum on any amount of taxes in excess of fifteen hundred dollars (\$1,500.00) and if a delinquency is in the excess of ten thousand

dollars (\$10,000.00) and remains in arrears beyond December 31<sup>st</sup>, an additional penalty of six percent (6%) shall be charged against the delinquency.

2. Effective January 1, 2026, there will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order.
3. Any payments not made in accordance with item two of this resolution shall be charged interest from the due date as set forth in item one of this resolution.
4. The Clerk is hereby authorized and directed to provide a copy of this resolution to the Tax Collector, Township Solicitor, and the Municipal Auditor for the Township of Dennis.
5. This resolution shall take effect immediately.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-11**

**RESOLUTION AUTHORIZING THE CANCELLATION OF DELINQUENT PROPERTY TAXES IN THE AMOUNTS OF LESS THAN \$10.00 PURSUANT TO N.J.S.A. 40A:5-17**

**WHEREAS**, N.J.S.A. 40A:5-17 allows for the cancellation of property tax delinquent amounts in the amounts of less than \$10.00; and

**WHEREAS**, the Governing Body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax delinquencies of less than \$10.00.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body hereby authorizes the Tax Collector to cancel said tax amounts less than \$10.00 as deemed necessary.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-12**

**RESOLUTION AUTHORIZING A FEE TO BE CHARGED FOR ALL RETURNED CHECKS**

**WHEREAS**, upon occasion, various persons have issued checks to the Township of Dennis for payment of taxes, permit fees, registrations, etc.; and

**WHEREAS**, when such payments are returned to the Township for non-payment or insufficient funds, it causes a burden on the various departments, with additional bookkeeping and increased paperwork.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that a fee of twenty-five dollars (\$25.00) be and is hereby authorized to be collected for each check returned to the Township for non-payment or insufficient funds.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-13**

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO  
CHARGE FOR POSTAGE**

**WHEREAS**, upon occasion, it is necessary to return tax bills, late notices and other pertinent information to taxpayers who have not enclosed the correct postage fees; and

**WHEREAS**, the Township Committee, desires to charge the correct fees to the taxpayer requesting such information.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate, plus costs for each piece of mail required to be returned and not having the correct postage fees.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-14**

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CREDIT  
OVERPAYMENTS TO THE 2026 TAX YEAR**

**WHEREAS**, during the 2025 tax year, odd payments, deductions granted, and assessment corrections result in the overpayment of taxes on some properties; and

**WHEREAS**, the Township Committee desires to authorize the Tax Collector to credit the aforementioned overpayments to the 2026 Tax Year.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to credit the aforementioned overpayments to the 2026 Tax Year.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-15**

**RESOLUTION AUTHORIZING THE DISPOSITION OF A TAX APPEAL  
BY THE COUNTY TAX BOARD**

**WHEREAS**, pursuant to N.J.A.C. 18:12A-1.6 c. a directive from the Cape May County Board of Taxation indicates that any and all tax appeals for the increase or decrease of assessments submitted to the Cape May County Board of Taxation by the Tax Assessor and/or the Tax Collector on behalf of the Township of Dennis for the year 2026 must be authorized by this governing body for disposition by the County Board of Taxation.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. That the Tax Assessor is hereby authorized to file any and all tax appeals for the increase or decrease of assessments to the Cape May County Board of Taxation for disposition.

2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such tax appeals that the Assessor may institute.

**BE IT FURTHER RESOLVED**, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor, Tax Collector and the Solicitor.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-16**

**RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE TAX APPEALS**

**WHEREAS**, by a directive from the Cape May County Board of Taxation pursuant to N.J.A.C. 18:12A-1 ©, all tax appeals submitted to the Cape May County Board of Taxation by the Tax Assessor on behalf of the Township of Dennis must be authorized by resolution of the Township Committee for the tax year 2026.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Township Committee hereby authorizes the Tax Assessor to file Tax Appeals on behalf of the Township of Dennis for Farmland Assessment Roll Back Taxes for the properties.
2. The Tax Assessor shall have the right to terminate and/or settle by stipulation of otherwise any such Tax Appeals that the Assessor may institute.

**BE IT FURTHER RESOLVED**, that the Clerk is hereby authorized and directed to forward a copy of this resolution to the Cape May County Board of Taxation and to furnish copies of the same to the Tax Assessor and the Solicitor.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-17**

**RESOLUTION ESTABLISHING A FEE FOR DUPLICATE TAX BILLS**

**WHEREAS**, upon occasion, property owners request duplicate tax bills from the Tax Collector's Office; and

**WHEREAS**, the Township Committee desires to establish a fee to be charged for the duplicate tax bills.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the current postage rate and \$2.00 for each duplicate tax bill requested by the property owner.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-18**

**RESOLUTION APPOINTING THE REGISTRAR AND DEPUTY REGISTRAR OF VITAL STATISTICS FOR THE YEAR 2026**

**WHEREAS**, it is necessary to appoint a Registrar and Deputy Registrar of Vital Statistics for the year.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Jacqueline B. Justice is appointed as the Registrar of Vital Statistics.

**BE IT FURTHER RESOLVED**, that Gabrielle Franks be appointed as Deputy Registrar of Vital Statistics.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-19**

**RESOLUTION AUTHORIZING AND DESIGNATING THE BANK DEPOSITORIES**

**WHEREAS**, it is necessary according to the statutes to name depositories for the various Township Officials.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the depositories are as follows:

Chief Financial Officer - Jessica Bishop, CMFO #N1682

Savings, General Checking, Payroll, Flexible Spending Account, Municipal Alliance, Dog Account, Construction Office, Planning Escrows and any other accounts deemed necessary by the Chief Financial Officer will be maintained at Sturdy Savings Bank.

Tax Collector - Monica Heim, CTC #T-8585

Tax Title Lien Redemption Account will be maintained at Sturdy Savings Bank.

Municipal Court - Lisa Mason, Court Administrator

Municipal Court Account and the Bail Account will be maintained at 1<sup>st</sup> Bank of Sea Isle City.

**BE IT FURTHER RESOLVED**, that investments will be made by the Chief Financial Officer with any financial institution having New Jersey G.U.D.P.A. certification, and in accordance with the Township of Dennis’s Cash Management Plan.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-20**

**RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN**

**WHEREAS**, N.J.S.A. 40A: 5-14 mandates that the governing body shall, by resolution passed by a majority vote of the full membership thereof, authorize a cash management plan.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby authorize the attached Cash Management Plan for the year 2026.

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer is hereby authorized to deposit its funds pursuant to said plan.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-21**

**RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS  
FOR PUBLICATION**

**WHEREAS**, the Open Public Meetings Act requires that certain notices of meetings be submitted to the official newspaper(s) of the municipality for publication; and

**WHEREAS**, the aforesaid act permits the Township Committee to fix a reasonable sum to be charged to persons who request notices of the Township Committee as provided for under said Act; and

**WHEREAS**, P.L. 2025, c. 72 requires that starting March 1, 2026, municipalities publish notices on the municipal website; and

**WHEREAS**, the Township Committee has duly considered the matter.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Cape May County Herald Times be and the same is hereby designated as the official newspaper of the Township of Dennis for the year 2026 to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices.
2. The Ocean City Sentinel be and the same is also designated to receive any and all meeting notices of the Township of Dennis and Land Use Development Application Notices.
3. The Bulletin Board in the Municipal Building at 571 Petersburg Road, Dennisville, NJ is hereby designated as the place where all official notices are to be posted.
4. A fee of \$5.00 per notice is hereby established as the charge to persons requesting individual notices as provided for under the Open Public Meetings Act.
5. The Clerk is hereby authorized and directed to supply to the aforesaid newspaper the annual notice and the required forty-eight (48) hour notice and to otherwise carry into effect the provisions of the Resolution. The said notices shall advise the public that the regularly scheduled meetings of the Township Committee shall be held pursuant to Resolution No. 2025-177.
6. That public notices will be available at <https://dennistwp.org/legal-notices/> starting March 1, 2026, in compliance with P.L. 2025, c. 72.
7. This Resolution shall take effect immediately.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-22**

**RESOLUTION APPOINTING THE FUND COMMISSIONER FOR THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

**WHEREAS**, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund Commissioner to the FUND and each Fund Commissioner shall be either a member of the local unit’s governing body or one of its employees and that no individual may serve as Fund Commissioner for more than one (1) member; and

**WHEREAS**, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit’s governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit’s governing body, whichever shall be less; and

**WHEREAS**, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

**WHEREAS**, the Township of Dennis recommends the appointment of Jessica Bishop to serve as Fund Commissioner in accordance with the FUND Bylaws.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Jessica Bishop as Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-23**

**RESOLUTION APPOINTING THE ALTERNATE FUND COMMISSIONER FOR THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

**WHEREAS**, the Bylaws of the FUND recommend that each Municipality appoint one (1) Alternate Fund Commissioner; and

**WHEREAS**, the Township of Dennis recommends the appointment of Jacqueline B. Justice as Alternate Fund Commissioner.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby appoint Jacqueline B. Justice as Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-24**

**RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL SERVICES CONTRACTS FOR VARIOUS TOWNSHIP OFFICIALS FOR THE YEAR 2026**

**WHEREAS**, there exists a need for various professional services as follows:

Municipal Solicitor, Municipal Bond Counsel, Municipal Labor Counsel, Municipal Planner, and Municipal Auditor; and

**WHEREAS**, the maximum amount contracted for each of the aforesaid professional services shall not exceed the amount appropriated in the temporary budget in the said time period and will thereafter not exceed the amount appropriated in the budget as finally adopted: and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of contracts of “Professional Services” without competitive bids and the contract itself must be available for public inspection.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee, of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Mayor and Clerk are directed to execute contracts with the following professional personnel:  

Kyle Weinberg, Esq.	- Municipal Solicitor
Archer & Greiner	- Municipal Bond Counsel
William G. Blaney, Esq.	- Municipal Labor Counsel
Scheule Planning Solutions, LLC	- Municipal Planner
Leon P. Costello, RMA/CPA	- Municipal Auditor
2. These contracts are awarded without competitive bidding as a “Professional Services” in accordance with N.J.S.A. 40A: 11-5 (a) of the Local Public Contracts Law because the services are to be rendered by a person authorized by law and the services require a prolonged formal course of specialized instruction.
3. A notice of this action shall be printed once in the official newspaper of the municipality.
4. This Resolution shall take effect retroactive to 01/01/2026.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-25**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT TO PHOENIX ADVISORS, LLC FOR INDEPENDENT REGISTERED MUNICIPAL ADVISOR AND CONTINUING DISCLOSURE SERVICES FOR THE YEAR 2026**

**WHEREAS**, the Township Committee of the Township of Dennis in the County of Cape May and State of New Jersey finds it necessary to contract with a Financial Advisor and Continuing Disclosure Agent for Independent Registered Municipal Advisor and Continuing Disclosure Services for the Year 2026 which is required for the Township to comply with certain Bonding requirements; and

**WHEREAS**, this appointment may be made without public bidding under the local public contracts law; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this matter.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Dennis, duly assembled in public session this 20<sup>th</sup> day of January, 2026, that Phoenix Advisors, LLC be and hereby is appointed for Financial Advisor and Continuing Disclosure Services for the Year 2026.

**BE IT FURTHER RESOLVED**, that Phoenix Advisors, LLCs’ bill will not to exceed \$1,500.00 without subsequent approval by Resolution of the Township Committee.

**BE IT FURTHER RESOLVED**, that Phoenix Advisors, LLC shall prepare and execute an appropriate contract and shall execute all affirmative action language and execute and provide all other items as may be required by law to effectuate the contract.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-26**

**RESOLUTION APPOINTING THE RISK MANAGEMENT CONSULTANT FOR REPRESENTATION WITH THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT**

**WHEREAS**, the Township of Dennis is a member of the Atlantic County Municipal Joint Insurance Fund, a self insurance pooling fund; and

**WHEREAS**, the By-laws of said Fund require that each Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the By-laws; and

**WHEREAS**, the By-laws indicated a fee not to exceed eight thousand (\$8,000.000) which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that said Committee hereby appoints Michael McLaughlin of the firm Marsh & McLennan Agency, LLC 510 Bank Street Commons, P.O. Box 477, Cape May, NJ 08204 as its Risk Management Consultant in accordance with N.J.S.A. 40A: 11-5.

**BE IT FURTHER RESOLVED**, that the Governing Body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause notice of this decision to be published according to N.J.S.A. 40A: 11-5(1), (a), (I).

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-27**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT FOR SURENIAN, EDWARDS, BUZAK & NOLAN, LLC TO ACT AS SPECIAL COUNSEL ON BEHALF OF THE TOWNSHIP OF DENNIS WITH RESPECTS TO AFFORDABLE-HOUSING OBLIGATIONS**

**WHEREAS**, the Solicitor has notified the Municipal Clerk of the need to obtain special legal services in regards to addressing the Township's responsibilities with respect to its affordable-housing obligations in any proceedings involving (a) a New Jersey court of competent jurisdiction and /or (b) the New Jersey Council on Affordable Housing (COAH); and

**WHEREAS**, the Solicitor has provided the resume of an attorney who specializes in affordable-housing obligations.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Solicitor is hereby designated to negotiate the terms of the contract with Surenian, Edwards, Buzak & Nolan, LLC.
2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Service Contract with Surenian, Edwards, Buzak & Nolan, LLC for special legal services with regards to Affordable-Housing Obligations.
3. The Clerk shall cause of notice of the award of this contract to be published in the official newspaper of the Township of Dennis as required by N.J.S.A. 40A: 11-5(1)(a)(i).
4. This contract is awarded without competitive bidding, pursuant to the Local Public Contract Law, N.J.S.A. 40A:11-1 et seq and that the total sum will not exceed the limits established in P.L. 2004 Chapter 19.
5. This resolution shall take effect immediately.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
 Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-28**

**RESOLUTION OF CONFIRMATION OF THE PUBLIC DEFENDER  
 FOR THE MUNICIPAL COURT FOR THE YEAR 2026**

**WHEREAS**, Dennis Township has a Shared Services Agreement with the City of Sea Isle for Municipal Court Services; and

**WHEREAS**, said Shared Services Agreement Section 1.4 calls for the appointment of staff to effectuate this agreement; and

**WHEREAS**, the City of Sea Isle has adopted Resolution No. 247-2025 which confirmed Daniel McCann, Esq. as the Public Defender for the year 2026.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby confirm Daniel McCann, Esq. as the Public Defender for the year 2026.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
 Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-29**

**RESOLUTION OF CONFIRMATION OF THE PROSECUTOR  
 FOR THE MUNICIPAL COURT FOR THE YEAR 2026**

**WHEREAS**, Dennis Township has a Shared Services Agreement with the City of Sea Isle for Municipal Court Services; and

**WHEREAS**, said Shared Services Agreement Section 1.4 calls for the appointment of staff to effectuate this agreement; and

**WHEREAS**, the City of Sea Isle has adopted Resolution No. 248-2025 which confirmed the firm Blaney, Weinberg & Curio, PC, 2123 Dune Drive, St. 11, Avalon, NJ 08202 as the Prosecutor for Dennis Township for the year 2026.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that this governing body does hereby confirm the firm Blaney, Weinberg & Curio, PC as the Prosecutor for the year 2026.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-30**

**RESOLUTION AUTHORIZING REDUCTION NO. 2  
OF A PERFORMANCE BOND FOR BLOCK 121, LOTS 21.01 & 21.10  
HRD HOLDINGS (HAWKS RIDGE SUBDIVISION)**

**WHEREAS**, the Administrator to the Planning and Zoning Boards has requested reduction no. 2 of a Planning/Zoning Performance Bond for Block 121, Lots 21.01 & 21.10 due to the partial completion of the site improvements; and

**WHEREAS**, Planning Board Engineer has authorized a reduction of the performance bond which is in the form of cash.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to reduce the performance bond in the form cash to the amount of \$262,595.16, which is a reduction of \$56,416.96.

**BE IT FURTHER RESOLVED**, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-31**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH  
FRALINGER ENGINEERING, PA FOR ENGINEERING, SURVEYING AND  
INSPECTION/CONTRACT ADMINISTRATION SERVICES IN REGARD TO THE BAYWYN  
DRIVE RESURFACING – 2026 NJDOT PROJECT**

**WHEREAS**, Dennis Township has received grant funding from the New Jersey Department of Transportation’s (NJDOT) Municipal Aid Program for the Resurfacing of Baywyn Drive; and

**WHEREAS**, the Township Committee believe it is in the best interest of the Township to take advantage of said grant funds; and

**WHEREAS**, Fralinger Engineering, PA are the Engineer for Dennis Township, and

**WHEREAS**, Fralinger Engineering, PA has submitted a proposal, for said project, in an amount not to exceed \$27,500.00. for Professional Engineering, Surveying, Bidding and Inspection Services; and

**WHEREAS**, the Chief Finance Officer has issued a Certification of Funds for said project.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, in the County of Cape May and State of New Jersey, that a contract for the same is hereby awarded to Fralinger Engineering, PA as a Professional Services Contract, in an amount not to exceed \$27,500.00, for professional engineering, surveying, and inspection/contract administration services.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk be and is hereby authorized and directed to publish in the official newspaper of the Township a copy of this Resolution.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-32**

**RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE  
DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A  
DEDICATED TRUST BY RIDER FOR A FLEXIBLE SPENDING ACCOUNT**

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance; and

**WHEREAS**, N.J.S.A. 40A:4-39 provides the dedication of funds collected for a Flexible Spending Account are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement; and

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Mayor and Township Committee hereby request permission of the Director of the Division of Local Government Services to include as a Dedicated by Rider in the 2026 and subsequent budgets, the Flexible Spending Account Trust.
2. The Municipal Clerk of the Township of Dennis, County of Cape May is hereby directed to forward two (2) certified copies of this Resolution to the Director of the Division of Local Government Services.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-33**

**RESOLUTION AUTHORIZING CHANGE FUNDS FOR USE BY  
THE RECREATION CENTER AND SENIOR CENTER**

**WHEREAS**, from time to time, the Recreation Center and Senior Center are required to make change for cash payments received; and

**WHEREAS**, there exists a need to maintain change funds in these Departments for continuity in daily operations; and

**WHEREAS**, New Jersey State regulations allow change funds to be established by an initial resolution and to continue from year to year without additional governing body action; and

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, as follows:

1. The Recreation Center establish a change fund in an amount not to exceed \$100.00.
2. The Senior Center establish a change fund in an amount not to exceed \$100.00.
3. Said funds be safely secured in keeping with established prudent business practices.
4. Said funds should be used to make change only and shall not be used to purchase goods and/or services of any kind.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-34**

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Township Committee of the Township of Dennis is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Dennis to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 b and designated below:

Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, assembled in public session on January 20, 2026, that an Executive Session closed to the public shall be held on January 20, 2026 prior to the close of the above night’s meeting in the Dennis Township Municipal Complex, 571 Petersburg Road, Dennisville, New Jersey, for the discussion of matters relating to the specific items designed above.

**BE IT FURTHER RESOLVED**, that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-35**

**RESOLUTION AUTHORIZING THE REFUND OF A PLANNING/ZONING ESCROW FEE**

**WHEREAS**, the Administrator to the Planning and Zoning Boards has requested the refund of a Planning/Zoning Escrow Fee; and

**WHEREAS**, said Planning/Zoning application project has been substantially completed or withdrawn and the escrow fund balance remains.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balance:

<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Applicant</u>
67	37.01	\$ 572.50	Amy Havens 702 Petersburg Rd Woodbine, NJ 08270

**BE IT FURTHER RESOLVED**, that the Clerk forward a certified copy of this resolution to the Administrator to the Planning and Zoning Boards and the Chief Financial Officer.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-36**

**RESOLUTION REQUESTING TRANSFER OF FUNDS**

**BE IT RESOLVED** by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to make the transfer(s) FROM and TO the APPROPRIATIONS for the year 2025 named herein.

**SEE ATTACHED SCHEDULE**

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

**RESOLUTION NO. 2026-37**

**RESOLUTION AUTHORIZING THE ISSUANCE OF VARIOUS  
2026 CAMPGROUND LICENSES**

**WHEREAS**, pursuant to Chapter 75 of the Code of the Township of Dennis, the Township Committee is required to approve the issuance of Campground Licenses; and

**WHEREAS**, the Clerk’s Office has received the necessary compliance items to issue the following licenses:

- Little Oaks Campground – 100 Sites
- Holly Lake Camp Condominium Assoc. – 342 Sites
- Down the Shore Seasonal Campground – 500 Sites
- Seashore Line Camper Resort – 374 Sites

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Clerk’s Office is hereby authorized and directed to issue the 2026 Campground Licenses to the aforementioned campgrounds.

**ATTEST** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk                      Zeth A. Matalucci, Mayor

The following Ordinance No. 2026-01 was introduced for First Reading as part of the consent agenda:

**TOWNSHIP OF DENNIS**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**ORDINANCE NO. 2026-01**

**AN ORDINANCE OF THE TOWNSHIP OF DENNIS, COUNTY OF CAPE MAY, AND STATE OF NEW JERSEY ESTABLISHING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF DENNIS**

**BE IT ORDAINED**, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey as follows:

**SECTION 1.** The positions listed in the attached schedule are either positions that currently exist or positions that may be created by the Township Committee prior to this Ordinance being amended.

**SECTION 2.** The salary ranges specified in the attached schedule are hereby adopted for each and every position listed therein. In those cases where only one rate or figure appears in said schedule, said rate or figure shall be the maximum rate or figure applicable to said position. In those cases where a minimum and maximum salary appear the exact salary to be paid to the holder of said position shall be as determined from time to time by Resolution of the Township Committee.

**SECTION 3.** Longevity pay shall terminate. Employees who, in the year 2004, received longevity pay have had that amount merged into their 2005 salary.

**SECTION 4.** The duties to be performed by each person holding any position listed herein shall be those duties as outlined in Job Descriptions provided by the New Jersey Department of Personnel or the Township of Dennis.

**SECTION 5.** All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

**SECTION 6.** The range of salaries are hereby listed by title or position, with a minimum and a maximum base salary if applicable.

<b>TITLE/POSITION</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
<b>ADMINISTRATION:</b>		
Mayor	9,500.00	13,500.00
Township Committee Member	9,500.00	13,500.00
Municipal Administrator	50,000.00	90,000.00
Municipal Administrator (part-time)	5,000.00	60,000.00
Assistant Municipal Administrator (part-time)	5,000.00	40,000.00
Chief Financial Officer	60,000.00	130,000.00
Purchasing Agent	2,000.00	10,000.00
Municipal Clerk	50,000.00	110,000.00
Deputy Municipal Clerk (part-time)	5,000.00	40,000.00
Registrar of Vital Statistics	2,000.00	10,000.00
Deputy Registrar of Vital Statistics	500.00	2,000.00

Keyboarding Clerk I (per hour)	15.50	25.00
Keyboarding Clerk I	3,000.00	48,750.00
Keyboarding Clerk II (per hour)	16.00	30.00
Keyboarding Clerk II	3,000.00	58,500.00
Keyboarding Clerk III (per hour)	17.00	35.00
Keyboarding Clerk III	3,000.00	68,250.00
Confidential Assistant (per hour)	15.50	35.00
Tax Assessor	45,000.00	80,000.00
Tax Assessor (part-time)	15,000.00	45,000.00
Tax Collector	45,000.00	80,000.00
Tax Collector (per hour)	30.00	55.00
Assistant Municipal Tax Collector (part-time)	5,000.00	45,000.00

**PUBLIC SAFETY:**

Municipal Emergency Management Coordinator (part-time)	4,000.00	8,000.00
Deputy Municipal Emergency Management Coord. (part-time)	500.00	5,000.00
Fire Official (part-time)	8,000.00	60,000.00
Fire Official (per hour)	20.00	40.00
Fire Prevention Specialist (per hour)	15.50	30.00

**CONSTRUCTION/PLANNING:**

Technical Assistant to the Construction Official	20,000.00	45,000.00
Zoning Officer	3,000.00	15,000.00
Assistant Zoning Officer (per hour)	15.50	25.00
Code Enforcement Officer	4,000.00	45,000.00
Code Enforcement Officer (per hour)	15.50	30.00
Technical Assistant Land Use	1,500.00	15,000.00
Constructional Official	1,000.00	65,000.00
Constructional Official (per hour)	25.00	65.00
Building Sub-Code Official (per hour)	20.00	60.00
Fire Sub-Code Official (per hour)	20.00	60.00
Electrical Sub-Code Official	1,000.00	20,000.00
Electrical Sub-Code Official (per hour)	20.00	60.00
Plumbing Sub-Code Official (per hour)	20.00	60.00

**RECREATION:**

Recreation Director	39,000.00	78,000.00
Recreation Director (per hour)	20.00	40.00
Recreation Program Coordinator	5,000.00	60,000.00
Recreation Program Coordinator (per hour)	20.00	30.00
Recreation Supervisor	30,000.00	55,000.00
Recreation Attendant	30,225.00	48,750.00
Recreation Attendant (per hour)	15.50	25.00
Supervisor of Senior Citizen Activities	27,300.00	48,750.00
Senior Citizen Program Aide (per hour)	15.50	25.00

**PUBLIC WORKS:**

Superintendent of Public Works/C.P.W.M.	50,000.00	90,000.00
Superintendent of Public Works (part time)	5,000.00	50,000.00
Assistant Supervisor, Public Works	40,000.00	75,000.00
Laborer 1 (per hour)	16.00	23.00
Truck Driver - Class B (per hour)	17.50	25.00
Truck Driver - Class A (per hour)	20.00	30.00
Heavy Equipment Operator (per hour)	21.00	32.00
Heavy Equipment Operator/Mechanic (per hour)	22.50	35.00
Mechanic (per hour)	22.50	35.00

**MISCELLANEOUS:**

Municipal Department Head	35,000.00	60,000.00
Intermittent Clerk Typist (per meeting)	40.00	75.00
Intermittent Clerk Typist (part-time)	500.00	5,000.00
Community Service Aide (MA Coordinator) (part-time)	3,000.00	9,000.00
Municipal Recycling Coordinator	500.00	5,000.00
Assistant Municipal Recycling Coordinator	500.00	3,000.00
Clean Communities Coordinator	500.00	3,000.00
Required Meeting Attendance (per meeting)	20.00	50.00
Security/Fire Alarm In Person Response (per occurrence)	50.00	50.00
Rabies Clinic	60.00	60.00
Mileage (per mile)	Current IRS	

**SECTION 7.** This Ordinance shall become effective retroactive to January 01, 2026, immediately upon passage and publication according to law. All wages for employees covered under the contracts with I.B.E.W. 1293 will be paid in accordance with those contracts. All other employees will be paid in accordance with a subsequent resolution passed by the governing body detailing each employee’s salary.

\_\_\_\_\_  
Zeth A. Matalucci, Mayor

\_\_\_\_\_  
Scott A. Turner, Deputy Mayor

\_\_\_\_\_  
Thomas Van Artsdalen, III, Committee Member

\_\_\_\_\_  
Matthew Cox, Committee Member

\_\_\_\_\_  
Frank L. Germanio, Jr., Committee Member

The foregoing Ordinance was introduced at a meeting of the Township Committee of the Township of Dennis on January 21, 2026. Publication will be held on January 29, 2026 and a Public Hearing will be held at a meeting of the said Township Committee to be held on February 11, 2026 at 5:30 p.m. in the Municipal Building located at 571 Petersburg Road in Dennisville.

ATTEST \_\_\_\_\_  
**Jacqueline B. Justice, RMC/Clerk**

The Mayor indicated that we would be moving on to the regular items on the agenda.

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Turner, seconded by Cox, with 3 ayes and 2 absent (VanArtsdalen & Germanio), that the payment of the following bills was approved:

**GENERAL ACCOUNT:**

050052-571 Petersburg Road, LLC	\$ 1,879.63
050053-Atlantic City Electric	6,032.36
050054-Amazon.com Services, Inc.	904.80
050055-Animal Control of South Jersey	2,100.00
050056-Atlantic Cnty Municipal Joint Ins Fund	60,117.00
050057-Blauer Associates	400.00
050058-Cape May County M.U.A.	17,144.35
050059-Cape May County P.W.A.	1,949.43
050060-County of Cape May	766,849.35
050061-Dennis Twp. Board of Education	1,195,301.25
050062-Delta Dental of NJ	2,468.93
050063-Larry C. Dixon	202.90
050064-Ford, Scott & Associates, LLC	8,000.00

050065-Fortune Title Agency, Inc.	250.00
050066-Fralinger Engineering, PA	19,223.00
050067-Gardner True Value Hardware	5.99
050068-Goldenberg Mackler Sayegh	9,171.38
050069-Green Technology Services	4,823.36
050070-Cape May County Herald	48.28
050071-Roy J. Hope	405.80
050072-Janet M. Spada	1,300.00
050073-K. Gannon Plumbing	6,393.00
050074-New Jersey Recreation and	275.00
050075-John Pilieri	4,260.92
050076-Sea Isle City	30,992.94
050077-South Jersey Ospreys Softball	1,000.00
050078-South Jersey Gas	2,161.45
050079-S.S.C.I.	100.00
050080-Carolyn P. Swagler	202.90
050081-Tax Collector & Treasurer NJ	125.00
050082-Treasurer, State of New Jersey	245.00
050083-Uline	365.80
050084-Cintas	192.11

**CONSTRUCTION CODE:**

1127-Municipal Construction	100.00
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**GENERAL CHECKING WIRES:**

93-Comcast	542.56
94-NJSHBP	55,759.99

**DOG TRUST:**

None.

**FIRE SAFETY AND PREVENTION:**

47-AT&T Mobility	129.79
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**ESCROW OFFSHORE PROPERTY GROUP, LLC:**

None.

**ESCROW HRD HOLDINGS:**

94-HRD Holdings	56,416.96
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**ESCROW SEABOARD STORAGE:**

None.

**PLANNING ESCROW:**

None.

**RECREATION TRUST:**

1781-Acme (Supervalu)	148.93
1782-Amazon.com Services, Inc.	535.61
1783-The Billard Man LLC	975.00
1784-Immaculate Apparel	855.00

The Township Engineer, Mike Fralinger, commented on: the Capital Roadway Project and the Hawks Ridge drainage improvements.

The Mayor asked for a motion to approve the Administrative Reports. Motion was made by Turner, seconded by Cox, with 3 ayes and 2 absent (VanArtsdalen & Germanio), that the following Administrative Reports were approved:

Municipal Clerk's Report	December, 2024 & 2024 Annual
Registrar's Report	December, 2024 & 2024 Annual
Tax Collector's Report	December, 2024 & 2024 Annual
Construction Official's Report	December, 2024
Chief Finance Officer's Report	December, 2024

The Mayor asked if there were any comments from the public this evening.

Michael Fry of 482 Corson Tavern Road was present with concerns regarding Ordinance No. 2025-10, amending Chapter 172 of the Township Code entitled, Trailers. Deputy Mayor Turner and the Committee commented circumstances occurring in certain areas of the Township and the intent of the ordinance.

The Mayor asked for comments from the Township Committee.

Committeeman Cox indicated that he had no comment at this time.

Deputy Mayor Turner commented on the good job the Mayor did with the issue of the detour on Route 9 for the South Jersey Gas Company project.

Mayor Matalucci commented on the South Jersey Gas Company project that was requiring a detour on Route 9 and the changes that were able to be made.

Motion was made by Turner, seconded by Cox, that the regular meeting be recessed and that the Executive Session be convened.

Motion was made by Turner, seconded by Cox, that the regular meeting be reconvened.

Let the record reflect that no formal action was taken.

The Mayor asked for a motion to adjourn the Township Committee meeting.

Motion was made by Turner, seconded by Cox, that the meeting be adjourned. All in favor and the motion carried.

ATTEST \_\_\_\_\_ ATTEST \_\_\_\_\_  
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor